

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL : \_\_\_\_\_ Union High School \_\_\_\_\_ Date: \_\_\_\_\_ 2/21/2025 \_\_\_\_\_

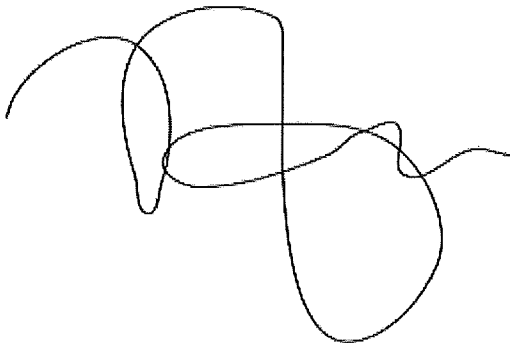
DEPARTMENT: \_\_\_\_\_ Social Studies \_\_\_\_\_ Account: \_\_\_\_\_ 2084 \_\_\_\_\_ VENDOR: \_\_\_\_\_ The New Jersey Hall of Fame Foundation Inc. \_\_\_\_\_ Amount: \$ \_\_\_\_\_ 1,100 \_\_\_\_\_ PURPOSE

OF EXPENDITURE [attach appropriate invoice(s)]: \_\_\_\_\_ Entrance fee for students to the New Jersey Hall of Fame Entertainment and Learning Center. \_\_\_\_\_

\_\_\_\_\_  
-  
\_\_\_\_\_  
-  
\_\_\_\_\_

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

\_\_\_\_\_  
Nicholas Ferroni  
Name



\_\_\_\_\_  
SIGNATURE

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Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the School Business Administrator/Board Secretary, may obligate themselves by

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: Union High School Date: 2/26/2025

DEPARTMENT: UHSPAC Account: 2077

VENDOR: Brian Lynch/Lounge It Up Amount: Not to exceed \$5,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Lighting design and installation for Into the Woods  
\_\_\_\_\_  
\_\_\_\_\_

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon

.....  
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_

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**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: Union High School Date: 2/24/2025  
DEPARTMENT: UHSPAC Account: 2077  
VENDOR: Main Light LLC Amount: Not to exceed \$10,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Lighting rental for Into the Woods

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In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE: Melissa Hannon

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Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_

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**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

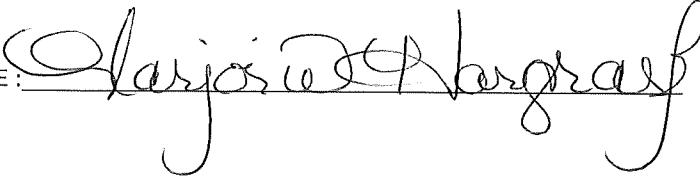
SCHOOL: UNION HIGH SCHOOL Date: 2/10/25  
DEPARTMENT: UHS STEP TEAM Account: 2234  
VENDOR: BSN SPORTS Amount: \$6,000.00

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Team warm ups, shirts, and duffel bags.

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: MARJORIE HARGRAVE

SIGNATURE: 

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_

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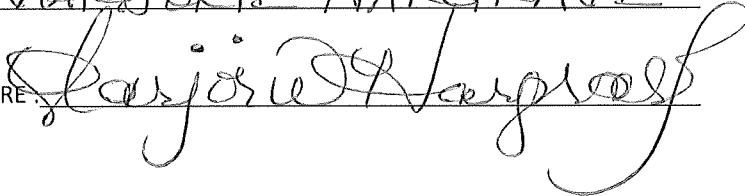
**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: Union High School Date: 2/26/25  
DEPARTMENT: UHS STEP TEAM Account: 2234  
VENDOR: Six Flags Great Adv. Amount: \$2,500.00

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

The UHS STEP TEAM WILL PERFORM at  
"Dancefest 25" on SATURDAY, MAY 3RD, 2025.  
Expense is for admission, food, parking, +  
transportation.

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: MARJORIE HARGRAVE  
SIGNATURE: 

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 2/24/25

DEPARTMENT: UHS clubs Account: 46

VENDOR: Kiwanis Amount: \$8120

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): Registration for  
key club district convention to  
recognize contributions & train new officers

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Julia Saladino

NAME

Julia Saladino

SIGNATURE

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Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

\_\_\_\_\_  
Business Administrator

\_\_\_\_\_  
Date

## Order Summary

Item Description	Quantity	Amount
Single Room (\$600.00)	1	\$600.00
Double Room (\$455.00 PER PERSON)	4	\$1,820.00
Triple Room (\$400.00 PER PERSON)	3	\$1,200.00
Quad Room (\$375.00 PER PERSON)	12	\$4,500.00
Order Total		\$8,120.00

**Reference #** 21429559

**Status** Confirmed

**Order Total** \$8,120.00

**Payment Status** Pay by Check 8,120.00

**Login Username** jsaladino@twpunionschools.org

**Login Email** jsaladino@twpunionschools.org

**Key Club Name** Union High School Key Club

**Adult Contact** Julia Saladino

**ALL PRICES ARE PER PERSON. THIS INCLUDES ROOM AND MEALS. ENTER THE TOTAL NUMBER OF PEOPLE IN THE ROOM. NOT THE NUMBER OF ROOMS(EX. 1 TRIPLE ROOM = 3 PEOPLE. ENTER 3)Triple should be divisible by 3. Quad divisible by 4.THIS WILL GENERATE THE CORRECT AMOUNT DUE.**

Single Room (\$600.00)	1
Double Room (\$455.00 PER PERSON)	4

**EMAIL:**  
adefelice@njkeyclub.org

Each club is allowed up to two delegates who will vote in Saturday's House of Delegates. Often these delegates are incoming club officers, but they can be whoever the club wishes to represent them. Additionally, the club may choose two alternates who will serve as the club delegate if one of the delegates is unable to attend the District Convention.

**Delegate 1**

**Name** Arianna Lauren Co

**Delegate 2**

**Name** Hannah Hipolito

**Alternate 1**

**Alternate 2**

**Delegate 1 Email** [ariannalauren.co@twpunionschools.org](mailto:ariannalauren.co@twpunionschools.org)

**Delegate 2 Email** [hannah.hipolito@twpunionschools.org](mailto:hannah.hipolito@twpunionschools.org)

Each club is required to assign two volunteers from your club to serve as Sergeant-at-Arms. Serving as Sergeant-at-Arms is an opportunity for members to become involved in an important position at DECON while serving their fellow Key Club members. This distinguished position requires reliable and responsible people. Please choose wisely because these students will represent your club and school. This should be a fun and memorable experience for all who attend and by helping with the Sergeant-at-Arms, your club too can help to make the convention run as smoothly as possible. The members your club chooses, must attend the Sergeant-at-Arms meeting on Friday & The members submitted on this form will be informed of their duties at the Convention.

**Sargent At Arms 1**

**Name** Eli Abaya

**Sargent At Arms 2**

**Name** Talia Johnson