

DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M-E-M-O-R-A-N-D-U-M

TO: Gerald Benaquista
C: Julia Vicidomini, Diane Cappiello
FROM: Joseph Seugling
RE: Board Agenda
DATE: 2021-03-01

Approve staff and student use of online courses through the NJ Safe Schools program. These online courses include a suite of virtual courses to districts and schools to accommodate the current work and learn from home requirements or hybrid alternatives in NJ. These courses relate to work-based learning (WBL). Staff and student use of these courses will be at no cost to the district.

Cohort (Teacher and Students Group)	Estimated Time Period to Start and Finish Free Topical Courses	1st Course Taken	2nd Course Taken	3rd Course Taken	4th Course Taken	5th Course Taken	6th Course Taken
1	1/20-3/18/2021						
2	3/17-4/30/2021	New and Young Workers					NJDOE-NJS
3	4/21-5/31/2021	Course on wage and hour and child labor laws including minimum wage	Introduction to Quantitative Risk Assessment Course	Introduction to Personal Protective Equipment Course	Cyber-security and Cyber-safety Course	Introduction to Apprenticeships Course	S Introductory Course ("+" portion of OSHA 10 Plus General Industry)
4	month of June 2021						
5	month of July 2021						
6	Sept-Oct 2021						
7	Nov-Dec 2021						

Please note cohorts 1-2 are longer periods of time because include President's Days, Passover, Good Friday, Easter Sunday holidays.

Students will be enrolled in one course at a time. Once a course is completed, the student will be enrolled into the next. At the end of the cohort time period, we will provide students (copy to supervising teacher or administrator) a formal memo on letterhead documenting completion of series of six courses. This is in addition to a certificate of completion for each course.