

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 10/1/2024
DEPARTMENT: Theatre/Music Account: 2077
VENDOR: Old Fashion Candy Amount: not to exceed \$5,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Fundraising for productions and competition trip

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon



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Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 10/1/2024
DEPARTMENT: Theatre Account: 2077
VENDOR: Hellhound Audio, LLC Amount: not to exceed \$8,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Sound design, audio rental, audio engineering for In the Heights

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE: Melissa Hannon



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I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

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Student Organization Fund Approval for Expenditure in Excess of \$1,000.00


SCHOOL: Union High School Date: 10/1/2024
DEPARTMENT: Theatre Account: 2077
VENDOR: 11thourDesign Amount: not to exceed \$6,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Graphic design, marketing, printing services, website maintenance

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon 

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Yolanda Koon, Business Administrator _____ Date : _____

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Student Organization Fund Approval for Expenditure in Excess of \$1,000.00


SCHOOL: Union High School Date: 10/1/2024
DEPARTMENT: Theatre Account: 2077
VENDOR: Cameron Filepas Amount: not to exceed \$4,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Lighting design services for In the Heights

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon 

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I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 10/1/2024
DEPARTMENT: Theatre Account: 2077
VENDOR: Anthony Freitas Amount: not to exceed \$4,500

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Scenic design services and scenic painting for In the Heights

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon



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Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____