

SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: November 2016

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Union High School	Outside Gym Class Reverse Evacuation	Entire Gym Class and Phys. Ed Teachers	Unannounced Date and Time 11-17-16 at 950 AM
Burnet Middle School	"	"	" 11-22-16 at 1254 PM
Kawameeh Middle School	"	"	" 11-28-16 at 2 PM
Jefferson School	Outside Lunch Recess Reverse Evacuation	Entire Lunch Period Class and Lunch Aides	Unannounced Date and Time 11-14-16 at 1225 PM
Battle Hill School	"	"	" 11-16-16 at 1230 PM
Connecticut Farms School	"	"	" 11-22-16 at 1215 PM
Livingston School	"	"	" 11-28-16 at 115 PM
Washington School	"	"	" 11-21-16 at 110 PM
Franklin School	"	"	" 11-18-16 at 135 PM
Hannah Caldwell School	"	"	"

SCHOOL SECURITY DRILL NOTIFICATION

		11-14-16 at 1150 AM
Hamilton School- Supervisors Bldg.		
BOE Admin. Bldg.		

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

- STUDENTS/STAFF/FACULTY
- STAFF and/or CRISIS TEAM MEMBERS

*PLEASE COMPLETE THIS FORM BEFORE THE 5th OF EACH MONTH & EMAIL MARY JANE SHEEHAN AT MARYJANE.SHEEHAN@DOE.STATE.NJ.US

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 11/7/2016

Time of day the drill was conducted: 9:00am

School Name: Kawamech Middle School

Location of the Emergency Evacuation Drill: Parking lot

Route Number(s): All

Name of the school principal/person(s) overseeing the drill: David Shaw

Other information relative to the emergency evacuation drill:
