

CORRECTIVE ACTION PLAN

SCHOOL DISTRICT: Union
 COUNTY: Union
 CONTACT PERSON: Yolanda Koon, Business Administrator/Board Secretary
 TYPE OF AUDIT: Single Audit Fiscal Year Ending June 30, 2022
 TELEPHONE NO.: 908-851-6411
 DATE OF BOARD MEETING: March 14, 2022

Recommendation Number	Corrective Action Required by Board	Method of Implementation	Person Responsible for Implementation	Planned Completion Date of Implementation
1	Appropriate action be taken to ensure that the Board Secretary reports should be reconciled with the Treasurer's reports and with the reconciled bank statements	Business Administrator shall reconcile the Board Secretary report with the Treasurer's report and bank statements	Business Administrator	Immediate Implementation
2				
3				
4				
5				
6				

 Superintendent

 Date

 Board Secretary/School Business Administrator

 Date

CERTIFICATION OF IMPLEMENTATION
OF CORRECTIVE ACTION PLAN

For the Fiscal Year ended June 30, 2022

School District: UNION
County: UNION

I hereby certify that all corrective actions listed on the District's Corrective Action Plan (CAP) for the fiscal year indicated above have been fully implemented with the following exceptions:

CAP Recommendation Number	
1	No Exception

Yolanda Koon
Board Secretary/Business Administrator

Date

Dr. Scott Taylor
Superintendent

Date