

EXHIBIT B-1

Student Organization Fund Approved in Excess of \$1000.00

SCHOOL: Connecticut Farms School

Date: 01/22/2025

DEPARTMENT: 1st Grade Field Trip (MAY 2025)

Account: 2011

VENDOR: Essex County Turtle Back Zoo

Amount: Not to Exceed
\$1700.00

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Explore Animal habitats and different animal groups. Cost includes students, teachers, paraprofessionals and chaperones.

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1000.00

Sharon Drayton, Principal

Name



Signature

Per the Student Organization Funds-Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1000.00.

I approve the purchase of goods/services per the attached.

Yolanda Koon, Business Administrator

Date



Joseph N. DiVincenzo, Jr
Essex County Executive

**ESSEX COUNTY
TURTLE BACK**



560 Northfield Avenue
West Orange, NJ 07052
Phone: 973-731-5800 x221



Daniel K. Salvante
Director

GROUP INVOICE

No: LR-5523

NAME CONNECTICUT FARMS

875 STUYVESANT AVE.

UNION, NJ 07083

PHONE: 908-419-3976

INVOICE DATE: January 15, 2025

10AM

THIS TICKETED ITEM IS INTENDED FOR USE ALL TOGETHER ON THE SAME DAY. NOT FOR INDIVIDUAL USE OR RESALE.

TRIP DATE		DESCRIPTION	PRICE	AMOUNT
5/5/2025	74	STUDENTS	\$15.00	\$1,110.00
	25	STAFF & CHAPERONES	\$15.00	\$375.00
	99	TOTAL NUMBER OF ATTENDEES		
		<i>REMINDER: IF PURCHASE ORDER IS NOT RECEIVED</i>		
		<i>PRIOR TO YOUR DUE DATE YOU WILL BE REMOVED</i>		
		<i>FROM OUR SYSTEM.</i>		
		<i>PLEASE NOTE WE DO NOT ACCEPT PAYMENT OVER PHONE</i>		
		PLEASE MAKE PAYMENT TO COUNTY OF ESSEX AND MAIL TO:		
		TURTLE BACK ZOO		
		ATTN: GROUP SALES		
		560 NORTHFIELD AVENUE		
		WEST ORANGE, NJ 07052		
		THANK YOU.....		
		NO REFUNDS -- PASSES ONLY -- NO RESALE OR CASH VALUE -- VOID AFTER EXPIRATION DATE		
PURCHASE ORDER DUE BEFORE:			February 12, 2025	\$1,485.00

PUTTING ESSEX COUNTY FIRST

EXHIBIT B-1

Student Organization Fund Approved in Excess of \$1000.00

SCHOOL: Connecticut Farms School

Date: 01/22/2025

DEPARTMENT: Kindergarten Field Trip (May 2025)

Account: 2010

VENDOR: Essex County Turtle Back Zoo

Amount: Not to Exceed
\$1700.00

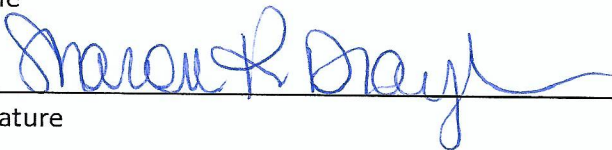
PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Kindergarteners, teachers and chaperones will spend time at the Zoo to see animals in their habitat.

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1000.00

Sharon Drayton, Principal

Name



Signature

Per the Student Organization Funds-Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1000.00.

I approve the purchase of goods/services per the attached.

Yolanda Koon, Business Administrator

Date



Joseph N. DiVincenzo, Jr
Essex County Executive

**ESSEX COUNTY
TURTLE BACK**



560 Northfield Avenue
West Orange, NJ 07052
Phone: 973-731-5800 x221



Daniel K. Salvante
Director

GROUP INVOICE

No: LR-5468

NAME CONNECTICUT FARMS ELEMENTARY - PUBLIC

875 STUYVESANT AVE.

INVOICE DATE: January 3, 2025

UNION, NJ 07083

PHONE 201-282-0021

10AM- RAIN DATE: 5/5/25

THIS TICKETED ITEM IS INTENDED FOR USE ALL TOGETHER ON THE SAME DAY. NOT FOR INDIVIDUAL USE OR RESALE.

TRIP DATE		DESCRIPTION	PRICE	AMOUNT
5/1/2025	60	STUDENTS	\$15.00	\$900.00
	20	STAFF & CHAPERONES	\$15.00	\$300.00
	80	TOTAL NUMBER OF ATTENDEES		
		REMINDER: IF DEPOSIT IS NOT RECEIVED PRIOR		
		TO YOUR DUE DATE YOU WILL BE REMOVED FROM		
		OUR SYSTEM.		
		PLEASE NOTE WE DO NOT ACCEPT PAYMENT OVER PHONE		
		PLEASE MAKE CHECK OUT TO COUNTY OF ESSEX AND MAIL TO:		
		TURTLE BACK ZOO		
		ATTN: GROUP SALES		
		560 NORTHFIELD AVENUE		
		WEST ORANGE, NEW JERSEY 07052		
		NO REFUNDS -- PASSES ONLY -- NO RESALE OR CASH		
		VALUE -- VOID AFTER EXPIRATION DATE		
		DEPOSIT DUE BEFORE:	January 31, 2025	\$225.00
		BALANCE DUE ON:	May 1, 2025	\$975.00
		TOTAL INVOICED AMOUNT:		\$1,200.00

PUTTING ESSEX COUNTY FIRST