



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

## Applicant Information

Faculty Member (s): S. Daly, Menders, J. Daly Date: 10/9/24

Club Name: Senior Class

Acct. No.: \_\_\_\_\_ Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Fast Food Fundraisers

Purpose of Fund Raiser: Raise money for senior events, end of the year activities

Start Date of Project: 11/01/24 Completion Date of Project: 6/31/24

Date of Sale(s): From 11/01/24 To: 6/31/24

Sale Area/Location: Fast Food Places Chosen

Sale will be monitored by: S. Daly, Menders, J. Daly

\*\*\*\*\*ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD\*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ \_\_\_\_\_

Proposal Sale Price: \$ \_\_\_\_\_

Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_

Minimum Total Profit Expected: \$ \_\_\_\_\_

## Faculty Advisor Signature

Signature: [Signature] Date: 10/9/24

## Vice Principal Signature

Signature: [Signature] Date: 10/10/24

## School Treasure Signature

Signature: [Signature] Date: 10/10/24

## Placed on BOE Meeting Agenda for:

Month: \_\_\_\_\_ Year: \_\_\_\_\_ Approved: YES  NO  By: \_\_\_\_\_



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

### Applicant Information

Faculty Member (s): Melissa Hannon Date: 10/1/24

Club Name: UHSPAC

Acct. No.: 2077 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Concessions during In the Heights

Purpose of Fund Raiser: Raise funds for production of In the Heights

Start Date of Project: 10/1/2024 Completion Date of Project: 12/15/2024

Date of Sale(s): From 12/13/2024 To: 12/15/2024

Sale Area/Location: UHS Lobby

Sale will be monitored by: Melissa Hannon and UHSPAC parent volunteers

\*\*\*\*\*ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD\*\*\*\*\*

Vendor Representative's Name: Pirylis Distributors

Vendor Business Name: \_\_\_\_\_

Vendor Address: 221 Sussex Ave

City: Newark State & Zip code: \_\_\_\_\_


Unit Cost of Product/Service: \$ various

Proposal Sale Price: \$ 1 - 5

Total Cost of all Products Not to Exceed: \$ 1000

Minimum Total Profit Expected: \$ 2000

### Faculty Advisor Signature

Signature:  Melissa Hannon Date: 10/1/2024

### Vice Principal Signature

Signature:  Date: 10/10/24

### School Treasure Signature

Signature:  Date: ~~10/10/24~~ 10/10/24

### Placed on BOE Meeting Agenda for:

Month: \_\_\_\_\_ Year: \_\_\_\_\_ Approved: YES  NO  By: \_\_\_\_\_



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

## Applicant Information

Faculty Member (s): Melissa Hannon Date: 10/1/24

Club Name: UHSPAC

Acct. No.: 2077 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Program ad sales & Patron packages

Purpose of Fund Raiser: Raise funds for production of In the Heights

Start Date of Project: 10/1/2024 Completion Date of Project: 12/15/2024

Date of Sale(s): From 11/13/2024 To: 12/9/2024

Sale Area/Location: A103/online

Sale will be monitored by: Melissa Hannon

\*\*\*\*\*ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD\*\*\*\*\*

Vendor Representative's Name: NA

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_


Unit Cost of Product/Service: \$ NA

Proposal Sale Price: \$ 30 - 5,000

Total Cost of all Products Not to Exceed: \$ NA

Minimum Total Profit Expected: \$ 3000

### Faculty Advisor Signature

Signature:  Melissa Hannon Date: 10/1/2024

### Vice Principal Signature

Signature: [Signature] Date: 10/10/24

### School Treasure Signature

Signature: [Signature] Date: 10/10/24

### Placed on BOE Meeting Agenda for:

Month: \_\_\_\_\_ Year: \_\_\_\_\_ Approved: YES  NO  By: \_\_\_\_\_



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

### Applicant Information

Faculty Member (s): Dayana Langley Date: 9/30/24  
 Club Name: Boys & Girls Club of Cheyenne  
 Acct. No.: \_\_\_\_\_ Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Boys Staff dress down day  
 Purpose of Fund Raiser: new uniform, new cheer gear, tumbling classes, staff clinic

Start Date of Project: 10/15/24 Completion Date of Project: 10/30/24  
 Date of Sale(s).....From: 10/15/24 To: 10/24/24

Sale Area/Location: UHS  
 Sale will be monitored by: Dayana Langley

\*\*\*\*\*ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD\*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_  
 Vendor Business Name: \_\_\_\_\_  
 Vendor Address: \_\_\_\_\_  
 City: State & Zip code: \_\_\_\_\_  
 Unit Cost of Product/Service: \$ \_\_\_\_\_  
 Proposal Sale Price: \$ \_\_\_\_\_  
 Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_  
 Minimum Total Profit Expected: \$ \_\_\_\_\_

<b>Faculty Advisor Signature</b>	
Signature: <u>[Signature]</u>	Date: <u>9/30/24</u>
<b>Principal/Vice Principal Signature</b>	
Signature: <u>[Signature]</u>	Date: <u>10/10/24</u>
<b>School Treasurer Signature</b>	
Signature: <u>[Signature]</u>	Date: <u>10/10/24</u>
<b>Placed on BOE Meeting Agenda For:</b>	
Month: _____ Year: _____ Approved: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	By: _____

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: Union High School Date: 10/1/2024  
DEPARTMENT: Theatre/Music Account: 2077  
VENDOR: Old Fashion Candy Amount: not to exceed \$5,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Fundraising for productions and competition trip  
\_\_\_\_\_  
\_\_\_\_\_

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon



.....  
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: Union High School Date: 10/1/2024

DEPARTMENT: Theatre Account: 2077

VENDOR: Hellhound Audio, LLC Amount: not to exceed \$8,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Sound design, audio rental, audio engineering for In the Heights

---

---

---

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon



.....

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**


SCHOOL: Union High School Date: 10/1/2024  
DEPARTMENT: Theatre Account: 2077  
VENDOR: 11hourDesign Amount: not to exceed \$6,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Graphic design, marketing, printing services, website maintenance  
\_\_\_\_\_  
\_\_\_\_\_

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon 

.....  
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: Union High School Date: 10/1/2024

DEPARTMENT: Theatre Account: 2077


VENDOR: Cameron Filepas Amount: not to exceed \$4,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Lighting design services for In the Heights

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon 

.....  
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_



EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: Union High School Date: 10/1/2024

DEPARTMENT: Theatre Account: 2077


VENDOR: Anthony Freitas Amount: not to exceed \$4,500

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Scenic design services and scenic painting for In the Heights

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon 

.....  
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_