

Township of Union Education Foundation

P.O. Box 1282

Union, NJ 07083

908-851-9869

Board of Education

January 6. 2025

Township of Union

2369 Morris Ave.

Union, NJ 07083

Dear Members of the Board of Education:

The Township of Union Education Foundation requests the use of the cafeteria and gym of Jefferson School from 3:00 pm until 8:30 pm on either May 8 or May 15 for our spring reception. The reception would be from 5:00 pm to 8:00 pm with time for set up and clean up. All food will be donated by Pomptonian food services. We have used Jefferson School in the past. We have the necessary insurance documents.

Thank you for your consideration.

Susan Lipstein, President

Township of Union Education Foundation