



**NJ Structured Learning Experience (SLE) Student Training Plan**  
*For All Cooperative Education Experiences (CEEs) – Hazardous & Non-Hazardous Occupations*

Student Name: \_\_\_\_\_ Career Cluster®: \_\_\_\_\_

District/School: \_\_\_\_\_ CEE Start Date: \_\_\_\_\_

Business/Agency: \_\_\_\_\_ CEE End Date: \_\_\_\_\_

CIP Code: \_\_\_\_\_ CTE program: \_\_\_\_\_ Workplace Experience SCED code: \_\_\_\_\_

General description of CEE:

In addition to safety training provided by the school, the CEE student must receive:

- ☐ Business/Agency's New Employee orientation training
- ☐ Business/Agency's New Employee safety and health training
- ☐ Tools, equipment, and personal protective equipment orientation, if applicable, to be used as part of the CEE

**Note:** All learning objectives must align to New Jersey Student Learning Standards (NJSLS). (Please attach additional pages, as necessary, for each objective.)

**Worksite Safety and Health Practices**

**Learning Objective:** Worksite safety and health (S&H) practices – (OSHA standards, Career Ready Practices (CRP) and Standard 9.3 Career and Technical Education)

Standard addressed:	Activities that will support the standard:	How will attainment be assessed:	Met/Unmet:

**Career Interests/Planning Goals**

**Learning Objective:** Career interests/planning goals – (NJSLS, Career Ready Practices (CRP) and Standard 9.2 Career Awareness, Exploration, and Preparation)

Standard addressed:	Activities that will support the standard:	How will attainment be assessed:	Met/Unmet:

**Occupational/Technical Learning**

**Learning Objective:** Occupational/technical learning – (NJSL, Career Ready Practices (CRP) and Standard 9.3 Career and Technical Education and other recognized Industry Standards)

Standard addressed:	Activities that will support the standard:	How will attainment be assessed:	Met/Unmet:

We understand that the CEE and worksite are consistent with “*Guidelines for Vocational Education Programs for Eliminating Discrimination and Denial of Services on the Basis of Race, Color, National Origin, Sex and Disability*,” as well as with federal requirements of nondiscrimination in education programs or activities receiving federal financial assistance. 34 C.F.R. §104.4, §106.38 (a)(b), and §100.3 (c).

We have reviewed and are in agreement with the description, learning objectives, activities, and assessments, and assignment of grade and course credit of this school-sponsored CEE. We agree to complete all paperwork and maintain all documentation required for this CEE. The CEE Coordinator and the Worksite Mentor agree to conduct regular monitoring of this CEE every tenth day that the student reports to the worksite. The student agrees to uphold his/her responsibilities in compliance with this training plan.

_____ Signature of CEE Coordinator	_____ Print Name	_____ Date
_____ Signature of Worksite Mentor	_____ Print Name	_____ Date
_____ Signature of CEE Student	_____ Print Name	_____ Date
_____ Signature of Parent/Guardian	_____ Print Name	_____ Date
_____ Signature of School Admin. (Optional)	_____ Print Name	_____ Date

If applicable, the following person, \_\_\_\_\_ has been trained by a district nurse in  
(Name of person)

the emergency of epinephrine administration for \_\_\_\_\_.  
(Name of student)

**Attach this completed form to the Business/Agency Agreement for your respective CEE and the Employment Certificate (Working Papers).**