

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

FILE CODE 6660

EXHIBIT B-1

Student Organization Fund Approval for Expenditure totaling \$1,000.00 or more

SCHOOL: Washington

Date: 2/6/26

DEPARTMENT: 4th Grade

Account: 2007

VENDOR: medieval Times

Amount: \$ NTE 34,000

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: _____

4th grade Field Trip TO medieval Times in Lyndhurst, NJ
on 4/10/26

In accordance with the Student Organization Fund – Policy and Procedure Manual, I hereby request approval of the referenced expenditure totaling \$1,000 or more.

MARY DiNardo
Name

Mary DiNardo
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the School Business Administrator/Board Secretary, may obligate themselves by contract for the purchase of goods and services totaling \$1,000 or greater.

I approve the purchase of goods/services per the attached.

Yolanda Koon
School Business Administrator/Board Secretary

Date

Medieval Times®

DINNER & TOURNAMENT

Group EDU Booking Invoice

Washington Elementary School

Laura Bonomo

301 Washington Ave

Union, NJ, 07083

(908) 851-6461

lbonomo@twpunionschools.org

ACCOUNT ID	ORDER ID	SALES REP	SALES TOTAL
25221060	43801578	Kati Meier	\$5,156.20

Order Detail

CASTLE		SHOW DATE & TIME						
Lyndhurst Castle		Friday 4/10/2026 11:00 AM						
Doors open 60 minutes prior to the listed showtime.								
DESCRIPTION	QTY	PRICE	TAX	Fee	TIP	TOTAL PER PERSON	TOTAL	
Child - Educational TE 2026	Child	107	\$40.95	--	--	\$3.50	\$44.45	\$4,756.15
Adult - Educational TE 2026	Adult	9	\$40.95	--	--	\$3.50	\$44.45	\$400.05
							SALES TOTAL:	\$5,156.20

Payment Schedule

PAYMENT TYPE	DUE DATE	AMOUNT DUE
Deposit	10/08/2025	\$1,289.00
Final	3/27/2026	\$3,867.20
TOTAL AMOUNT DUE:		\$5,156.20

We require a signed contract, final count, and non-refundable payment in full two weeks prior to the show. Alternate payment terms must be approved in writing by Medieval Times and must be adhered to. Payments made by check or PO must include the Medieval Times order number. Schools with approved POs must submit a copy of the PO 10 days prior to the show date and submit payment in full no later than the day of the show. Approved tax exemption documentation must be provided prior to your show date or taxes will be charged. We cannot refund taxes after the day of the event. Your Group Sales representative can provide direction for state approved documentation. We reserve the right to release this reservation if payment terms are not met. The final count you provide will be the number of guests you will be charged for, regardless of attendance the day of the show, with no credits, return tickets, or refunds for unused tickets. If your entire party cannot attend on your scheduled show date and a reschedule is needed, written notice must be provided to your group sales contact a minimum of 4 hours in advance. Notice provided less than 48 hours in advance of the scheduled show time will incur a reschedule fee of \$5 per person. Notice provided less than 4 hours prior to show time will result in a cancellation with no refunds or reschedule available.

Medieval Times Dinner & Tournament is a live horse show in an enclosed area. Persons with respiratory conditions, allergies, or asthma, should attend at their own risk. Medieval Times uses stroboscopic and pyrotechnic effects. All groups are subject to our terms and conditions at www.medievaltimes.com/groupterms and contract signature agrees to the terms listed.

To make your visit to the Castle as easy as possible, please provide us with the below information prior to your show date:

- Number of guests with dietary/allergen needs and their requirements (Kosher, gluten free, etc). Outside food and beverages are not allowed.
- Number of guests requiring accessible seating (wheelchairs, walkers, etc.)
- Your requested group announcement (5-8 words, subject to Castle approval)
- The name and phone number of the onsite contact if different from group host
- Arrival type (guests driving separately, or group arriving together via bus(es)), and if any bus drivers will be attending

On behalf of all of us at the Castle, we look forward to welcoming your group for feasting, fighting, and fun with us. If I can assist with anything prior to your arrival, please contact me any time.

Checks payable to:
 Medieval Times Dinner & Tournament, Inc.
 149 Polito Ave., Lyndhurst, NJ, 07071

Approved: _____

Date: _____

Date: 9/24/2025 11:50:24 AM

Checks payable to:
Medieval Times Dinner & Tournament, Inc.
149 Polito Ave., Lyndhurst, NJ, 07071