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3/14/25

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Linnixton Date: 3/12/2025
 DEPARTMENT: Main Office Account: _____
 VENDOR: Turtle Back Zoo Amount: 1,500⁰⁰

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): _____
1ST grade field trip to
Turtle Back Zoo

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

DIANE Lupo
 NAME
Diane Lupo
 SIGNATURE

Per the Student Organization Funds -- Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

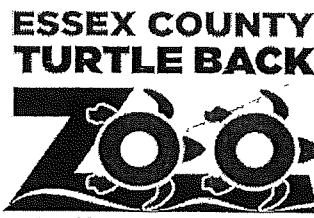
I approve the purchase of goods/services per the attached.

 Yolanda Koon, Business Administrator

 Date



Joseph N. DiVincenzo, Jr
Essex County Executive



560 Northfield Avenue
West Orange, NJ 07052
Phone: 973-731-5800 x221



Daniel K. Salvante
Director

INVOICE

No: JJN-441

NAME LIVINGSTON ELEMENTARY ATTN: JENNIFER MARKEL

960 MIDLAND BLVD

INVOICE DATE: October 17, 2024

UNION, NJ 07083

PHONE 908-499-3972

ARRIVE 10AM RAIN DATE 5/5/2025

THIS TICKETED ITEM IS INTENDED FOR USE ALL TOGETHER ON THE SAME DAY. NOT FOR INDIVIDUAL USE OR RESALE.

TRIP DATE		DESCRIPTION	PRICE	AMOUNT
5/2/2025	100	FIELD TRIP TO TURTLE BACK ZOO CHILDREN	\$10.00	\$1,000.00
	25	ADULTS	\$10.00	\$250.00
	125	SMRC ENHANCEMENT FUND *SEE FORM REGARDING SMRC*	\$2.00	\$250.00
		<i>REMINDER: IF DEPOSIT IS NOT RECEIVED PRIOR</i>		
		<i>TO YOUR DUE DATE YOU WILL BE REMOVED FROM</i>		
		<i>OUR SYSTEM.</i>		
		PLEASE NOTE WE DO NOT ACCEPT PAYMENT OVER PHONE		
		PLEASE MAKE CHECK OUT TO COUNTY OF ESSEX AND MAIL TO:		
		TURTLE BACK ZOO		
		ATTN: GROUP SALES		
		560 NORTHFIELD AVENUE		
		WEST ORANGE, NEW JERSEY 07052		
		NO REFUNDS -- PASSES ONLY -- NO RESALE OR CASH VALUE -- VOID AFTER EXPIRATION DATE		
		DEPOSIT DUE BEFORE: <i>November 14, 2024</i>		\$180.00
		BALANCE DUE ON: <i>May 2, 2025</i>		\$1,320.00
		TOTAL INVOICED AMOUNT:		\$1,500.00