

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

FILE CODE 3452

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS

Date: 10/30/24

DEPARTMENT: Unified Club

Account: 2066

VENDOR: Applebees

Amount: \$ 2,298.85

PURPOSE OF EXPENDITURE (attach appropriate invoice(s)): Applebees

Lunch for our Unified Trip

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

Lauren Kohn

NAME

[Signature]

SIGNATURE

Per the Student Organization Funds -- Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the attached.

Yolanda Koon, Business Administrator

Date



# Union High School

Wednesday, December 4, 2024

## EVENT CONTRACT

**ACCOUNT:** Union High school  
**CONTACT:** Marcy Musarra  
**EMAIL:** lkohn@twpunionschools.org  
**PHONE:** 908-337-9138  
**ADDRESS:** 2350 North 3rd street  
 union , NJ 07083  
**PO:**  
**Tax Exempt ID:** 226002350

**SALES MANAGER:** Nikki Tankel  
**EMAIL:** ntankel@dohertyinc.com  
**PHONE:** 212-262-4022  
**Event ID:** 43591462

**INVOICE #:** 27644309

## EVENT SUMMARY

| Date      | Time              | Location                                   | Event Type | Guests | Rental | Event F&B Min |
|-----------|-------------------|--|------------|--------|--------|---------------|
| 12/4/2024 | 1:30 pm - 2:30 pm | 50th & Broadway - Applebee's Grill and Bar | Lunch      | 100    | \$0.00 |               |

## FOOD

| Qty |                    | Price   | Total      |
|-----|--------------------|---------|------------|
| 100 | <b>THE CLASSIC</b> | \$19.99 | \$1,999.00 |

*All burgers, sandwiches and Chicken Tenders Platter includes Fries.*

**INCLUDES:** Soft drinks, Coffee, Tea and Ice Cream Sundae dessert

*Choice of:*

Classic Cheeseburger

Veggie Burger

Impossible™ Burger

Grilled Chicken Sandwich

Chicken Tenders Platter

House Salad *with Grilled Chicken*

House Salad *Without Chicken*

Caesar Salad *with Grilled Chicken*

Caesar Salad *Without Chicken*

**ESTIMATED BILLING**

|                             |        | Total             |
|-----------------------------|--------|-------------------|
| Food                        |        | \$1,999.00        |
| Subtotal                    |        | \$1,999.00        |
| <hr/>                       |        |                   |
| Gratuity                    | 15.0%  | \$299.85          |
| Subtotal                    |        | \$2,298.85        |
| <hr/>                       |        |                   |
| Room Rental                 |        | \$0.00            |
| Grand Total                 |        | \$2,298.85        |
| <hr/>                       |        |                   |
| Deposit                     | Unpaid | \$574.71          |
| <b>Estimated Amount Due</b> |        | <b>\$2,298.85</b> |



# Union High School

Wednesday, December 4, 2024

## TERMS AND CONDITIONS

### Doherty Enterprises Group Sales Terms & Conditions

A non-refundable 25% deposit and signed contract is required for all events at time of booking. All remaining balances must be paid, and full headcounts are due (7) days prior to the event date of Wednesday, December 4, 2024. Customer is responsible for any additional charges incurred at the time of the event. No refunds will be given. If less than the expected number of guests arrive and your event has been paid in full, the group sales department will provide credit in exchange for unused attendance provided that Group Sales was given notice prior to the event. These credits are valid anytime within a year from the date of your reservation and can only be used to book groups. Cancellations must be given (7) days prior to the event date. There is no penalty to reschedule your reservation pending availability, provided that Group Sales has been notified prior to your event. Cancellations may be made by phone or email; you must receive written confirmation from Doherty Enterprises of your cancellation. We accept the following forms of payment: Company Check, E-Check, VISA, MasterCard, American Express, NYCDOE Purchase Order.

\*\*\*Physical Checks Must be sent to:

Attn: Group Sales  
Doherty Enterprises.  
205 West 50th Street  
New York, NY 10019

## Client Signature

## Credit Card Authorization Form

|   |                |
|---|----------------|
| Credit Card Type:   |                |
| Name on Credit Card:  |                |
| Credit Card Number:   | Security Code: |
| Expiration Date:  |                |
| Credit Card Billing Address:  |                |
| <b>I understand that by signing this Credit Card Authorization form that this credit card will be charged in accordance with our terms.</b> |                |
| Cardholder's Signature:   |                |
| Print Name:   |                |
| Date:   |                |

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS

Date: 10/30/24

DEPARTMENT: SPNJ-Unified Club

Account: 20106

VENDOR: MSG Sports, LLC

Amount: 3,405

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): Christmas

Spectacular tickets for Unified Trip

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

Lauren Kohn

NAME

LK

SIGNATURE

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I approve the purchase of goods/services per the attached.

Yolanda Koon, Business Administrator

Date

**MSG Sports, LLC**  
**Group Sales Department**

Phone: (212) 465-6080 | Email: group.sales@msg.com | Website: www.rockettes.com

## 2024 CHRISTMAS SPECTACULAR GROUP SALES AGREEMENT

Account # 83233429

Union High School  
Lauren Kohn  
2350 N 3rd St  
Union, NJ 07083

Contact Information

Day: (908) 578-8315

Eve: (908) 578-8315

Fax:

Email: [jmincolelli@twpunionschools.org](mailto:jmincolelli@twpunionschools.org)

Invoice #: 1037207

If your mailing information is different than it appears on this invoice, please contact our office.

| EVENT                    | DATE     | SECTION | ROW | SEATS     | NO. | SEAT PRICE | TOTAL    |
|--------------------------|----------|---------|-----|-----------|-----|------------|----------|
| Wed Dec 04, 2024 11:00am | 12/04/24 | 3RDMZ6  | E   | 610 - 614 | 5   | \$33.00    | \$165.00 |

Initial Payments will be processed upon completion of invoice and acceptance of the Madison Square Garden Group Sales Terms and Conditions.

Applicable tax included in seat price.

A \$7 Facility Fee is included in the price of each ticket with a Box Office price of \$15 or more.

TOTAL \$3,465.00

TOTAL AMOUNT PAID \$0.00

CREDIT ON ACCOUNT \$0.00

TOTAL AMOUNT DUE \$3,465.00

**ALL SALES FINAL. NO REFUNDS AND NO EXCHANGES**

### Terms and Conditions

The purchase of the above-described group tickets (the "Ticket Purchase") and all payments hereunder by the undersigned buyer ("Buyer") are subject to the terms and conditions of this invoice (the "Invoice") and the MSG Group Sales Ticket Terms and Conditions (the "T&Cs"), which are attached hereto and incorporated by reference herein. The Invoice and the T&Cs constitute the Group Sales Ticket Agreement with MSG National Properties, LLC ("MSG")

Buyer agrees that Buyer is committing to the non-refundable purchase of 2024 Christmas Spectacular Group Sales Tickets as set forth in this Group Sales Ticket Purchase Agreement. Buyer agrees that the signature below will be deemed to constitute Buyer's consent to the T&Cs.

Signature (required) \_\_\_\_\_

Payment and Shipping Information:

Union High School

Lauren Kohn

Acct # 83233429

Make checks payable to: MSG Sports, LLC and send to the below address. Please include account number on checks

MSG Sports, LLC

P.O. Box 22317, New York, NY 10087-2317

For credit card payments, please visit <https://am.ticketmaster.com/msg/> to make your secure payment.

### Payment Options:

- Payment in Full - Payment due within 24 hours of receiving this invoice.

- 25% Payment - 25% due within 24 hours of receiving this invoice. Final payment due by October 25, 2024.

- Monthly Payment - First payment due within 24 hours of receiving this invoice. Payments on or around the 25th of every month. Final payment due by October 25, 2024.

10/10/2024

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Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS

Date: 10/30/24

DEPARTMENT: SONJ-Unified Club

Account: 2066

VENDOR: Panorama Tours, Inc

Amount: \$3190.00

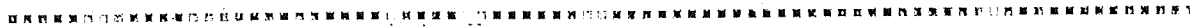
PURPOSE OF EXPENDITURE (attach appropriate invoice(s): \_\_\_\_\_

Busing for a Unified Trip

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

Lauren Kohn

NAME  
[Signature]  
SIGNATURE



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I approve the purchase of goods/services per the attached.

\_\_\_\_\_  
Yolanda Koon, Business Administrator

\_\_\_\_\_  
Date





**Panorama Tours**  
 480 Main Ave., Ste. 8  
 Wallington, NJ 07057  
 (973) 470-9700  
 info@ptibus.com

**Booking ID: 19358-0**

Booking Total  
**\$3,190.00**

**Booking Information**

**Customer Information**

Union High School  
 Lauren Kohn  
 2350 N. 3rd St.  
 Union, NJ, 07083  
 lkohn@twpunionschools.org  
 908-578-8315

**Vehicle Price**

\$3,190.00

**Addon Price**

\$0.00

**Salesperson**

Renata Prelich

**Contact #**

**Deposit**

\$1,000.00 Remaining - (Due on 09-27-2024)

**Current Remaining Balance**

\$3,190.00 Remaining - (Due on 11-27-2024)

**Route Description**

**Passengers**

**Total Capacity**

**Total Miles**

112

43.61

**Vehicles**

| # | Vehicle Type      | Seats/Total | Vehicle Price | Tax    | Total      |
|---|-------------------|-------------|---------------|--------|------------|
| 2 | Luxury Motorcoach | 56 / 112    | \$3,190.00    | \$0.00 | \$3,190.00 |

**Trip Details 12/04/2024 - 12/04/2024**

**12-04-2024 08:15 am** - Vehicle Onsite at Union High School, 2350 N 3rd St, Union, NJ 07083, USA

**12-04-2024 08:30 am** - Depart from Union High School, 2350 N 3rd St, Union, NJ 07083, USA

**12-04-2024 09:30 am** - Arrive at Radio City Music Hall, 1260 6th Ave, New York, NY 10020, USA

**12-04-2024 12:00 pm** - Depart from Radio City Music Hall, 1260 6th Ave, New York, NY 10020, USA

**12-04-2024 12:30 pm** - Arrive at Applebee's Grill + Bar, 234 W 42nd St, New York, NY 10036, USA

**12-04-2024 03:45 pm** - Depart from Applebee's Grill + Bar, 234 W 42nd St, New York, NY 10036, USA

**12-04-2024 04:45 pm** - Arrive at Union High School, 2350 N 3rd St, Union, NJ 07083, USA

**Additional Trip Requirements**

Contact person: Lauren Kohn 862-208-9877

1 wheelchair bus + 1 regular bus

**Signature**

**Printed Name**

**Date**