



August 1, 2025

Via Email (sdownie@spiezle.com)

Scott E. Downie, A.I.A., LEED AP
Spiezle Architectural Group, Inc.
1395 Yardville Hamilton Sq. Rd. Ste. 202
Trenton NJ 08691

**Re: Scope & Fee Proposal for Survey Services
Pre-K Improvements
Union Township Board of Education
Block 4303, Lots 18 & 19
2369 Morris Avenue, Union Township, Ocean County, New Jersey**

Dear Mr. Downie:

As per your request, Morgan Municipal Engineering, LLC, is pleased to provide this proposal as it relates to the survey services for Pre-K Improvements located at 2369 Morris Avenue, Union Township, New Jersey. It is our understanding that 2369 Morris Avenue is another potential site for the Township's Pre-K facility which is being considered should an alternate site for this use be necessary.

BOUNDARY SURVEY

Morgan Municipal Engineering Services, LLC, will prepare a boundary survey of Block 4303, Lots 18 & 19 in the Township of Union, Union County, New Jersey in accordance with the standards set forth in the Laws of the State of New Jersey Statutory Reference NJSA 45:8-28(e), and more specifically, the administrative rules and regulations promulgated by the State Board of Professional Engineers and Land Surveyors codified at NJAC 13:40-5.1. Morgan Municipal Engineering Services, LLC, will provide a certified plan of survey for your use. Unless provided by you, the boundary survey will be subject to such facts that a current and accurate title report would disclose. The fee for this survey does not include the installation of property corner markers. If requested, Morgan Municipal Engineering Services, LLC will set a state-approved property corner marker at each property corner where no marker currently exists in accordance with New Jersey administrative code, for an additional fee. The fee for this additional service is \$175.00 per corner marker. If you elect not to have property corner markers installed, please sign and return the attached corner marker waiver form which is being provided in accordance with the NJ administrative code. You should furnish our office with the following information/documents before we initiate service on the project:

1. A copy of the Property Deed of Record;
2. A copy of adjoining deeds and reference filed maps. (Morgan Municipal Engineering, Services, LLC can obtain this if it cannot be provided to us. The fee for these services will be passed onto you as a reimbursable expense).
3. A copy of the Property Title Binder (if available);
4. A statement in writing regarding replacement of corner markers, or;
5. A waiver not to set corner markers must be signed;
6. A statement in writing of the person or persons to be named in the Certification of Survey;
7. Permission to enter the property to perform the services.

Phase 1.0 Lump Sum Fee

\$5,500.00



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PARTIAL TOPOGRAPHIC SURVEY

Morgan Municipal Engineering Services, LLC will also prepare a topographic survey of the subject property in accordance with New Jersey Statutory Reference NJSA 45:8-28(e) and more specifically, the administrative rules and regulations contained within NJAC 13:40-5.1.

A topographical survey map will be prepared which is a graphic pictorial representation of the elevations on the subject property. The limits of the field survey will be the western portion of the property which is to be developed plus 25 feet beyond the property lines (if accessible), for a total area of approximately 4 acres. The topographical mapping will depict spot elevations and contours at a one-foot contour interval. Vertical data will be tied into National Geodetic Survey Control and will be relative to NAVD 1988.

Visible and accessible utilities and/or utility structures within the subject property as described above will be surveyed and shown on the plan to include rim, grate and inverted elevations, and pipe sizes entering and/or existing the structures.

Morgan Municipal Engineering Services, LLC, will survey visible evidence of existing utilities within the survey limits, but may not be able to confirm the existence, or actual position of all underground utilities which may be running through or servicing the subject property. The NJ One Call System prohibits the use of its service for surveying and mapping of subsurface utilities for surveying or engineering design purposes. If requested, Morgan Engineering can enlist the services of a subsurface utility engineering firm to investigate and mark the approximate location of subsurface utilities that may exist on-site.

Phase 1.1 Lump Sum See

\$4,200.00

AUTHORIZATION

Morgan Municipal Engineering Services, LLC, appreciates the opportunity to prepare this proposal and to establish our business relationship. We trust that the above fully explains the scope of services you have requested, and we look forward to working with you on this project. If the terms and conditions described above meet with your approval, please indicate your authorization to proceed by signing the appropriate space below and returning one copy to our office.

Sincerely,

MORGAN MUNICIPAL ENGINEERING SERVICES, LLC

A handwritten signature in black ink, appearing to read 'Mathew R. Wilder', is written over a horizontal line.

Mathew R. Wilder, P.E., P.P., C.F.M., C.M.E.
Director of Engineering Services



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PROPOSAL AND STANDARD SCHEDULE OF CHARGES ACKNOWLEDGED AND ACCEPTED:
CLIENT:
SIGNATURE:
NAME:
DATE: