

If not fully completed, the Exhibit B-1 will be rejected

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

FILE CODE 6660

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Burnet Middle School

Date: 9/21/2020

ACCOUNT NAME: Theater Club

Account #: 2021

VENDOR: Group Sales Box Office

Amount: \$ Not to exceed \$4,000.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: _____

See Attached Invoice

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure \$1,000 or above.

Cristina Goncalves

Name

Cristina Goncalves

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the School Business Administrator/Board Secretary, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Yolanda Koon
School Business Administrator/Board Secretary

Date

Terron Singletary
Burnet MS
1000 Caldwell Ave
Union, NJ 07083

Client #: 168193
Phone: 9085783184
Day of Show:
Email: tsingletary@twpunionschools.org

YOUR GROUP ORDER IS CONFIRMED

& Juliet
Wednesday, November 18, 2026 2:00 PM
Stephen Sondheim Theatre - 124 West 43rd Street - New York, NY 10036

Qty	Section	Regular Price	Group Price	SVC Chg	Dlvry	Total	Paid
54	STUDENT ORCHESTRA 1	69.00	69.00	0.00	Mail	3,726.00	0.00
	Delivery Fee					25.00	0.00
54	Tickets					3,751.00	0.00

NEXT STEPS...

THREE EASY WAYS TO PAY YOUR BALANCE OF \$3,751.00 BY 10/15/2026.

If payment is not received by this date, seats may be released. Orders must be paid in full with one form of payment. We cannot accept multiple checks, credit cards, or other split payments. We cannot accept any payment info by email.



PAY BY: ACH/Wire Payments (Preferred Method of Payment):

Once your ACH has been initiated, email your ACH Bank Receipt and this invoice or Order # to GroupPayments@broadway.com

Remittance Details: JPMorgan Chase Bank, N.A., 1 Chase Manhattan Plaza, NY, NY 10005

Account Name: Theatre Direct NY Inc DBA Broadway.com

Account Number: 957170181 Routing Number: 021000021 Swift Code: CHASUS33



Pay by Credit Card using Our Secure Online Portal:

If this option is available, you can proceed to pay for your tickets. Once your payment has processed, you will receive an email confirmation.

If someone other than the contact listed on this invoice will be paying, please share their name and email address with your group sales representative for online payment access.

[CLICK HERE TO PAY FOR YOUR TICKETS](#)



Pay by Check:

Please send a copy of this invoice with your check made payable to:

Group Sales Box Office, 729 7th Avenue, 6th Fl., New York, NY 10019.

Please do not send multiple checks or cash. Please write the order number on your check.

REFUND POLICY

All sales are final. No refunds or exchanges will be offered once an order is paid.

For questions regarding this order, please call Group Sales Box Office at 1-800-BROADWAY x2
729 7th Avenue - 6th floor - NY, NY - 10019
Phone: 800-276-2392 Ext.2 - Fax: 212-817-9108

This Invoice is subject to the Group Sales Box Office Purchase Terms and Conditions (posted at <https://groups.broadway.com/gsbo-purchase-terms-and-conditions/>), which are incorporated by reference herein and are hereby deemed to be a part of this Invoice.

**GROUP SALES
BOX OFFICE**