

New Jersey Department of Education
Union County Office

Anticipated Facility Requests for 2021-2022 School Year

ALL DISTRICTS MUST COMPLETE THIS FORM EVEN IF NO CHANGE FROM THE PRIOR SCHOOL YEAR

DUE DATE: JULY 16, 2021

EMAIL TO: CAMILLE.BUSICHIO@DOE.NJ.GOV

The purpose of this form is to notify the county office of anticipated changes to facility use for the upcoming school year. Some facility changes require a site visit prior to county office approval.

A district may submit the specific facility request (dual use, change of use, etc.) at a future time.

Temporary (check one):

I **will not** have a temporary instructional space for the 2021-2022 school year.

I anticipate the need to **renew** a temporary instructional space for the 2021-2022 school year.

I anticipate the need to use a **new** temporary instructional space for the 2021-2022 school year.

Note: Off-site facilities are considered temporary and require an annual application and inspection.

Dual Use (check one):

I anticipate requesting dual use of instructional space for the 2021-2022 school year.

No dual use of instructional space will be requested for the 2021-2022 school year.

Change of Use (check one):

I anticipate applying for a change of use for the 2021-2022 school year.

I do not anticipate applying for a change of use for the 2021-2022 school year.

Toilet Waiver (check one):

I will be requesting approval of alternate method of compliance for the 2021-2022 school year.

All Early Intervention, Pre-K and Kindergarten classrooms being used in 2021-2022 have their own toilet facility.

_____ District

_____ School Business Administrator

_____ Date