



Union Township Community Action Organization, Inc.

2410 Springfield Avenue • Vauxhall, NJ 07088 • Phone: 908-686-6150
Fax: 908-688-6867 • Email: information@utcao.com • Web: www.utcao.com

Sandra Terrell
Chairman

Claretha Gray
Acting Secretary

Beverly Berry-Baker
Treasurer

William Black
Assistant Treasurer

Members:
Joanne Clark
James Frazier, Jr.
Jacqueline Gray
Miasha Melvin
Crystal Moon-Boulware
Marion Moore

May 14, 2025

Dr. Gerry Benaquista
School Superintendent
Township of Union Public Schools
2369 Morris Avenue
Union, New Jersey 07083

Re: Senior Pre-Prom Red Carpet Event – Thursday, June 5, 2025 – 4:00 – 6:30

Dear Dr. Benaquista:

Union Township Community Action Organization, Inc. has sponsored the Pre-Prom Red Carpet Event for more than 30 years. We would like to respectfully request the use of the Jefferson School parking lots and driveway to hold the event. We have used this space for the event since 2014 and it helps to reduce the congestion and allows for more spectator viewing as prom goes promenade the length of the Jefferson School driveway.

We would like to formally invite you to attend this year's Event on Thursday, June 5, 2025 from 4:00 PM – 6:30 PM so that you can see for yourself what a wonderful Community Event it is.

Please confirm your attendance by emailing me at Efrye@UTCAO.com or give me at 908-686-6150, extension 116. Please let me know if you have any questions.

Sincerely,

Ernestine Frye,
Executive Director

CC: Sandra Terrell, Chairman