

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Bms Date: 05/04/26
DEPARTMENT: Band / Chorus Account: 2006
VENDOR: High Note Festivals Amount: 4923-

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): _____
High Note Festival - Entrance
Fees

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

Robyn Posternock
NAME

(RP)
SIGNATURE

Per the Student Organization Funds -- Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the attached.

Yolanda Koon, Business Administrator

Date

STUDENT ACTIVITIES CHECK REQUEST

DATE: 4/8/26

I. This will authorize the Treasurer of the **STUDENT ACTIVITIES ACCOUNT** to

Pay \$ 4,923 to the order of High Note Festivals INC

Charge to CLUB ACCOUNT: Band/Chorus Acct. No. 2006

Purpose: High Note Festival (music competition trip)

Band/Chorus Club Name [Signature] Club Advisor Signature

II. Approved: _____ Date: _____
Principal Signature

III. Date Paid: _____ Check #: _____

Processed By: _____

Stephen Myers
 Township of Union Middle School
 1000 Caldwell Ave
 Union, NJ 07083

Payment Schedule

\$4,948.00 due March 23, 2026
 Balance due April 22, 2026

Date	Description	Price	Charges	Credits	Balance
December 21, 2025	Students	\$64.00	\$9,600.00		
	Adults / Chaperones	\$37.00	\$296.00		
	Free Packages:				
	165 Total Packages				
	<u>Miscellaneous Charges</u>				
	Deposit Due	\$50.00	\$50.00		
	<u>Payments Received</u>				
12/21/2025	CK# 7491			\$50.00	
			\$9,896.00	\$50.00	\$9,846.00

All checks should be made payable to High Note Festivals, Inc. and mailed to PO Box 307, Cedar Grove, NJ 07009

BMS pay \$4,923

KMS pay \$4,923

Stephen Myers
 Township of Union Middle School
 1000 Caldwell Ave
 Union, NJ 07083

Payment Schedule

\$4,948.00 due March 23, 2026
 Balance due April 22, 2026

Date:	December 21, 2025	Group #	4343	Destination:	Dorney Park
High Note Festivals Representative:		Brian Heim		Event Date:	Friday, May 22, 2026

Date	Description	Price	Charges	Credits	Balance
	150 Students	\$64.00	\$9,600.00		
	8 Adults / Chaperones	\$37.00	\$296.00		
	7 Free Packages:				
	165 Total Packages				
	<u>Miscellaneous Charges</u>				
	Deposit Due	\$50.00	\$50.00		
	<u>Payments Received</u>				
12/21/2025	CK# 7491			\$50.00	
			\$9,896.00	\$50.00	\$9,846.00

All checks should be made payable to High Note Festivals, Inc. and mailed to PO Box 307, Cedar Grove, NJ 07009