

**Township of Union Board of Education
Budget Calendar
Fiscal 2021-2022**

December 2020	Introduction and planning of preliminary budget, budget calendar, and budget goals.
December 2020	Budget projection module permissions given Budget Preparation-all locations and departments <ul style="list-style-type: none">• Buildings and Grounds• Transportation• Special Education• Curriculum• Personnel• Technology• Athletics
January 6, 2021	Budget Projection edit permissions are withdrawn Budget Projection Personnel Questionnaire due
January 2021	Presentations by department given to administration according to priority levels (Must haves, wants, wish lists)
January 2021	Board adopt budget calendar and budget goals
January 07, 2021	Board conducts annual organization meeting
February 2021	Discussion of draft budget with Board of Education Finance committee
February 2021	Budget draft – discussion at mid-year planning session
TBD	Last day of Governor's Budget Message
TBD	First day for release of state aid figures and adequacy
March 2021	Adoption of tentative budget
March 2021	Deadline for proposed budget to be sent to the Executive County Superintendent of schools

**Township of Union Board of Education
Budget Calendar
Fiscal 2021-2022**

TBD	Last day to advertise for earliest public hearing on proposed budget
TBD	Last day for County Superintendent approval
TBD	Timeline to hold Public Hearings on Budget