

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS

Date: 5/4/16

ACCT. NAME: UHS PAC

Account: 2077

VENDOR: The Costumer

Amount: \$9,256.80

PURPOSE OF EXPENDITURE [attach appropriate invoice(s):
costume, hair and makeup rental for Mary Poppins.

see attached

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Laurie DelGuercio

Name:

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 5/17/16

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Manuel E. Vieira, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 4/25/16

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 9,256.80 to the order of The Costume

and charge the account of VHSPAC Acct. No. 77

Purpose: Costume, Hair + Make-up rental for

Mary Poppins

Spring Musical
Club or Activity

[Signature]
Faculty Adviser -- Signature

II. Account Balance _____ Verified by _____

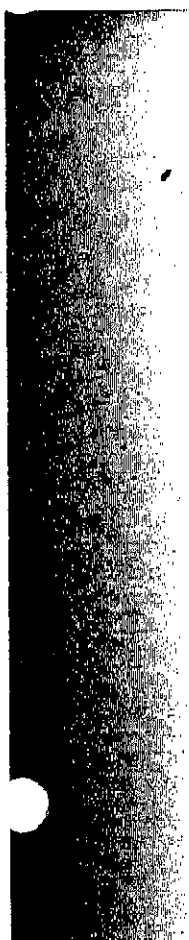
Date _____ Comment _____

III. Approved _____ Date _____

Principal - Signature

IV. Date Paid _____ Check No. _____ Acct. No. _____

Processed by _____





www.TheCostumer.com

The Costumer
 1020-1030 Barrett St
 Schenectady, NY 12305
 Tel: 518-374-7442



Customer ID 2123

Statement of Account

Union High School(NJ)
 2350 North 3rd St.
 Union, NJ 07083

|||||||

Tel: 908-851-6780

Date Page

3/11/2016 1 of 1

Amount Due 9,256.80
Amount Remitted _____

Please detach and remit with payment

Posted	Ln	Invoice #	Most Significant Item	Original Amount	Carried Forward Charges	Credits
03/01/2016	4	317052.1.2	Mary Poppins (Thea Show)	8,902.46	8,902.46	
03/02/2016	2	319939.1.4	MagiCake Aqua Paint Grey ben P.O. Number: Bill	224.39	224.39	
03/03/2016	4	317052.1.3	Mary Poppins (Thea Show)	20.00	20.00	
03/03/2016	2	320262.1.2	Color Cake Cadaver Grey ben	37.95	37.95	
03/04/2016	4	317052.1.4	Mary Poppins (Thea Show)	16.00	16.00	
03/07/2016	4	317052.1.5	Mary Poppins (Thea Show)	24.00	24.00	
03/08/2016	4	317052.1.6	Mary Poppins (Thea Show)	16.00	16.00	
03/10/2016	4	317052.1.7	Mary Poppins (Thea Show)	16.00	16.00	
					9,256.80	

Total	Unaged	Under 30	Over 30	Over 60	Over 90	Over 120	Unapplied Payments
9,256.80	0.00	9,256.80	0.00	0.00	0.00	0.00	0.00

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS

Date: 5/3/16

ACCT. NAME: A.P. Testing

Account: 2025

VENDOR: A.P. College Board

Amount: \$ 23,000.00 (approx.)

PURPOSE OF EXPENDITURE [attach appropriate invoice(s):
payment of A.P. exams

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Laure DelGuercio

Name
Laure DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 5/17/16

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Manuel E. Vieira, Business Administrator

_____ Date

DATE 5/13/16

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

estimate
Pay \$ 25,000.00 to the order of A.P. Testing / A.P. College Board

and charge the account of A.P. Testing Acct. No. 2025

Purpose: payment of A.P. exams for students

A.P. Testing
Club or Activity

[Signature]
Faculty Adviser - Signature

II. Account Balance \$28,758.80 Verified by [Signature]

Date 5/4/16 Comment _____

III. Approved _____ Date _____
Principal - Signature

IV. Date Paid _____ Check No. _____ Acct. No. _____

Processed by: _____