

Cappiello, Diane

From: Lisa Perez <lperez@twpunionschools.org>
Sent: Friday, June 29, 2018 9:26 AM
To: Cappiello, Diane; Vicidomini, Julia; Pisciotta, Lynn
Subject: Fwd: 9-5-18_Union NJ LETTER OF AGREEMENT + BRC + PROPOSED AGENDA
Attachments: 9-18_Union NJ Biz Registration.docx; 9-18_Union NJ LETTER OF AGREEMENT-rev.docx; W-9 Danjea Corp 9-5-18 UHS PD D McLean.pdf

Diane,

After speaking with Julia last week this needs to be added to the Board Agenda for the next board meeting to be approved. Please add this PD to be approved at the July 2018 board meeting. No forms are needed at this time.

Lynn- This vendor also needs to be added to Systems 3000 so that a PO can be done once they are approved. I attached the W-9 and a letter stating that they do not have an NJBRC since they are based out of California.

Thanks,
Lisa Perez

Lisa Perez
Union High School
Main Office
2350 N. 3rd Street
Union, NJ 07083
908-851-6503
908-687-5204 FAX

----- Forwarded message -----

From: Cappiello, Diane <dcappiello@twpunionschools.org>
Date: Tue, Jun 5, 2018 at 11:27 AM
Subject: RE: 9-5-18_Union NJ LETTER OF AGREEMENT + BRC + PROPOSED AGENDA
To: "Perez, Lisa" <lperez@twpunionschools.org>

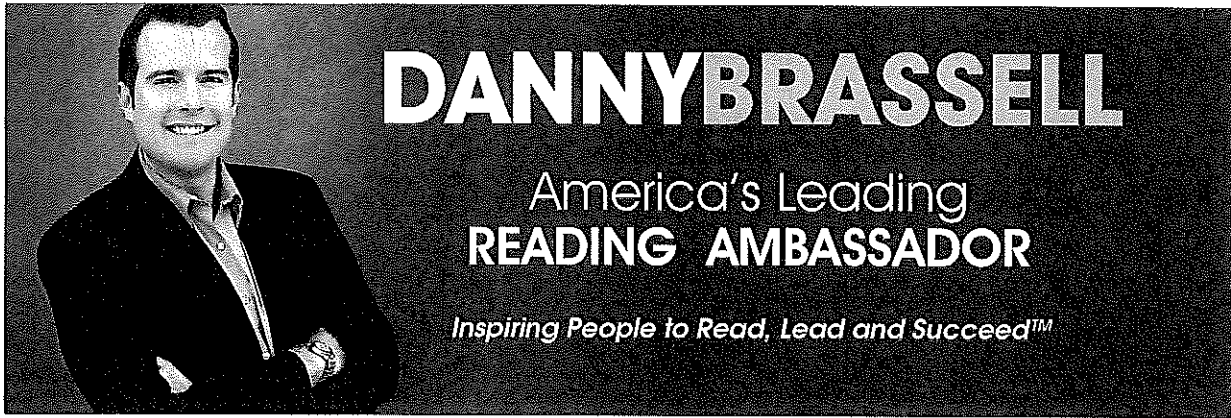
Julia will be handling this – but she did quickly mention that you all have to fill out some forms....

Diane Cappiello, Executive Administrative Assistant - Business Office

Gregory E. Brennan, School Business Administrator/Board Secretary

Township of Union Board of Education

2369 Morris Avenue



DanJea Corp.
Contract for Speaking Services
TAX ID: 80-0252827

Caffeine For The Soul!



Danny Brassell, Ph.D. | 312 N. Francisca Ave., #5 Redondo Beach, CA 90277 | Phone: (310) 872-9089 | Fax: (310) 372-0372

Speaking Letter of Agreement

Please complete and Email Scanned Copy to: danny@dannybrassell.com

Be it known, that on the 24th day of May, 2018, Danjea Corp. (hereinafter referred to as "contractor") and

Delia McLean, Title I Coordinator, Union High School, 2350 N. 3rd St., Union, NJ 07083, 908-851-6791, dmclean@twpunionschools.org

herinafter sometimes referred to as "contractee," do hereby enter into contract under the following terms and conditions.

1. Contractor hereby agrees to furnish the following:
 - Full-day motivational training on "bringing joy back into education" for educators from approx. 8:00 a.m.-2:30 p.m. on September 5th, 2018 in the auditorium of Union High School, 2350 N. 3rd St., Union, NJ 07083.
2. Additional presentations requested of speaker (contractor) outside the terms of this agreement are subject to additional fees.
3. In consideration of the services described above, contractee agrees to pay to contractor a reduced speaking fee of \$3,000. Contractor is responsible for all travel arrangements, and contractee is responsible for all travel expenses (air/ground transportation/lodging/food). *Contractee may purchase learning materials at a reduced fee prior to event.*
4. Contractee will make all payments (fees and expenses) not more than 45 days after the date identified in Provision 1. *Make check payable to Danjea Corp. (Tax Identification Number: 80-0252827).*

www.DannyBrassell.com

Please make check payable to "Danjea Corp."


5. The contractee will provide the following equipment, printing, furniture, etc., for Speaker during the program(s):

- | | |
|--|--|
| <input type="checkbox"/> hand-held wireless microphone | <input type="checkbox"/> extension cord |
| <input type="checkbox"/> power strip | <input type="checkbox"/> small table & chair on platform |
| <input type="checkbox"/> screen or blank wall | <input type="checkbox"/> 2 bottles of water |
| <input type="checkbox"/> LCD projector (plus A/V expert familiar with your LCD projector/sound system) | |

6. Audio or video taping of the speaker's (contractor) program(s) is permitted by contractee, provided contractee provides contractor a copy of tape and does not use tape for additional training purposes without written authorization from the speaker. Audience members may tape presentation as well, provided they make tape available on YouTube for public consumption.
7. If program(s) are satisfactory, contractee agrees to mail contractor (speaker) a testimonial letter typed on group or association letterhead within 14 days of speaking engagement(s) and will provide two referrals of other coordinators who may be able to benefit from the program(s).
8. Contractee will provide contractor (speaker) with one table to be placed in the back of the room next to where attendees will be exiting the presentation(s) as speaker will be available to autograph continuing educational learning materials. In addition, contractee will provide contractor with at least one person to assist in the sale of such materials.
9. Contractee will allow contractor to invite up to ten (10) guests to attend engagement(s).
10. If the engagements(s) are canceled due to an Act of God or dangerous situation, both parties agree to reschedule the event with the same terms stated in the initial contract. In the event of an emergency situation that causes contractor to cancel the scheduled speaking engagement(s), contractee and contractor may reschedule the speaking engagement(s).
11. If the contractee cancels a scheduled speaking engagement(s) within 90 days of scheduled event, the contractee is responsible for reimbursing contractor the full sum listed in item 3 of this contract.

We understand and agree to these terms.

Contractor/Speaker: Danny Brassell

Signature: 

Date: 5-24-18

Contractee (Type/Print Name of Contact):

(Type/Print Title):

Signature:

Date:

www.DannyBrassell.com

Please make check payable to "Danjea Corp."

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Danjea Corp.	
	2 Business name/disregarded entity name, if different from above Danjea Corp.	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) 312 N. Francisca Ave. #5	Requester's name and address (optional)
	6 City, state, and ZIP code Redondo Beach, CA 90277	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] - [] [] [] []	
OR	
Employer identification number	
80 [] [] - 0252827 [] [] [] []	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ 3-29-18
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

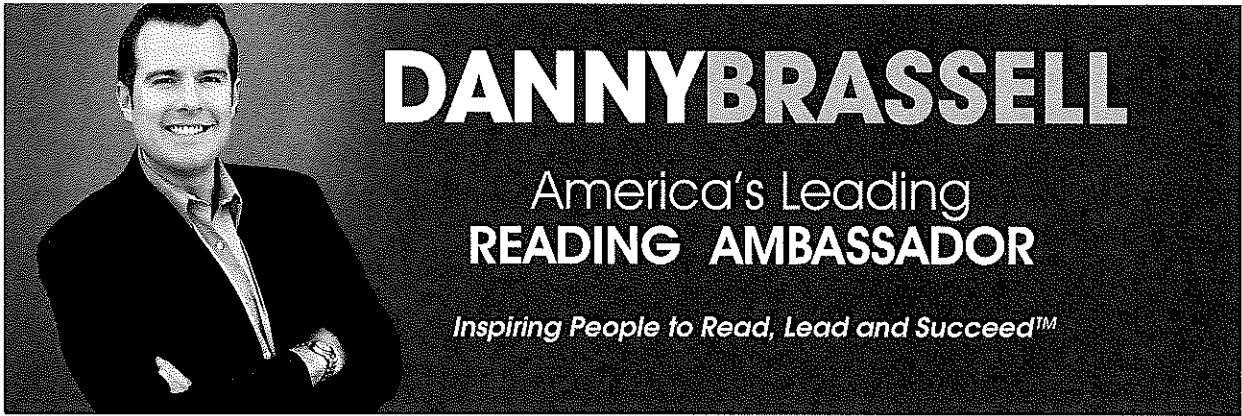
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



DanJea Corp.
Business Registration Certificate
TAX ID: 80-0252827

Caffeine For The Soul!



Danny Brassell, Ph.D. | 312 N. Francisca Ave., #5 Redondo Beach, CA 90277 | Phone: (310) 872-9089 | Fax: (310) 372-0372

NJ Business Registration Certificate

This letter is to signify that Danjea Corporation does not have a New Jersey Business Registration Certificate.

Respectfully,

Danny Brassell, Ph.D.
President - Danjea Corp.
Date: 5-24-18

www.DannyBrassell.com

Please make check payable to "Danjea Corp."