


DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M-E-M-O-R-A-N-D-U-M

TO: Dr. Gerald Benaquista

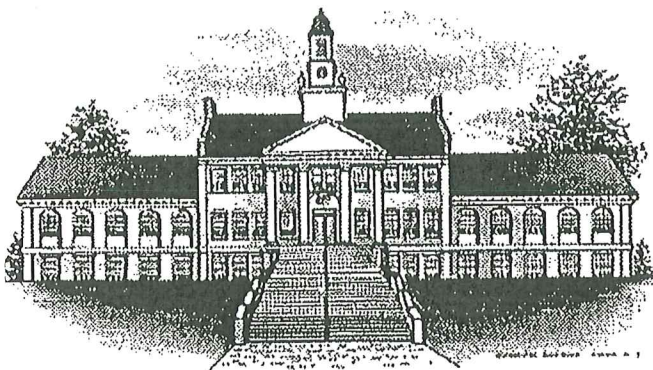
C: Marissa McKenzie, Dr. Jose Rodriguez, Yolanda Koon, Kim Conti, Bernadette Watson, Diane Cappiello

FROM: Joseph Seugling 

RE: Board Agenda

DATE: 2025-02-18

Approve the Township of Union Recreation Department Picnic Area Application and Hold Harmless Agreement for the purpose of reserving Rabkin Park for the Special Services picnic scheduled for May 27th, 2025, with a rain date of May 29th, 2025.



Township of Union
IN THE COUNTY OF UNION
RECREATION DEPARTMENT
1120 Commerce Ave
Union, New Jersey 07083
(908)686-4200
www.uniontownship.com/147/recreation
Robert Cowper
Superintendent of Recreation
Joseph Florio
Commissioner

PICNIC AREA APPLICATION

In order to process your request for the use of the facilities, we will need the following information:

NAME OF APPLICANT: Please Print Joseph Seugling
ADDRESS: 2369 Morris Avenue (Proof of Residency Required)
HOME/CELL NUMBER: 908 851 6536 EMAIL: jseugling@twpunionschools.org
NAME OF ORG: TWP Union BOE
ADDRESS: 2369 Morris Avenue
FACILITY REQUESTED: Rabkin Park Date of Event: 5/27/2025 Rain date 5/29/2025

- ALL permit holders must sign a Hold Harmless Agreement.
- Permits for groups over 50 people MUST furnish to the Recreation Office a Certificate of Insurance in the amount of a \$500,000.00 General Liability Insurance policy naming the Township of Union, 1976 Morris Avenue, Union, NJ 07083 as additionally insured.
- Any additional amusements (bounce house, laser tag, DJ, etc.) that will be featured at the permitted space MUST furnish to the Recreation Office BOTH a Certificate of Insurance in the amount of a \$500,000.00 General Liability Insurance policy naming the Township of Union, 1976 Morris Avenue, Union, NJ 07083 as additionally insured as well as a signed Hold Harmless Agreement.

RES. #86-78, adopted 4/8/1986

A \$20.00 cash deposit is required for the rest room keys. Money will be refunded upon receipt of the keys after your scheduled picnic.

APPROXIMATE # OF ADULTS 70 UNION RESIDENTS _____ NONRESIDENTS _____ APPROXIMATE NUMBER OF CHILDREN (under 18) 225 estimated

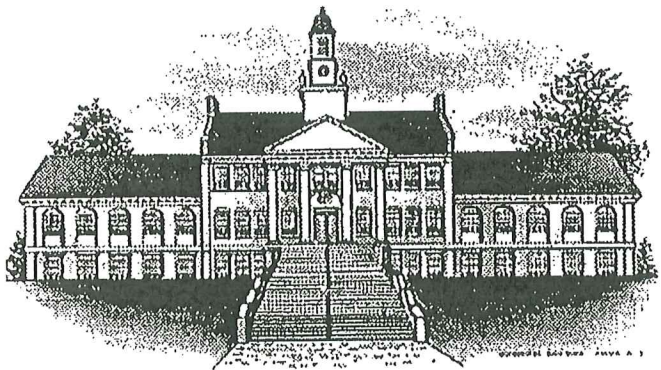
No littering of the grounds will be permitted; all refuse is to be placed in the receptacle furnished for that purpose. Refuse bags with ties are to be deposited in the proper designated area. You must supply your own garbage bags, paper products and electric extension cords.

SIGNATURE OF APPLICANT: _____ DATE: _____

ALCOHOLIC BEVERAGES, CONTROLLED DANGEROUS SUBSTANCES, AND THE COMMITTING OF ANY ILLEGAL ACTS ARE PROHIBITED.

FAILURE TO COMPLY WITH RULES, REGULATIONS, ORDINANCES, AND INSURANCE WILL REVOKE THE ISSUED PERMIT.

THIS FORM MUST BE RETURNED TO THIS OFFICE NO LATER THAN 5 BUSINESS DAYS AFTER RECEIPT. IF IT IS NOT RETURNED, THE DATE, PICNIC, AND TIME WILL BE MADE AVAILABLE TO THE PUBLIC. PERMITS WILL NOT BE PROCESSED UNTIL WE RECEIVE A CERTIFICATE OF INSURANCE (if applicable).



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HOLD HARMLESS AGREEMENT

Township of Union BOE _____ HEREBY IDEMNIFY AND HOLD
(ORGANIZATION/PERMITHOLDER)

HARMLESS THE TOWNSHIP OF UNION, ITS AGENTS, SERVANTS AND EMPLOYEES FROM
ANY AND ALL CLAIMS ARISING OUT OF THE USE OF PUBLIC FACILITIES.

Rabkin Park, Union, NJ
PLACE OF EVENT

ON _____ FROM _____ TO _____

SIGNATURE DATE

TITLE

2369 Morris Avenue, Union, NJ 07083
ADDRESS

908.851.6407
PHONE NUMBER

REC. DEPT. Initial

Chapter 415. Recreational Facilities

§ 415-1. Use restricted to residents and guests.

The use of all recreational facilities under the control of the Township of Union in the County of Union shall be restricted to residents of the Township of Union and guests of said residents as hereinafter provided.

§ 415-2. Guest to be accompanied by resident.

No guest shall use any of said facilities, unless he shall be accompanied by a resident of said Township of Union.

§ 415-3. Proof of residency.

All residents using any of the recreational facilities of said Township shall be required, on demand of the Recreation Superintendent or the person then in charge of said facility, to furnish proof of residency.