

DEPARTMENT OF SPECIAL SERVICES
TOWNSHIP OF UNION PUBLIC SCHOOLS
M-E-M-O-R-A-N-D-U-M

TO: Pat Ditri
From: Kim Conti 
Re: Board Agenda Items
Date: June 5, 2012

Please place the following on the board agenda:

The committee recommends and I so move that approval be given The Family Center at Montclair to provide Psychiatric Evaluations and Mental Health Screening at the rate of \$450.00 per evaluation and \$100.00 for Mental Health Screening. Not to exceed \$5000.00. (Acct # 11-000-219-320-01-19) School Year 2012-2013

THE FAMILY CENTER AT MONTCLAIR

REFERRAL FROM
UNION BOARD OF EDUCATION

DATE _____

REFERRING SCHOOL _____

REFERRING SCHOOL PERSONNEL _____

STUDENT'S NAME _____ DOB _____

ADDRESS _____ PHONE _____

LEGAL GUARDIAN'S NAME _____

REASON FOR REFERRAL:

SERVICE REQUESTED: MENTAL HEALTH SCREENING _____

PSYCHIATRIC EVALUATION _____

PLEASE FAX TO THE FAMILY CENTER AT MONTCLAIR 973-857-5338

PHONE: 973 857-5333

Affiliation Agreement

This constitutes an Affiliation Agreement between The Union Board of Education and The Family Center At Montclair.

INTRODUCTION

The purpose of the Affiliation Agreement is to maintain a formal cooperative working relationship between the Union NJ Board of Education and The Family Center At Montclair. It is hereby understood that a mutual referral agreement exists between the above agencies.

RESPONSIBILITIES OF BOTH PARTIES

The Union NJ Board of Education:

The Union NJ Board of Education personnel agree to refer students in need of a Mental Health Screening or Psychiatric Evaluation to The Family Center At Montclair.

They will do so by calling the Family Center At Montclair. The Union NJ Board of Education Personnel will be responsible for:

- a. The identification and referral of students in need of services at the cost of \$100 for a screening and \$450 for a full psychiatric evaluation to be paid to the Family Center at Montclair by the Union NJ Board of Education.
- b. Notify the student's parents of their recommendation for mental health services.
- c. Provide by secure fax to the Family Center at Montclair the reasons for the referral and contact information as outlined on the referral form provided by the Family Center.
- d. Solicit from and provide to The Family Center At Montclair follow up information on the student referred.

The Family Center At Montclair shall provide mental health services to the students of the Union NJ Board of Education.

The Family Center At Montclair will be responsible for:

- a. Providing mental health screenings to referred students from the Union NJ Board of Education as soon as possible after the referral is made but within 24 hours.
- b. Provide full psychiatric evaluations to referred students from the Union NJ Board of Education as soon as possible after the referral is made.
- c. Provide to the referring personnel of the Union NJ Board of Education documentation of the mental health screening or psychiatric evaluation and recommendations in a timely manner.
- d. Assist referred students from the Union NJ Board of Education with follow up treatment if necessary.
- e. Bill the Union NJ Board of Education only for services contracted for under this agreement.

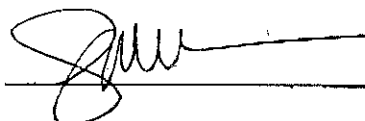
Additional Responsibilities:

1. Both parties to this agreement will abide by all Federal and State laws dealing with the confidentiality of information.
2. Both parties shall provide for an exchange of pertinent information about the referred student during the period when services are provided. The referred student's guardian will be asked to sign a release of information agreement during the intake process for this purpose.
3. It is understood that students referred by the staff shall not be denied treatment or be discriminated against on the basis of sex, race, creed, national origin or sexual orientation.
4. The Family Center At Montclair agrees to indemnify and hold harmless the Union NJ Board of Education from any and all liability arising out of any negligent act of omission or commission by any of the Family Center At Montclair agents, servants and representatives.
5. The Union NJ Board of Education agrees to indemnify and hold harmless The Family Center At Montclair from and any and all liability arising out of any negligent act or omission or commission by any of the Union NJ Board of Education's agents, servants, and representatives.

Name:

Union NJ Board of Education

Date:



Joyce Mierzejewski MA NCC MAC LPC

The Family Center At Montclair

5/24/12
Date:

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08846-0252

TAXPAYER NAME:

FAMILY CENTER AT MONTCLAIR, LLC

TRADE NAME:

ADDRESS:

155 POMPTON AVENUE STE 202
VERONA NJ 07044

SEQUENCE NUMBER:

1117422

EFFECTIVE DATE:

07/22/02

ISSUANCE DATE:

01/07/05

J.P. Tully
Director

FORM-BRC(08-01)

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.