

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Franklin

Date: 10/1/25

DEPARTMENT: Field Trips

Account: 2013

VENDOR: Medieval Times

Amount: not to exceed \$ 5500

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): to issue 2 checks
for the 4th grade field trip to Medieval Times.

The 1st check will be in the amount of \$ 1,318.60
and is due on 10/30/25. Final payment is \$ 3,955.40
and is due on 5/22/26.

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

Nichole Parker
NAME

Nichole Parker
SIGNATURE

.....
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the attached.

Yolanda Koon, Business Administrator

Date



DINNER & TOURNAMENT

Group EDU Booking Invoice

Franklin Elementary School - Twp of Unio
Latoya Nelson Piccott
1550 Lindy Terrace
Union, NJ, 07083
(908) 267-3347
lnelsonpiccott@twpunionschools.org

ACCOUNT ID	ORDER ID	SALES REP	SALES TOTAL
26226693	42881668	Aurora Quiles	\$5,274.00

Order Detail

CASTLE		SHOW DATE & TIME						
Lyndhurst Castle		Friday 6/05/2026 11:00 AM Doors open 60 minutes prior to the listed showtime.						
DESCRIPTION	QTY	PRICE	TAX	FEE	TIP	TOTAL PER PERSON	TOTAL	
Child - Educational TE 2025	120	\$40.95	--	--	\$3.00	\$43.95	\$5,274.00	
SALES TOTAL:							\$5,274.00	

Payment Schedule

PAYMENT TYPE	DUE DATE	AMOUNT DUE
Deposit	7/15/2026 (extended to 10/30/25)	\$1,318.60
Final	5/22/2026	\$3,955.40
TOTAL AMOUNT DUE:		\$5,274.00

We require a signed contract, final count, and non-refundable payment in full two weeks prior to the show. Alternate payment terms must be approved in writing by Medieval Times and must be adhered to. Payments made by check or PO must include the Medieval Times order number. Schools with approved POs must submit a copy of the PO 10 days prior to the show date and submit payment in full no later than the day of the show. Approved tax exemption documentation must be provided prior to your show date or taxes will be charged. We cannot refund taxes after the day of the event. Your Group Sales representative can provide direction for state approved documentation. We reserve the right to release this reservation if payment terms are not met. The final count you provide will be the number of guests you will be charged for, regardless of attendance the day of the show, with no credits, return tickets, or refunds for unused tickets. If your entire party cannot attend on your scheduled show date and a reschedule is needed, written notice must be provided to your group sales contact a minimum of 4 hours in advance. Notice provided less than 48 hours in advance of the scheduled show time will incur a reschedule fee of \$5 per person. Notice provided less than 4 hours prior to show time will result in a cancellation with no refunds or reschedule available.

Medieval Times Dinner & Tournament is a live horse show in an enclosed area. Persons with respiratory conditions, allergies, or asthma, should attend at their own risk. Medieval Times uses stroboscopic and pyrotechnic effects. All groups are subject to our terms and conditions at www.medievaltimes.com/groupterms and contract signature agrees to the terms listed.

- To make your visit to the Castle as easy as possible, please provide us with the below information prior to your show date: _____
- Number of guests with dietary/allergen needs and their requirements (Kosher, gluten free, etc). Outside food and beverages are not allowed.
 - Number of guests requiring accessible seating (wheelchairs, walkers, etc.)
 - Your requested group announcement (5-8 words, subject to Castle approval)
 - The name and phone number of the onsite contact if different from group host
 - Arrival type (guests driving separately, or group arriving together via bus(es)), and if any bus drivers will be attending

On behalf of all of us at the Castle, we look forward to welcoming your group for feasting, fighting, and fun with us. If I can assist with anything prior to your arrival, please contact me any time.

Approved:

Date:

Checks payable to:
Medieval Times Dinner & Tournament, Inc.
149 Polito Ave., Lyndhurst, NJ, 07071

Date: 10/8/2025 12:29:54 PM

Checks payable to:
Medieval Times Dinner & Tournament, Inc.
149 Polito Ave., Lyndhurst, NJ, 07071