

NOTIFICATION OF ASSET CHANGE OF STATUS

ADDITION MOVEMENT DISPOSAL

TAG NUMBER: 08386

ASSET DESCRIPTION: Laminator

A: ADDITION OR MOVEMENT OF AN ASSET

BUILDING: CURRENT: Battle Hill FROM:

AREA/ROOM: _____ CUREENT: _____ FROM: _____

DEPARTMENT: CURRENT: FROM:

MANUFACTURER: GBC

MODEL #: Ultima 1e5 SERIAL #: 7H2411400081

DATE ACQUIRED: _____ HISTORIC VALUE: _____

P.O. NUMBER: GRANT NAME:

CONDITION: Broken DISPOSITION: _____

B: DISPOSAL OF AN ASSET

REASON FOR ASSET DISPOSAL: Does not work

DATE OF DISPOSAL: . APPROVAL: 

ASSET ADMINSTRATOR APPROVAL: _____ DATE: _____