



# GREEN BROOK ACADEMY

Founded 1979

*Your Key To The Future*

*Proudly Serving The Special Education Community For 37 Years*

June 22, 2017

Mr. Gregory Tatum  
Superintendent  
Township of Union School District  
2369 Morris Avenue  
Union, NJ 07083

Dear Mr. Tatum:

Re: School Meals for students at  
Green Brook Academy

Effective July 1, 2007, New Jersey Administrative Code allows an exception (N.J. 6A: 23A-18.5 (a)20 iii) which does not require state approved private schools to charge for lunches with proper resolutions. Private schools such as Green Brook Academy are not eligible to participate in the Child Nutrition Program and therefore are not eligible to apply for or receive funding for student meals. However, a private school may designate a portion of the tuition cost to pay for student meals. The cost of providing these lunches **does NOT affect the tuition** that has been set by the New Jersey Department of Education in any way, it simply means that Green Brook Academy may use tuition to cover the cost of these meals.

As you are aware, for some of our students, these meals are the only decent meal they receive due to their individual home situations. We feel it is integral to the success of a student to have access to nutritious meals daily. The lunch provided by Green Brook Academy is provided by an outside vendor and is in compliance with the child nutrition standards developed for public school students as required by the New Jersey Department of Education. Green Brook Academy Child Nutrition Program menus have been state approved.

At this time, we are currently meeting the unique needs of one of Union's "Special Needs" students. In order to provide these meals, Green Brook Academy is required to obtain a resolution consistent with N.J.6A:23A-18.5(a)20 iii passed by your school board granting said permission to include the cost of meals as part of the tuition. Administrative Code requires that in order for Green Brook Academy to be in compliance, 51% of the school districts that have been contracted to send students out of district to Green Brook Academy in a given fiscal year, must pass this resolution.

If you could please submit this resolution to your board for approval, it would be greatly appreciated. Below is an example of what the resolution should state:

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**“BE IT RESOLVED that, in accordance with N.J.A.C. 6A:23A-18.5, the Board of Education of DISTRICT does not require Green Brook Academy to charge students for reduced and/or paid meals for the 2017-2018 school year.”**

We thank you for your time and consideration to this matter as are aware that this is a very busy time of the year. If you have any additional questions, please don't hesitate to call or email our Director, Constance Dougherty. She may be reached at (732) 4669-8677 x223 or [cdougherty@greenbrookacademy.com](mailto:cdougherty@greenbrookacademy.com).

Sincerely,

*Constance A. Dougherty*

Constance A. Dougherty, BA  
Director

*Edward J. Dougherty*

Edward J. Dougherty, Ed. D  
Supervisor of Special Education