

Ditri, Pat

From: Lishak, Noreen
Sent: Tuesday, April 30, 2013 12:14 PM
To: Ditri, Pat
Subject: FW: Monthly Security Drill List for Principals April2013- FOr the May AGenda Safety and Security

District: Township of Union

Month of: April 2013

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Battle Hill School	Reverse Evacuation from Playground into School	Students on Recess and Cafeteria Aides,Principal,Security Director	4-22-13 125 PM
Connecticut Farms School	Reverse Evacuation from Playground into School	Students on Recess and Cafeteria Aides, Principal , Security Director	4-23-13 130 PM
Washington School	Reverse Evacuation from Playground into School	Students on Recess and Cafeteria Aides, Principal, Security Director	4-24-13 1110 PM
Hamilton School	Reverse Evacuation from Playground into School	Students on Recess and Cafeteria Aides, Principal, Security Director	4-25-13 1255 PM
Franklin School	Reverse Evacuation from Playground into School	Students on Recess and Cafeteria Aides, Principal, Security Director	4-26-13 130 PM
Livingston School	Reverse Evacuation from Playground into School	Students on Recess and Cafeteria Aides. Principal, Security Director	4-30-13 125 PM
Hannah Caldwell School	Reverse Evacuation from Playground into School	Students on Recess and Cafeteria Aides,Principal,Security Director	4-30-13 130 PM
Burnet Middle School	Chemical truck Spill on Morris Ave/Evacuation	All	4-23-13 1010 AM
Kawameeh Middle School	Crisis Team Table Top Drill	Adminstration,Crisis Team, Security Director	4-11-13 830 AM
Union High School	Shelter In Place	All	4-26-13 205 PM

Noreen Lishak, Ed.D.

Assistant Superintendent of Schools
Ph: (908)851-3020

From: Ardito, Nicholas
Sent: Tuesday, April 30, 2013 11:17 AM
To: Lishak, Noreen
Subject: Monthly Security Drill List for Principals April2013

Per your request.
Thank you.

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Month of: April 2013

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<i>Kawameeh Middle School</i>	<i>Crisis Team Table Top Drill</i>	<i>Adminstration, Crisis Team, Security Director</i>	<i>4-11-13 830 AM</i>
<i>Union High School</i>	<i>Shelter In Place</i>	<i>All</i>	<i>4-26-13 205 PM</i>

DRILL TYPE:

OCCUPANTS:

- ACTIVE SHOOTER
STUDENTS/STAFF/FACULTY
- EVACUATION (non-fire)
TEAM MEMBERS
- BOMB THREAT
- LOCKDOWN

STAFF and/or CRISIS

*PLEASE COMPLETE THIS FORM AFTER THE DRILL AND EMAIL TO ME AT nardito@twpunionschools.org

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

Wednesday, 4/24/13

Time of day the drill was conducted:

9:15 am - 9:30 am + 1:00 pm

School Name:

Washington Elementary School

Location of the Emergency Evacuation Drill:

Playground

9:15 - 9:30 am on the Playground + 1:00 pm on the Playground

Route Number(s):

Name of the school principal/person(s) overseeing the drill:

Mark C. Hoyt, Principal

Other information relative to the emergency evacuation drill:

* Please note than only one bus came to WES at 9:15 am. Mr Hoyt was able to complete the drill with only one bus in the morning. Only one bus was scheduled for the afternoon.

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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: April 18, 2013

Time of day the drill was conducted: 9:00 - 9:50

School Name: Battle Hill Elementary School

Location of the Emergency Evacuation Drill: Parking Lot in front

of school

Route Number(s): Whole bus (6 buses / handicap bus)

Name of the school principal/person(s) overseeing the drill: Michelle Warren,

Principal / Claire Morcira, Secretary

Other information relative to the emergency evacuation drill:

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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

4/26/13

Time of day the drill was conducted:

9:00-10:00

School Name:

UNION HIGH SCHOOL

Location of the Emergency Evacuation Drill:

HIGH SCHOOL

PARKING LOT

Route Number(s):

ALL

Name of the school principal/person(s) overseeing the drill:

CHESTER

CZAPLINSKI, JR

Other information relative to the emergency evacuation drill:

DRILL WENT WELL, BUS DRIVER'S DID
A VERY GOOD JOB.

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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Tuesday, April 23, 2013

Time of day the drill was conducted: 9:06-9:43

School Name: Burnet Middle School

Location of the Emergency Evacuation Drill: BMS 1000 Caldwell Avenue, Union (field and Stone St.)

Route Number(s): All students and staff

Name of the school principal/person(s) overseeing the drill: Mr. Vincent Rettino, Vice Principal

Other information relative to the emergency evacuation drill:

This is our second bus evacuation for all students, staff and faculty. It was successful. A special thanks to our transportation department.