

TOWNSHIP OF UNION BOARD OF EDUCATION  
REGULAR MEETING MINUTES – February 18, 2025

NOTICE OF MEETING:

TO ALL BOARD OF EDUCATION MEMBERS:

The regular meeting of the Board of Education of the Township of Union was held on Tuesday, February 18, 2025 at 6:00 p.m. at the Town Hall, Main Meeting Room, 1976 Morris Avenue, Union, New Jersey pursuant to notice sent to each member.

Ms. Carbonell called the meeting to order at 6:02 p.m.

PRESENT AT ROLL CALL:

Ms. Dixiana Carbonell, Mr. Michael Cohan, Mrs. Elsie Conteh-Mackey, Mrs. Guida Faria, Mrs. Nancy Minneci, Mr. Greg Nasta, Ms. Chastity Santana, Mrs. Kimberly Scott-Hayden

ABSENT AT ROLL CALL:

Mr. Ronnie McDowell (6:03 p.m.)

ADMINISTRATORS PRESENT:

Dr. Gerald Benaquista, Ms. Marissa McKenzie, Dr. Jose Rodriguez, Mrs. Yolanda Koon

ALSO PRESENT:

Mr. Christopher Buggy, Esq., Mrs. Yolanda Greene, Esq.

Mrs. Conteh-Mackey led the Board and audience members in the Pledge of Allegiance and read the district's mission statement.

Mrs. Koon read the statement required under the "Open Public Meetings Act" that adequate notice was published in The Union County Local Source, The Star Ledger and/or Tap into Union, posted in the Administration Building and the Clerk's Office of the Township; a copy of which is on file in the office of the Board Secretary.

MOTION FOR EXECUTIVE SESSION:

Moved by Mrs. Scott-Hayden, seconded by Mrs. Minneci, that the Board go into Executive Session at 6:04 p.m. to discuss the following subject matters without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-12b: personnel, legal update

Please take notice that minutes will be taken of the discussion conducted during the executive session and the Board will disclose the minutes of the executive session when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

Action may be taken when the Board reconvenes in public session.

AYE: Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

NAY: None

ABSTAIN: None

MOTION CARRIED

The Board returned to public session at 7:03 p.m.

MOTION TO RETURN TO PUBLIC SESSION:

There being no further business before the Board it was moved by Mrs. Scott-Hayden, seconded by Mrs. Minneci, that the Board return to public session at 7:03 p.m.

AYE: Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

NAY: None

ABSTAIN: None

MOTION CARRIED

Approval of Minutes:

Moved by Ms. Santana, seconded by Mrs. Minneci, that the following minutes be adopted:

1. January 7, 2025 – reorganization meeting
2. January 11, 2025 – special meeting/retreat
3. January 11, 2025 – executive session
4. January 14, 2025 – worksession
5. January 14, 2025 – executive session
6. January 21, 2025 – regular meeting
7. January 21, 2025 – executive session

DISCUSSION:

None

AYE: Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

NAY: None

ABSTAIN: None

MOTION CARRIED

Communications:

REQUEST FOR USE OF UHS PARKING LOT

Request from Victoria Smith (2021 UHS graduate, attending Montclair State University) requesting the use of Union High School parking lot to film a scene for her thesis project on March 22, 2025 from 9:00 a.m. to 3:00 p.m. Certificate of Insurance provided.

REQUEST FOR USE OF UHS FACILITY SITE

Request from Township of Union Chamber of Commerce to use the Union High School facility site for the 14<sup>th</sup> Annual Mayor’s Day 5K Run on September 28, 2025 (rain date October 12, 2025 (severe weather only).

**REQUEST FROM TOWNSHIP OF UNION EDUCATION FOUNDATION**

Request from Township of Union Education Foundation requesting the use of Jefferson School gym and cafeteria for their spring reception on May 15, 2025 from 3:00 p.m. to 8:30 p.m. Certificate of Insurance to be provided.

**REQUEST FOR USE OF UHS FACILITIES**

Request from Dr. Passion Moss-Hasan, on behalf of the National Coalition of 100 Black Women, Central NJ Chapter, to use Union High School's library and auditorium on Saturday, March 29, 2025 or Saturday, April 5, 2025 from 8:00 a.m. to 6:00 p.m. for orientation and induction. Certificate of Insurance to be provided.

**LETTER OF RESIGNATION – CABRERA ESPINOZA**

Letter of resignation from Mayra Cabrera Espinoza, preschool teacher assistant-Hannah Caldwell Elementary School, effective February 1, 2025.

**LETTER OF RESIGNATION – FANA**

Letter of resignation from Macyeline Fana, part-time bus aide-Transportation Department, effective December 9, 2024.

**LETTER OF RESIGNATION – PALMA**

Letter of resignation from Bianca Palma, math teacher-Burnet Middle School, effective March 15, 2025.

**LETTER OF RESIGNATION – RICHARDONE**

Letter of resignation from Nicole Richardone, math teacher-Union High School, effective September 1, 2025.

**LETTER OF RESIGNATION – SHOREY**

Letter of resignation from Carlene Shorey, Behavior Technician-Connecticut Farms Elementary School, effective February 14, 2025.

**LETTER OR RETIREMENT – HERRIGHTY, JR.**

Letter of resignation, for the purpose of retirement, from Michael Herrighty, Jr., plumber-Buildings and Grounds Department, effective July 31, 2025.

**LETTER OF RETIREMENT – McLEAN**

Letter of resignation, for the purpose of retirement, from Delia McLean, vice principal-Burnet Middle School, effective April 1, 2025.

**LETTER OF RETIREMENT – MUSARRA**

Letter of resignation, for the purpose of retirement, from Marcy Musarra, special education teacher-Union High School, effective July 1, 2025.

**LETTER OF RETIREMENT – WHITLEY**

Letter of resignation, for the purpose of retirement, from Suzanne Whitley, social studies teacher-Union High School, effective March 1, 2023.

**EMPLOYMENT SEPARATION – HEATH**

Employment separation from Jacqueline Heath, paraprofessional-Battle Hill Elementary School, effective September 1, 2024.

**REQUEST FOR LEAVE – WALSH**

Request for paid medical leave from Alison Walsh, special education teacher-Washington Elementary School, January 23, 2025-January 28, 2025.

**REQUEST FOR LEAVE – KNOX**

Request for paid FMLA from LaForest Knox, teacher assistant-Battle Hill Elementary School, February 14, 2025-May 14, 2025.

**REQUEST FOR LEAVE – WILEY**

Request for paid medical leave from Pam Wiley, bus aide-Transportation Department, January 21, 2025-March 25, 2025.

**REQUEST FOR LEAVE – LUPO**

Request for paid medial leave from Diane Lupo, secretary-Livingston Elementary School, January 14, 2025-January 31, 2025.

**REQUEST FOR LEAVE – MINNOIA**

Request for paid FMLA from Francesca Minnoia, special education teacher-Hannah Caldwell Elementary School, March 31, 2025-May 1, 2025.

**REQUEST FOR INTERMITTENT LEAVE – CLARK**

Request for unpaid intermittent FMLA from Mary Clark, science teacher-Union High School, January 28, 2025-June 30, 2025.

**REQUEST FOR LEAVE – JOHNSON**

Request for paid FMLA from Jamie Johnson, 2<sup>nd</sup> grade teacher-Washington Elementary School, February 13, 2025-March 7, 2025.

**REQUEST FOR LEAVE – FOSTER**

Request for unpaid FMLA from Priscilla Foster, Behavior Technician-Union High School, February 7, 2025-February 25, 2025.

**REQUEST FOR LEAVE CORRECTION – SANTIAGO**

Correction to request for paid intermittent FMLA, followed by unpaid FMLA, from Delfin Santiago, vice principal-Burnet Middle School, January 1, 2025-June 30, 2025.

**REQUEST FOR LEAVE UPDATE – NICKELS**

Update to request for paid intermittent FMLA from Nicole Nickels, supervisor-PreK, December 2, 2025-December 2, 2026.

**REQUEST FOR LEAVE UPDATE – HUFF**

Update to request for paid intermittent FMLA from Heidi Huff, kindergarten teacher-Connecticut Farms Elementary School, February 20, 2024-June 24, 2025.

**REQUEST FOR LEAVE UPDATE – RIBEIRO**

Update to request for leave from Maria Ribeiro, teacher assistant-Battle Hill Elementary School, new return date February 25, 2025.

**REQUEST FOR LEAVE UPDATE – PAZDAN**

Update to request for leave from Nicole Pazdan, science teacher-Kawameeh Middle School, new return date September 1, 2026.

**REQUEST FOR LEAVE UPDATE – YAWNICK**

Update to request for paid medical leave followed by unpaid leave from Marilyn Yawnick, bus aide-Transportation Department, December 12, 2024-June 24, 2025.

**REQUEST FOR INTERMITTENT LEAVE – KATZ**

Request for paid intermittent FMLA from Barbara Katz, specialist-PreK-districtwide, February 3, 2025-February 3, 2026.

**REQUEST FOR INTERMITTENT LEAVE – RIVERA**

Request for paid intermittent FMLA from Jobina Rivera, PE teacher-Union High School, January 31, 2025-June 24, 2025.

**REQUEST FOR INTERMITTENT LEAVE – JOHNSON**

Request for paid intermittent FMLA from Portia Johnson, special ed teacher-Burnet Middle School, January 3, 2025-June 24, 2025.

**REQUEST FOR INTERMITTENT LEAVE – MARTINEZ**

Request for paid intermittent FMLA from Paula Martinez, teacher assistant-Union High School, February 18, 2025-June 24, 2025.

**Comments from Public (on resolutions):**

Ms. Carbonell read the following statement before public comment:

Good evening everyone. I'd like to take a moment to thank you all for being here today. As we begin the public comment portion of this meeting, I want to remind everyone that we value your input and appreciate your time and effort in sharing your thoughts and concerns.

As Ms. Koon stated previously, I ask that all comments be respectful and constructive, and that we refrain from calling out, yelling, and disrespectful language.

Each speaker will be given three minutes to address the board. Please remember that while we are eager to hear your perspectives, we may be unable to engage in back-and-forth dialogue during this portion of the meeting. However, your comments will be carefully reviewed and taken into consideration by the board, and if feasible, the Superintendent or designee, will respond to questions in real time or provide a response at a later time.

With that said, I invite our first speaker to approach. Please state your name and address.

Virginia Jeffries asked questions concerning the Bills and Claims - missing information, problems with the numbering in the registers, refunding principal amounts, no identifiers, partial payments, etc.

#### Superintendent's Report:

Dr. Benaquista indicated that there will be two presentations this evening by Battle Hill Elementary School and Burnet Middle School – both interim principals have only be in these schools for a short time.

Battle Hill Elementary School – Chris Carew, Interim Principal and Karen Faria, PTA Recording Secretary presented to the Board. A summary is below and the presentation is appended to the minutes.

#### Programs and Activities:

- Be the “I” in Kind – teachers and staff nominate students throughout the year
- Student of the Month – teachers nominate students monthly
- Student Council – a group made up of four board members and voted by 3<sup>rd</sup> and 4<sup>th</sup> grade students
- Spotlight on Spectrum Virtual Exhibition – Ms. Chapman submits students’ artwork
- Reading Growth – Students with Improved Placement by Grade: K-35%, 1-38%, 2-46%, 3-49%, 4- 45%
- Math Growth – Students with Improved Placement by Grade: K-23%, 1-34%, 2-33%, 3-38%, 4-54%

#### PTA:

- Halloween/Harvest Dance
- School Fair
- End of Year Foam Party along with the Union Fire Department

Burnet Middle School – Ben Kloc, Interim Principal and Terrell Ritty, Vice Principal presented to the Board. A summary is below and the presentation is appended to the minutes.

Beyond the Bell: the mission is to help students achieve grade level proficiency in ELA and Math skills through small group instruction three days a week after school.

- 6-week session
- Growth is continually monitored
- Original program – 80 6<sup>th</sup> grade students
- Program expanded to 200 6<sup>th</sup> and 7<sup>th</sup> grade students (since October)
- 85%+ students show growth
- ELA – 89% of students grew in proficiency and 50% of students grew by one full grade level or more (2023-2024)
- Math – 100% of students grew in proficiency and 79% grew by one full grade level or more (2023-2024)

#### New PBSIS Initiatives

- Teacher Snack Cart
- Burnet Blitz
- SEL Room
- Classroom Chargers
- School Store Collaboration

Unified Champion Schools Play Unified Special Olympics – joins students with and without disabilities together on the same team and BMS has been awarded this grant for the past twelve years.

#### PTA – student focused initiatives

- Grade level dances
- Ice cream socials
- Fall and spring field days
- Book fairs
- 8<sup>th</sup> grade committee support

#### PTA – staff appreciation initiatives

- Welcome back to school breakfast
- Staff holiday lunch
- Staff wellness days
- Teacher appreciation week

#### PTA – community engagement and family fun nights

- Staff volleyball and dodgeball games
- Family paint night
- Family bingo night
- Family movie night

PAC – for the first time since 2019, the BMS PAC will be presenting a spring show – “Sister Act Jr.” – March 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup>.

Dr. Benaquista presented his Superintendent’s Report. A summary is below and the presentation is appended to the minutes.

Dr. Benaquista – his vision is collaboration with all. The Board had a meet and greet with the PTA and it was successful.

Congratulations to Isabella Scocozza – recognized as the 2025 National Association of Federal Education Program Administrators State Leadership Award for the State of New Jersey. She will be formally recognized in Washington DC on March 18, 2025.

#### Assessing Student Learning Trajectories:

Diagnostic 2 Data Update – (a) instructional coaches at the middle schools met with building administration and reviewed IXL Snapshot 2 data, (b) 20% or more growth in the number of students performing on or above grade level reading in K, 1 and 2 grades, (c) percentage of students at or above grade level math increased in all K-8 grades.

#### Seal of Biliteracy:

- Students Tested: 23 – 2023-2024 school year; 52 – 2024-2025 school year
- Languages Tested: 2 – 2023-2024 school year (French and Spanish); 8 – 2024-2025 school year (Spanish, French, Portuguese, German, Haitian Creole, Urdu, Tagalog and Vietnamese)
- 2023-2024 – 12 seniors in Spanish and French were awarded the Seal of Biliteracy
- 2024-2025 – as of today, 23 seniors earning the seal this year (awaiting finalized results) and 17 juniors earning it next year (representing Spanish, French, Polish, Tagalog and Portuguese)

#### Education: Instruction and Program Update:

- Steam Fair
- Multilingual (ML) Family Involvement

#### Hannah Caldwell Elementary School Update – completed work:

- Remove the lower cabinet unit
- Remove wallboards
- Remove heat covers
- Remove vanity
- Ceiling tiles
- Interior walls – 4ft flood cut
- Exterior walls – 4ft flood cut
- Closet – 4 ft flood cut
- Gross cleaning walls and ceilings
- Mold remediation on affected areas



- HEPA VAC ceiling, walls and floors
- Application of anti-microbial to ceiling and walls
- Demo of one wall up to ceiling
- Gross cleaning
- Detail cleaning
- Anti-microbial
- Final cleaning

Realignment Update – letters were emailed to school community; committees have been consolidated:

- Education Committee – will incorporate the roles of the demographic analysis committee and the special populations committee
- Fiscal/Operations Committee – will combine the responsibilities of the fiscal committee and the physical plant benefits and limitations committee
- Personnel Committee – the TUPS labor management committee will guide the personnel committee as TUPS goes through the realignment process

The school community will be updated continually on the progress. The consolidated committees will meet in March. After each meeting, a summary will be shared with the school community.

#### HIB:

- report – February 12-18, 2025 – 1 founded; 1 not founded/inconclusive
- affirmed – January 22-February 11, 2025 – 6 founded; 7 not founded/inconclusive

Student Safety Data System Report – Dr. Benaquista reported on the SSDS for period 1 (September 1-December 31, 2024) – see E-2 for report.

Mr. Cohan advised the community that he met with Mr. Shaw at Hannah Caldwell and there have been challenges with the move, but the students are smiling and happy.

Ms. Carbonell spoke about how President's Day came about and how holidays on Monday came about due to the "Uniform Monday Holiday Act" passed by Congress in 1968.

Board members visited Hamilton School – engagement was at a high-level of excellence without computers and technology. The students were thankful to have their own school.

The PTA meet and greet was a wonderful time. Grateful to the Board, staff, PTA, Cioffi's, Senator Cryan and Mayor Bowser.

#### Education/Student Discipline Committee Resolutions:

Mrs. Faria gave an update of the education committee.

Upon recommendation of the Superintendent of Schools, the following resolutions were moved by Mrs. Minneci, seconded by Mrs. Faria, for adoption:

E-1. *Agenda item reported at February 11, 2025 worksession (Report of HIB-January 22-February 11, 2025).*

E-1A. *Agenda item affirmed at February 11, 2025 worksession (Affirm HIB-January 14-21, 2025).*

**E-1-1. SUPERINTENDENT’S REPORT OF HIB**

Superintendent’s Report of Harassment, Intimidation and Bullying (HIB) for the period February 12, 2025 to February 18, 2025, in accordance with the information appended to the minutes (*no vote required; for reporting purposes only*).

**E-1-1A. AFFIRM SUPERINTENDENT’S DETERMINATION OF HIB**

Affirm the Superintendent’s determination of Harassment, Intimidation and Bullying (HIB) for the periods January 22, 2025 to February 11, 2025, in accordance with the information appended to the minutes.

**E-2. APPROVE STUDENT SAFETY DATA SYSTEM REPORT**

Approve the Student Safety Data System Report (formerly Violence and Vandalism Report) (SSDS) for period one (September 1-December 31, 2024) of the 2024-2025 school year, in accordance with the information appended to the minutes.

**E-3. APPROVE HOLLYROCK ENTERTAINMENT – ASSEMBLY AT FRANKLIN ELEMENTARY SCHOOL**

Approve Hollyrock Entertainment to coordinate a Brain Challenge Parent and Student Assembly at Franklin Elementary School on February 26, 2025, in the amount of \$1,750.00 (being paid using Title I parent engagement reserve funds #16867), in accordance with the information appended to the minutes..

**E-4. APPROVE SOLUTIONS OVERVIEW, FRANKLIN COVEY EDUCATION – PROFESSIONAL DEVELOPMENT**

Approve Solutions Overview, Franklin Covey Education to coordinate professional development coaching sessions for district administration, in the amount of \$12,269.14 (being paid through Title II/SIA funds #8434/#20315), in accordance with the information appended to the minutes.

**E-5. APPROVE VARSITY TUTORS – TUTORING FOR STUDENTS**

Approve Varsity Tutors to provide high-dosage tutoring for students in grades three and four at Hannah Caldwell Elementary School, from March-June 2025, in an amount not to exceed \$21,960.00 (being paid for using High Impact Tutoring Grant #20489).

**E-6. APPROVE APPLICATION - RACKSPACE TECHNOLOGY FOUNDATION GRANT**  
Approve application for Rackspace Technology Foundation Grant for the 2025-2026 grant year.

**E-7. APPROVE APPLICATION – DREAMS PROGRAM**

Approve application for the Developing Resiliency with Engaging Approaches to Maximize Success (DREAMS) Program for the 2025-2026 school year.

**E-8. APPROVE SUMMER SCHOLAR PROGRAM LOCATIONS**

Approve the following Title I/Title I SIA 2025 Summer Scholar Program locations:

School	Program/Dates	Location
Union High	Credit Recovery Program (July 7-August 7, 2025)	Union High School
Burnet Middle School	2025 Summer Scholars Program (July 7-31, 2025)	Burnet Middle School
Jefferson School	2025 Summer Scholars Program (July 7-31, 2025)	Jefferson School
Hannah Caldwell Elementary School	2025 Summer Scholars Program (July 7-31, 2025)	Connecticut Farms Elementary School
Franklin Elementary School	2025 Summer Scholars Program (July 7-31, 2025)	Franklin Elementary School
Alternate Summer Site	Connecticut Farms Elementary School	

**E-9. APPROVE GRANT APPLICATION**

Approve the Township of Union Education Foundation grant application, in accordance with the information appended to the minutes.

**E-10. APPROVE LOCATIONS FOR EXTENDED SCHOOL YEAR**

Approve Battle Hill Elementary School (July and August 2025) and the Administration Building, 2369 Morris Avenue (June 25-August 31, 2025) for the 2025 Extended School Year (ESY) program, ESY services, CST testing and home instruction.

**E-11. APPROVE ACCEPTANCE OF “THE COOL BEAN MAKES A SPLASH” BOOK DONATION**

Approve acceptance of the Community Policing Unit of the Union Police Department’s donation of approximately 1,500 copies of “The Cool Bean Makes a Splash” by Jory John (approximate value of \$8,985) to elementary schools across the district, in accordance with the information appended to the minutes.

**E-12. APPROVE DISPOSAL OF LIBRARY BOOKS – HANNAH CALDWELL ELEMENTARY SCHOOL**

Approve disposal of identified library books and certain library materials from Hannah Caldwell Elementary School that have been identified as damaged due to the fungi/spores or no longer relevant to the current curriculum and students’ needs.

**E-13. APPROVE BOARD TO RECEIVE FINAL RECOMMENDATION FROM SUPERINTENDENT**

Based on the document provided of A submission of a research study by Michelle Russo, a doctoral student at Rutgers University, and subsequent internal review by Rutgers University, the board will receive final recommendation from the superintendent for said candidate to collect data from the Township of Union Public Schools.

**DISCUSSION:**

Mr. Cohan indicated that he spoke with Dr. Rodriguez about modifying the wording to agenda item F-13.

**AYE:** Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

**NAY:** None

**ABSTAIN:** None

**MOTION CARRIED**

**Fiscal and Planning Committee Resolutions:**

Mr. Cohan gave an update on the Fiscal and Planning Committee.

Upon the recommendation of the Superintendent of Schools, the following resolutions were moved by Mr. McDowell, seconded by Mr. Cohan, for adoption:

**F-1. TREASURER’S REPORT**

That the Treasurer’s Report dated January 31, 2025 be accepted.

**F-2. SECRETARY’S REPORT**

That the Secretary’s Report dated January 31, 2025 be accepted.

**F-3. CERTIFY TREASURER’S AND SECRETARY’S REPORT**

Pursuant to N.J.A.C. 6A:23-2.11(a), I certify that as of January 31, 2025 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

/s/ Yolanda Koon  
Yolanda Koon, Board Secretary

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Dated

Pursuant to N.J.A.C.6A:23-2.2(h), we certify that as of January 31, 2025 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.2(d)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the Board to be correct.

**F-4. APPROVE APPROPRIATION TRANSFERS**

Approve appropriation transfers in accordance with the information appended to the minutes.

**F-5. APPROVE LIST OF CONTRACTS/PURCHASE ORDERS**

Approve the attached list of contracts and/or purchase orders (copyrighted materials and licenses) pursuant to the requirements of N.J.S.A. 18A:18A-5 (bid exceptions to requirement for advertising) and 18A:18A-10(a) (purchase through State agency; procedure), in accordance with the information appended to the minutes.

**F-6. APPROVE DISTRICT WIDE TRAVEL AND RELATED EXPENSES**

Approve district wide travel and related expenses pursuant to the requirements of N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7 and Board Policy File Code 6471 and in accordance with the information appended to the minutes.

*F-7. Agenda item adopted at February 11, 2025 worksession (student field trips).*

**F-7A. APPROVE DISTRICTWIDE STUDENT FIELD TRIPS**

Approve districtwide student field trip destinations and purposes pursuant to N.J.A.C. 6A:23A-5.8, in accordance with the information appended to the minutes.

**F-8. APPROVE LIST OF 2024-2025 STATE CONTRACT APPROVED VENDORS**

Approve the amended list of the 2024-2025 State Contract Approved Vendors pursuant to N.J.S.A. 18A:18A-10(a) (purchase through State agency; procedure) to facilitate schools' purchasing, in accordance with the information appended to the minutes.

**F-9A. APPROVED LIST OF CONTRACTS/PURCHASES (STUDENT ACTIVITY)**

Approve the attached list of contracts and/or purchases pursuant to the requirements of N.J.S.A. 18A:18A-5(21) (paid by funds raised by or collected by students), in accordance with the information appended to the minutes:

School	Account/Department	Vendor/Description	Amount
Connecticut Farms Elementary School	2011/1 <sup>st</sup> Grade Field Trip	Essex County Turtle Back Zoo	\$1,700.00 (not to exceed)
Connecticut Farms Elementary School	2010/Kindergarten Field Trip	Essex County Turtle Back Zoo	\$1,700.00 (not to exceed)
Connecticut Farms Elementary School	2013/Gr. 3 Field Trip	Liberty Science Center-Steam Adventure w/Planetarium – April 4, 2025 field trip	\$2,300.00 (not to exceed)
Kawameeh Middle School	35/Administration	Broadway Inbound – field trip on 5/15/25 to see “The Outsiders” play	\$1,200.00
Kawameeh Middle School	52/Administration	Seaton Hackney Stables – club members field trip on 4/10/25	\$2,800.00 (not to exceed)
Union High School	2051/JROTC	Galloping Hill Caterers-estimate for JROTC Military Ball	\$5,500.00 (not to exceed)
Union High School	2018/Senior Awards	Policeman’s Benevolent Association-Student TBD	\$1,000.00

Union High School	2018/Senior Awards	Khalid Shahid Memorial Scholarship-Student TBD	\$2,000.00
Union High School	2018/Senior Awards	Khalid Shahid Memorial Scholarship-Student TBD	\$2,000.00
Union High School	2018/Senior Awards	Doughlas M. Krueger Memorial Scholarship-Student TBD	\$1,000.00
Union High School	2018/Senior Awards	Wayne Russo Memorial Scholarship-Student TBD	\$2,500.00
Union High School	2018/Senior Awards	Connect One Bank-Student TBD	\$1,000.00
Union High School	2018/Senior Awards	Connect One Bank-Student TBD	\$1,000.00
Union High School	2018/Senior Awards	The Vogel Memorial Prize for the Excellence in French-Student TBD	\$1,000.00
Union High School	2018/Senior Awards	Joseph Cryan Scholarship-Student TBD	\$2,000.00
Union High School	2018/Senior Awards	Juneteenth Scholarship-Student TBD	\$1,000.00
Union High School	2018/Senior Awards	Juneteenth Scholarship-Student TBD	\$1,000.00
Union High School	2018/Senior Awards	Jason Lopes Scholarship-Student TBD	\$1,000.00
Union High School	2018/Senior Award	Crystal Scretchen Scholarship-Student TBD	\$1,000.00
Union High School	2018/Senior Award	Chamber of Commerce Scholarship-Student TBD	\$3,000.00
Union High School	2018/Senior Award	Chamber of Commerce Scholarship-Student TBD	\$3,000.00
Union High School	2018/Senior Award	ADK – Carol Remondelli Scholarship-Student TBD	\$1,000.00
Union High School	2227/Senior Class	C&R. Graphics – purchase of senior class t-shirts for fundraiser	Not to exceed \$5,000.00
Union High School	2227/Senior Class	C&R Graphics – purchase of senior class lawn signs for fundraiser	Not to exceed \$4,000.00
Union High School	2201/School ID Fines	Artemax – purchase of wristbands for missing IDs	\$1,122.00
Union High School	46/UHS Clubs	DECON – registration for Key Club District Convention	Not to exceed \$12,000.00
Union High School	Cosmetology	IBS – tickets for 31 students to attend on 3/25/25	\$1,364.00
Union High School	2077/UHSPAC	11thour Design – graphic/scenic material for In the Heights	Not to exceed \$13,000.00
Union High School	2077/UHSPAC	Eric Cagara – electrician for hang and focus of In the Heights lighting plot, installation of rental	\$2,000.00
Union High School	2221/Chromebooks	Township of Union Board of Education – to transfer funds collected for Chromebook fines into IT budget line	\$17,058.30

Battle Hill Elementary School	2013	Liberty Science Center – 3 <sup>rd</sup> grade class trip	\$1,726.50
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**F-9B. APPROVE FUNDRAISERS**

Approve the following fundraisers, in accordance with the information appended to the minutes:

Event Name	Date	Purpose
Online Fundraiser	February 19, 2025- June 24, 2025	UHS/JROTC – to raise funds for National Drill Competition, training, banquet
Smencils (smelly pencils)	March 1-31, 2025	Connecticut Farms – to raise funds for playground games
Bench A Thon	April 2, 2025	UHS/Football – to raise funds for end of season celebration, spring training sessions
Dress Down Day	February 19, 2025- June 30, 2025	UHS/Softball – to raise funds for end of year banquet, senior day
Online Fundraiser	February 19, 2025- June 25, 2025	UHS/Boys Volleyball – to raise funds for end of year celebration and senior gifts
Volleyball Tournament	March 19-27, 2025	KMS/National Junior Honor Society – to raise funds for a charity selected by the student body
Basketball Tournament	March 10-18, 2025	KMS/National Junior Honor Society – to raise funds for a charity selected by student body
Penny Wars	March 3-7, 2025	KMS/National Junior Honor Society – to raise funds for a charity selected by student body
Theatrical Performances	June 7, 2025	UHS/Marching Band – to raise funds for the 2024, 2025 and 2026 band seasons
UHSPAC Apparel Sale	February 19-May 30, 2025	UHSPAC – to raise funds for production costs, scholarships and other needs
Month-Long Dress Down	March 1-June 30, 2025	UHS/Prom – to raise funds for the prom
Chick Fil-A Fundraiser	March 1-June 30, 2025	UHS/Prom – to raise funds for the prom
Candy and Fruit Snack Sales	February 19-June 30, 2025	UHS/National German Honor Society – to raise funds for AATG membership, graduation honor cords and diplomas
Snacks/Baked Goods/Candy Sales	February 19-June 15, 2025	UHS/Red Cross Club – to raise funds for victims of California wildfires
Snacks/Baked Goods Sales	February 19-June 15, 2025	UHS/Red Cross Club – to raise funds for club

**F-9C. ACCEPT DONATIONS**

Accept the following donations:

From	For Use By	\$/Item
Pepsi Co Beverage Sales	Union High School	\$482.90
Shutterfly	Hannah Caldwell Elementary School	\$2,044.80
Estate of Nicolina Ianiro	Kawameeh Middle School	Sohmer Upright Piano

**F-10. APPROVE 2024-2025 OUT-OF-DISTRICT STUDENT PLACEMENT LIST**

Approval be given to amend the 2024-2025 out-of-district student placement list (month of February), in accordance with the information appended to the minutes.

**F-11. APPROVE FRONTLINE**

Approve Frontline, the district's program for absence management (AESOP), professional growth (certified staff professional development and evaluations), IEP (special education), 504 interventions, recruiting and hiring (AppliTrack) and time and attendance for the 2025-2026 school year, in the amount of \$104,164.42, in accordance with the information appended to the minutes.

**F-12. APPROVE NEW PATHWAY COUNSELING, INC.**

Approve New Pathway Counseling, Inc. to provide an evaluation, PHP treatment, and bedside home instruction, for a maximum of 10 hours per week, at a cost of \$650.00 per week, in accordance with the non-public information appended to the minutes.

**F-13. APPROVE DISTRIBUTION OF FUNDS – UHS SENIOR SCHOLARSHIP AWARDS**

Approve distribution of funds from the following Union High School Senior Scholarship Awards: (a) \$100 – Dora D. Feins Achievement Awards Fund, (b) \$100 – Dora D. Feins Achievement Awards Fund (cost of two plaques), (c) \$100 – Myrtle V. Hassey Awards Fund (two awards - \$50 each), (d) \$1,500 – Ellen S. Rever Memorial Scholarship Fund (three awards - \$500 each).

**F-14. APPROVE STUDENT TRANSPORTATION CONTRACT – DCF - STATE OF NEW JERSEY**

Approve Student Transportation Contracts with the State of New Jersey – Department of Children and Families for the 2024-2025 school year at a rate of \$75.00 per day (5 students at DCF Regional School, Union Campus, Scotch Plains, NJ), in accordance with the non-public information appended to the minutes.

**F-15. APPROVE PARENT/PUPIL TRANSPORTATION CONTRACT – 2024-2025**

Approve parent/pupil transportation contract for a special education student attending Capstone Center at the rate of \$79.20 per day (not to exceed \$7,208) for the period February 24, 2025-June 30, 2025, in accordance with the non-public information appended to the minutes.

**F-16. APPROVE LEARNING ALLY – READING PROGRAM**

Approve contract with Learning Ally, Inc., to support students in reading, and allows use of program by eligible students in Livingston, Franklin, Washington, Hannah Caldwell, Battle Hill, Connecticut Farms and Jefferson Elementary Schools, for the 2024-2025 school year, at no cost to the district. This has been made feasible from a grant from the NJDOE to Learning Ally, Inc. to provide additional reading services to public school districts currently contracted with Learning Ally, in accordance with the information appended to the minutes.

F-ATTY. *For informational purposes only – vote not required.* List of legal services paid as of January 21, 2025 for the 2024-2025 fiscal year, in accordance with the information appended to the minutes.



**DISCUSSION:**

None

**AYE:** Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

**NAY:** None

**ABSTAIN:** None

**MOTION CARRIED**

Grievance/Negotiations and Legal Committees:

Upon recommendation of the Superintendent of Schools, the following resolutions were moved by Ms. Santana, seconded by Mr. Cohan, for adoption:

**L-1. APPROVE MODIFICATION OF SETTLEMENT AGREEMENT AND RELEASE**

Approve Modification of Settlement Agreement and Release in the matter of N.G. and E.G. obo C.G. v Township of Union Board of Education, in accordance with the non-public information appended to the minutes.

**L-2. APPROVE SIDEBAR AGREEMENT – TOWNSHIP OF UNION TRANSPORTATION ASSOCIATION**

Approve Sidebar Agreement between the Township of Union Board of Education and the Township of Union Transportation Association, in accordance with the information appended to the minutes.

**DISCUSSION:**

None

**AYE:** Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

**NAY:** Ms. Santana (L-1)

**ABSTAIN:** Mrs. Scott-Hayden (L-2)

**MOTION CARRIED**

Operations Committee Resolutions:

Mrs. Conteh-Mackey gave an update on the Operations Committee. She encouraged parents and students to speak with the building principal with any concerns. The Technology Committee will be part of the Operations Committee once the policy is updated.

Upon recommendation of the Superintendent of Schools, the following resolutions were moved by Mr. Nasta, seconded by Mrs. Conteh-Mackey, for adoption:

**O-1. APPROVE SECURITY DRILL/BUS EVACUATION REPORTS**

Pursuant to N.J.S.A. 18A:41-1 and P.L. 2009, Chapter 178, approve the following security drill and, if applicable, bus evacuation reports for the 2024-2025 school year, in accordance with the non-public information appended to the minutes.

**O-2. APPROVE NOTIFICATION OF ASSET CHANGE OF STATUS**

Approve the Notification of Asset Change of Status for disposal of one (1) piano at the Battle Hill Elementary School, in accordance with the information appended to the minutes.

**O-3. APPROVE USE OF UHS LIBRARY – SPECIAL OLYMPICS OF NEW JERSEY YOUTH SUMMIT – WOMEN IN LEADERSHIP**

Approve use of Union High School Library for the Special Olympics of New Jersey Youth Summit-Women in Leadership on March 7, 2025 from 7:00 a.m. to 1:00 p.m., in accordance with the information appended to the minutes.

**O-4. APPROVE SUBMISSION OF APPLICATION FOR USE OF RABKIN PARK**

Approve the submission of the Picnic Area Application and Hold Harmless Agreement for the use of Rabkin Park on May 27, 2025 (rain date May 29, 2025) to the Union Township Parks and Recreation Department for the Special Services picnic, in accordance with the information appended to the minutes.

**O-5. REQUEST TO USE UHS PARKING LOT**

Request from Victoria Smith (2021 UHS graduate, attending Montclair State University) requesting the use of Union High School parking lot to film a scene for her thesis project on March 22, 2025 from 9:00 a.m. to 3:00 p.m., in accordance with the information appended to the minutes (Certificate of Insurance provided).

**O-6. REQUEST FOR USE OF UHS FACILITY SITE**

Request from the Township of Union Chamber of Commerce to use the Union High School facility site for the 14<sup>th</sup> Annual Mayor's Day 5K Run on September 28, 2025 (rain date October 12, 2025 (severe weather only), in accordance with the information appended to the minutes.

**O-7. REQUEST FROM TOWNSHIP OF UNION EDUCATION FOUNDATION**

Request from Township of Union Education Foundation requesting the use of Jefferson School gym and cafeteria for their spring reception on May 15, 2025 from 3:00 p.m. to 8:30 p.m., in accordance with the information appended to the minutes. Certificate of Insurance to be provided.

**O-8. REQUEST FOR USE OF UHS FACILITIES**

Request from Dr. Tonya Breland, on behalf of the National Coalition of 100 Black Women, Central NJ Chapter, to use Union High School's library and auditorium on Saturday, March 29, 2025 or Saturday, April 5, 2025 from 8:00 a.m. to 6:00 p.m. for orientation and induction, in accordance with the information appended to the minutes. Certificate of Insurance to be provided.

**DISCUSSION:**

None

AYE: Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

NAY: None

ABSTAIN: None

MOTION CARRIED

Personnel Committee Resolutions:

Mrs. Scott-Hayden gave an update on the Personnel Committee and she thanked employees for their service.

Upon the recommendation of the Superintendent of Schools, the following resolutions were moved by Ms. Santana, seconded by Mrs. Scott-Hayden, for adoption:

P-1A. *Agenda item adopted at February 11, 2025 worksession (new hires).*

P-1A-1. PERSONNEL ACTIONS – NEW HIRES

Personnel Actions-New Hires be approved in accordance with the information appended to the minutes.

P-1B PERSONNEL ACTIONS – EXTRA PAY

Personnel Actions-Extra Pay be approved in accordance with the information appended to the minutes.

P-1C PERSONNEL ACTIONS – TRANSFERS

Personnel Actions- Transfers be approved in accordance with the information appended to the minutes.

P-2. APPROVE SUBSTITUTE LISTS

Approve Substitute Lists for the 2024-2025 school year.

Name	Position	Rate
Jacquetta Hill	Daily Sub	\$140.00 per day
Natasha Jawahir	Daily Sub	\$150.00 per day
Daniel Laguerre	Coach	As per contract
Frank Gauthier	Daily Security Sub	\$36.05 per hour (pending paperwork)
Miguel Velez	Daily Security Sub	\$36.05 per hour (pending paperwork)

P-3A. ACCEPT LETTERS OF RESIGNATION/RETIREMENT

Accept letters of resignation/retirement from the following staff, with regrets:

Name	Position	Location	Eff. Date	Reason
Mayra Cabrera Espinoza	Preschool teacher	Hannah Caldwell	2/1/2025	Resignation
Macyeline Fana	PT bus aide	Transportation Dept.	12/9/2024	Resignation
Bianca Palma	Math teacher	BMS	3/15/2025	Resignation
Nicole Richardone	Math teacher	UHS	9/1/2025	Resignation

Carlene Shorey	Behavior Technician	Connecticut Farms	2/14/2025	Resignation
Michael Herrighty Jr.	Plumber	Bldgs and Grounds Dept	7/31/2025	Retirement
Delia McLean	Vice Principal	BMS	4/1/2025	Retirement
Marcy Musarra	Special Ed teacher	UHS	7/1/2025	Retirement
Suzanne Whitley	Social Studies teacher	UHS	3/1/2023	Retirement
Jacqueline Heath	Paraprofessional	Battle Hill	9/1/2024	Employment Separation

## P-3B. APPROVE LEAVES

Approve leaves for the following staff:

Name	Position	Location	Leave Dates	Leave Type
Alison Walsh	Special ed teacher	Washington	1/23/2025-1/28/2025	Paid medical leave
LaForest Knox	Teacher assistant	Battle Hill	2/14/2025-5/14/2025	Paid FMLA
Pam Wiley	Bus aide	Transportation Dept.	1/21/2025-3/25/2025	Paid medical leave
Diane Lupo	Secretary	Livingston	1/14/2025-1/31/2025	Paid medical leave
Francesca Minnoia	Special ed teacher	Hannah	3/31/2025-5/1/2025	Paid FMLA
Delfin Santiago	Vice Principal	BMS	1/1/2025-6/30/2025	Correction: Paid intermittent FMLA/unpaid FMLA
Mary Clark	Science teacher	UHS	Intermittent 1/28/2025-6/30/2025	Unpaid intermittent FMLA
Nicole Nickels	Supervisor PreK	Districtwide	Updated 12/2/2025-12/2/2026	Paid intermittent FMLA
Maria Ribeiro	Teacher Assistant	Battle Hill	return date 2/25/2025	Updated return date
Nicole Pazdan	Science teacher	KMS	Return date 9/1/2026	Updated return date
Marilyn Yawnick	Bus Aide	Transportation Dept.	Updated 12/12/2024-6/24/2025	Updated Paid medical leave followed by unpaid leave
Jamie Johnson	2 <sup>nd</sup> grade teacher	Washington	2/13/2025-3/7/2025	Paid FMLA
Heidi Huff	Kindergarten teacher	Connecticut Farms	Revised 2/20/2024-6/24/2025	Paid intermittent FMLA
Barbara Katz	Specialist-PreK	Districtwide	Intermittent	Paid intermittent FMLA

			2/3/2025-2/3/2026	
Jobina Rivera	PE teacher	UHS	Intermittent 1/31/2025-6/24/2025	Paid intermittent FMLA
Portia Johnson	Special Ed teacher	BMS	Intermittent 1/3/2025-6/24/2025	Paid intermittent FMLA
Paula Martinez	Teacher Assistant	UHS	Intermittent 2/18/2025-6/24/2025	Paid intermittent FMLA
Priscilla Foster	Behavior Technician	UHS	2/7/2025-2/25/2025	Unpaid FMLA

**P-4. APPROVE STUDENT TEACHERS AND INTERNSHIPS**

Approve student teachers and internships for the 2024-2025 school year, in accordance with the information appended to the minutes.

**P-5. APPROVE ATTENDANCE – TOWNSHIP OF UNION ADA MEETINGS**

Approve Kim Conti, Director of Special Services, to attend the Township of Union ADA meetings, at no cost to the district) from January 2025 through December 2025.

**P-6. APPROVE ATTENDANCE – NJ CASE MEETINGS**

Approve Kim Conti, Director of Special Services, to attend New Jersey Council of Administrators of Special Education (NJ CASE) meetings, at no additional cost to the district other than Council for Exceptional Children (CEC)/CASE membership dues previously paid by the district for the 2024-2025 school year.

**P-7. APPROVE JOB DESCRIPTION – CUSTODIAL SUPERVISOR**

Approve Job Description – Custodial Supervisor, in accordance with the information appended to the minutes.

**P-8. APPROVE ATTENDANCE AT ASBO INTERNATIONAL LEADERSHIP FORUM – KOON**

Approve Yolanda Koon to attend the ASBO Leadership Forum in Tampa, Florida (March 5-8, 2025) for a total cost not to exceed \$2,800.00.

**P-9. APPROVE ATTENDANCE AT NJASA/NJAPSA SPRING LEADERSHIP CONFERENCE**

Approve Dr. Gerry Benaquista to attend the NJASA/NJAPSA Spring Leadership Conference 2025 – Uniting, Empowering, Celebrating: Education Matters, May 14-16, 2025, Caesars, Atlantic City, New Jersey.

**DISCUSSION:**

None

AYE: Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

NAY: None

ABSTAIN: None

MOTION CARRIED

The following resolution was added to the agenda:

Upon recommendation of the Superintendent of Schools, the following resolution was moved by Ms. Santana, seconded by Mrs. Minneci, for adoption:

**P-10. APPROVE REIMBURSEMENT TO EMPLOYEE**

Approve reimbursement of \$1,500.00 to employee #11587, as discussed in executive session.

**DISCUSSION:**

None

AYE: Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

NAY: None

ABSTAIN: None

MOTION CARRIED

Dr. Benaquista introduced Tatiana DeValle, a 2020 graduate of Union High School, who is now employed in the district as a Math teacher at Kawameeh Middle School. Tatiana has a master’s degree from Kean University.

Dr. Benaquista introduced Barris Grant, the new football coach and physical education teacher for the district.

**Residency Committee Resolutions:**

Upon recommendation of the Superintendent of Schools, the following resolution was reported by Mrs. Minneci:

**R-1. REPORT OF STUDENTS VOLUNTARILY TRANSFERRED TO DISTRICT OF RESIDENCE**

*For informational purposes only (no vote required):* The following residency investigation was completed and the listed student voluntarily transferred to the district of residence:

Student No.	School
399017	Connecticut Farms Elementary School – PreK 3-special education

*For informational purposes only (no vote required):* The following totals are as of the January 21, 2025 Board meeting (2024-2025 school year):

Students Removed:	7
Students Voluntarily Transferred:	10

#### Technology Committee:

Upon the recommendation of the Superintendent of Schools, the following resolution was moved by Mr. Nasta, seconded by Mrs. Conteh-Mackey, for adoption:

#### T-1. APPROVE RECYCLING OF EQUIPMENT

Approve list of equipment for recycling, in accordance with the information appended to the minutes.

#### DISCUSSION:

None

AYE: Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

NAY: None

ABSTAIN: None

MOTION CARRIED

#### Approval of Bills:

Upon the recommendation of the Superintendent of Schools and moved by Mr. Cohan, seconded by Ms. Santana, that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

#### Unfinished Business:

Ms. Santana visited Hamilton School and met the Rabbi's wife. She indicated that there were no computers or cell phones in the building.

#### New Business:

Mrs. Faria attended Battle Hill's pasta dinner. It was a beautiful event. Ms. Carbonell indicated it was a great evening.

Mr. Cohan visited with Mr. Shaw and toured the new Hannah Caldwell Elementary School. He indicated it was a challenge to move to Kean but he saw the students all smiling. It was delightful to be there and to see what he saw.

#### Comments from the Public:

Virginia Jeffries – she has concerns with the fiscal items on the agenda. She asked if the attorneys reached their contractual limit, why are the checks out of order, why do checks go back to July 2024? Why are legal bills different than the Approval of Bills.

Susan Lipstein – E-9 approved grant application needs to go to all teaching staff. The due date for the application is March 28, 2025. The Superintendent will send it out to all the teachers. She told the Board that in 2015 Battle Hill received a grant for the garden of knowledge and a student grew a large cabbage that weighed 36 pounds and she won a \$1,000

scholarship. She advised the Board that she will be delivering the final donation tomorrow – 2 microscopes to Livingston Elementary School.

**MOTION TO ADJOURN:**

There being no further business before the Board in public session it was moved by Ms. Santana, seconded by Mr. Cohan, that the meeting be adjourned at 8:55 p.m.

AYE: Mr. Cohan, Mrs. Conteh-Mackey, Mrs. Faria, Mr. McDowell,  
Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana, Ms. Carbonell

NAY: None

ABSTAIN: None

**MOTION CARRIED**

RESPECTFULLY SUBMITTED,

*Yolanda Koon*

YOLANDA KOON  
BOARD SECRETARY



