

CORRECTIVE ACTION PLAN

SCHOOL DISTRICT: Union
COUNTY: Union
CONTACT PERSON: Yolanda Koon, Business Administrator/Board Secretary
TYPE OF AUDIT: Single Audit Fiscal Year Ending June 30, 2023
TELEPHONE NO.: 908-851-6411
DATE OF BOARD MEETING: February 20, 2024

Recommendation Number	Corrective Action Required by Board	Method of Implementation	Person Responsible for Implementation	Planned Completion Date of Implementation
1	Appropriate action be taken to keep accurate analysis of the balance on deposit in the Payroll Agency Account.	Business Admin staff along with will identify and itemized and reconcile the agency balances.	Business Administrator and the Assist. Business Administrator	Immediate Implementation

Superintendent

Date

Board Secretary/School Business Administrator

Date