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VISITORS

The Township of Union Board of Education encourages parents/guardians and the general public to visit the schools at appropriate times to observe special events such as: assembly programs, science fairs, concerts, athletic events, special sessions of class units, and other programs of a like nature.

The board of education recognizes, however, the need to limit visitations to the school and the regular classrooms so that the daily educational process is not interrupted or the children disturbed by visitors.

All invitations issued for special event visitations shall receive prior approval by the superintendent or his/her designated representative. The superintendent shall formulate regulations to govern classroom visitations by parents/guardians or interested citizens.

Any individual visiting the school for a reason other than those specified in this policy must sign in the log book provided for this purpose in the principal's office of the building being visited, and must secure approval of the principal before entering any other part of the building.

A "visitor" is anyone other than a student enrolled in or a staff member employed in the particular school. Visitors may not consult with the teaching staff or students during class time without the principal's permission.

When the parental rights of a parent have been terminated by a court of appropriate jurisdiction, the legal guardian must inform the school so that the administration may apply appropriate regulations. The principal shall seek confirmation of legal custodianship where necessary.

All school doors must be locked and entrance into the schools through the front door only.

Adopted: June 1999  
NJSBA Review/Update: March 2012  
Readopted: July 2018

Key Words

Visits to the Schools, Visitors

Legal References:

<u>N.J.S.A.</u> 2C:18-3	Unlicensed entry of Structures, defiant trespasser; peering into dwelling places; defenses
<u>N.J.S.A.</u> 2C:33-2	Disorderly conduct
<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
<u>N.J.S.A.</u> 26:3D-55 <u>et seq.</u>	<u>New Jersey Smoke-Free Air Act</u>

VISITORS (continued)

**Possible**

<b><u>Cross References:</u></b>	*1220	<u>Ad hoc</u> advisory committees
	*3327	Relations with vendors
	*3515	Smoking prohibition
	*4131/4131.1	Staff development; inservice education/visitations/conferences
	*5020	Role of parents/guardians
	*5124	Reporting to parents/guardians
	*5125	Student records
	*5142	Student safety
	*5145.11	Questioning and apprehension
	*6144	Controversial issues
	*9010	Role of the member

\*Indicates policy is included in the Critical Policy Reference Manual.