TOWNSHIP OF UNION BOARD OF EDUCATION FILE CODE 6660

UNION, NEW JERSEY

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of $1,000.00**

SCHOOL :\_\_\_\_Union High School\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_1/31/2025\_\_\_\_

DEPARTMENT: \_\_\_Senior Awards\_\_\_\_\_\_\_\_ Account: \_\_\_2018\_\_\_\_\_\_\_\_\_\_

VENDOR:\_\_\_\_\_\_see attached\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount: $\_\_\_\_\_see attached\_\_

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_see attached\_- Various Scholarships – 2025 Awards – Students: TBD\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of $1,000.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE

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Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the School Business Administrator/Board Secretary, may obligate themselves by contract for the purchase of goods and services greater than $1,000.

I approve the purchase of goods/services per the attached.

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Yolanda Koon Date

School Business Administrator/Board Secretary