

# SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: September, 2017

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Union High School	Building Evacuation	Entire Building.	9-22-17 1 PM
Burnet Middle School	Lockdown-Trespasser in the Building with a weapon.	"	9-19-17 145 PM
Kawameeh Middle School	"	"	9-18-17 1045 AM
Jefferson School	"	"	9-12 145 PM
Battle Hill School	"	"	9-14-17 130 PM
Connecticut Farms School	"	"	9-19-17 2 PM
Livingston School	Building Evacuation	Entire Building	9-17 930 AM, Rain Date 9-20 930 AM
Washington School	"	"	9-18-17 1010 AM
Franklin School	Actual Incident- Shelter In Place, Lost child .	Entire Building	9-7-17 1010 AM
Hannah Caldwell School	"	"	9-19-17 9 AM
Hamilton School- Supervisors Bldg.	Shelter In Place	"	9-20-17 1030 AM
BOE Admin. Bldg.	Shelter In Place	"	9-26-17 930 AM

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

- STUDENTS/STAFF/FACULTY
- STAFF and/or CRISIS TEAM MEMBERS



# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Tuesday, Sept. 19, 2017

Time of day the drill was conducted: 9:10-9:55

School Name: Battle Hill Elementary School

Location of the Emergency Evacuation Drill: Parking lot in front of school

Route Number(s): Whole School

Name of the school principal/person(s) overseeing the drill: Mark Hoyt - Principal/Claire Moreira - Sec.

Other information relative to the emergency evacuation drill:

All students, classroom teachers and class assistants participated