

TOWNSHIP OF UNION BOARD OF EDUCATION
REGULAR MEETING MINUTES – JUNE 20, 2017

NOTICE OF MEETING:

TO ALL BOARD OF EDUCATION MEMBERS:

The regular meeting of the Board of Education of the Township of Union was held on Tuesday, June 20, 2017 at 7:00 p.m. at the Union High School Library, 2350 North Third Street, Union, New Jersey 07083.

Mr. McDowell called the meeting to order at 7:05 p.m.

PRESENT AT ROLL CALL:

Mr. Ron McDowell, Mrs. Nancy Minnici, Mr. Jeffrey Monge, Mrs. Nellis Regis-Darby, Mrs. Mary Lynn Williams, Mrs. Nancy Zuena

ABSENT AT ROLL CALL:

Mr. David Arminio, Dr. Guy Francis, Mr. Vito Nufrio

ADMINISTRATORS PRESENT:

Mr. Gregory Tatum, Mrs. Annie Moses, Mr. Gerry Benaquista, Mr. Barry Loessl, Mrs. Sandra Paul, Mrs. Kim Conti, Mrs. Ann Hart

Mr. McDowell led the Board and audience members in the Pledge of Allegiance.

Mr. Brennan read the statement required under the “Open Public Meetings Act”, a copy of which is on file in the office of the Board Secretary.

Mrs. Regis-Darby read the Township of Union Public Schools Mission Statement.

COMMENTS FROM THE PUBLIC:

None

APPROVAL OF MINUTES:

Moved by Mrs. Minnici, seconded by Mrs. Williams, that the following minutes be approved:

April 11, 2017 – worksession/executive session minutes; April 25, 2017 – regular meeting/executive session minutes:

AYE: Mrs. Minnici, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

April 26, 2017 – budget meeting

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mr. McDowell

NAY: None

ABSTAIN: Mrs. Zuena

MOTION CARRIED

COMMUNICATIONS:

REQUEST FROM TOWNSHIP OF UNION RECREATION DEPARTMENT

Request from Township of Union Recreation Department requesting bus and driver for Summer Day Camp – June 26, 2017 to August 4, 2017.

REQUEST FROM UHSPAC AND DOUGLAS MICHAEL KRUEGER SCHOLARSHIP FUND

Letter from the Union High School Performing Arts Company and Douglas Michael Krueger Scholarship Fund requesting the District to donate space for use for the community fundraiser Union's Got Talent on September 14, 2017 for auditions and October 7, 2017 for rehearsal and public performance.

REQUEST FOR INTERMITTENT PAID FMLA LEAVE – McCARTHY

Request for intermittent paid FMLA leave from Jill McCarthy, school counselor-Burnet Middle School, from September 1, 2017 to June 30, 2018.

REQUEST FOR INTERMITTENT PAID FMLA/NJFLA – PERALTA

Request for intermittent paid FMLA/NJFLA (concurrently) from Antonia Peralta, Spanish teacher-Union High School from April 20, 2017 to April 20, 2018.

REQUEST FOR UNPAID MATERNITY LEAVE - BUTTER

Request for unpaid maternity leave under FMLA/NJFLA (concurrently) from Jennifer Butter, ESL teacher-Hannah Caldwell Elementary School from September 5, 2017 to October 31, 2017 and intermittent leave from November 1, 2017 to June 30, 2018.

REQUEST FOR INTERMITTENT FMLA LEAVE – DANZA

Request for intermittent FMLA leave from Thomas Danza, English teacher-Union High School from June 5, 2017 to June 5, 2018.

REQUEST FOR EXTENSION OF PAID MEDICAL LEAVE - FALLON

Request for extension of paid medical leave from Patricia Fallon, paraprofessional-Union High School from now through June 30, 2017.

LETTER OF RESIGNATION, FOR PURPOSE OF RETIREMENT – FLORIO

Letter of resignation, for the purpose of retirement, from Joseph Florio, security officer-Union High School, effective June 1, 2017.

LETTER OF RESIGNATION, FOR THE PURPOSE OF RETIREMENT – KOLTENUK

Letter of resignation, for the purpose of retirement, from Rita Koltenuk, part-time bus assistant-Transportation Department, effective September 1, 2017.

REQUEST FOR EXTENSION OF UNPAID NON-FMLA MEDICAL LEAVE – KOHN

Request for extension of unpaid non-FMLA medical leave from Lauren Kohn, resource teacher-Burnet Middle School, now through June 30, 2017.

REQUEST FOR PAID MATERNITY LEAVE – MINNOIA

Request for paid maternity leave from Francesca Minnoia, resource teacher-Battle Hill Elementary School, from September 7, 2017 and a return date of October 17, 2017.

REQUEST FOR PAID MATERNITY AND UNPAID FMLA/NJFLA – PARKHURST

Request for paid maternity and unpaid FMLA/NJFLA (concurrently) from Jennifer Parkhurst, school counselor-Connecticut Farms Elementary School from September 11, 2017 and with a return date of February 15, 2018.

REQUEST FOR EXTENSION OF UNPAID NON FMLA/NJFLA MATERNITY LEAVE – RICCIARDI

Request for extension of unpaid non FMLA/NJFLA maternity leave from Dianna Ricciardi, teacher-Battle Hill Elementary School, with a new return date of September 1, 2018.

UPDATE TO REQUEST FOR UNPAID MATERNITY/FMLA/NJFLA – JOHNSON

Update to previous request for unpaid maternity/FMLA/NJFLA from Jamie Johnson, teacher-Washington Elementary School from September 1, 2017 and with a return date of November 1, 2017.

EXTENSION OF PAID/UNPAID FMLA FOLLOWED BY NON-FMLA – HUNTER-COVINO

Extension of paid/unpaid FMLA followed by non-FMLA leave from Lauren Hunter-Covino, paraprofessional-Battle Hill Elementary School from now through June 30, 2017.

REQUEST FOR MATERNITY AND UNPAID FMLA/NJFLA – TORRES

Request for maternity and unpaid FMLA/NJFLA (concurrently) from Paola Torres, teacher-Franklin Elementary School from September 25, 2017 and with a return date of January 2, 2018.

LETTER OF RESIGNATION – McDONAGH

Letter of resignation from Jessica McDonagh, English teacher-Union High School, effective June 22, 2017.

SUPERINTENDENT'S REPORT:

Mr. Tatum stated tonight we begin with teacher recognitions and retirees. Mr. Benaquista stated the teachers of the year – people that are working with our children and standing out. Thank you for giving me this honor of introducing this year's teachers of the year. I had the pleasure of joining them at Kean. It was a great event. All the teachers of the year were recognized. I want to congratulate our teachers again. There is a certificate from the Board that will be sent out to you at the address we have on file.

- Kathy Brooks, Union High School
- Suzanne Droban, Burnet Middle School
- Jamie Ficchi, Connecticut Farms Elementary School
- Amanda Havyar, Hannah Caldwell Elementary School
- Elizabeth Macheska, Washington Elementary School
- Jamie Mobley, Franklin Elementary School
- Eric Shaw, Livingston Elementary School
- Judith Supino, Battle Hill Elementary School
- Janet Whitehouse, Jefferson School
- Suzanne Zawacki, Kawameeh Middle School

Mr. Tatum stated I did not have the opportunity to attend and I sent Mr. Benaquista. You are here because of your exemplary services to the school district and we take this opportunity to honor you and we honor all of our teachers for all their hard work and dedication but I just want to thank you for everything you do for our children and their families and keep up the good work.

Mr. McDowell stated I would like to also thank you for all of your hard work. You guys must be outstanding and we do appreciate you.

Mr. Benaquista stated we would like to recognize the retirees – Rita Kotenuk, our one retiree this month. She will be retiring September 1st and has been with us since 1994 and she has been part of the transportation department – part-time bus assistant. She is not here but I wish her the best.

Mr. Tatum stated this has been an ongoing recognition program for our retirees throughout the course of the year. We want to wish all our retirees the best in their retirement and thank you again for your services.

Student attendance was 94.0%; Staff attendance was 93.4%.

Our monthly highlights:

- Burnet Middle School – students competed in the music in the park at Dorney Park – which is something they do every year. Unfortunately Mr. Hamilton was not able to attend but Laura Muller did accompany the band from Burnet Middle School. They did quite well. They had the jazz band, the concert band, string band, full orchestra and that was under the direction of the choir director, Kathy Lewis. The jazz band took first place – superior rating, they took the soloist award, concert band took first place, string orchestra – first place, it was a very nice recognition.
- Kawameeh Middle School – jazz ensemble under the direction of Dr. Grennor and Mrs. Schoenberger – the jazz ensemble and the mixed choir were awarded first place and excellent rating for mixed choir – first place; excellent rating for jazz band; outstanding vocalist and outstanding vocalist accompaniment.

- Union High School Performing Arts was accepted into the PaperMill Playhouse about the school project. Students at each school work through a 4-year program that includes site participation and in-school residencies. Students will be able to see productions for free at the PaperMill Playhouse and workshops both at PaperMill and in school. UHSPAC also received the PaperMill Rising Star Award on June 6th.
- First grade art gallery show on June 8th at Connecticut Farms Elementary School.
- Jefferson School participated in the Leader In Me Program.
- Student recognition – Dr. Francis Jr. was honored for the essay contest. He had the opportunity to have a hot air balloon ride. For the first time the District won first place and second place. They also received complimentary tickets for themselves and their families for the hot air balloon festival. It is very nice program.
- Thursday, May 26th Livingston School students participated in the Town of Union challenge and came back first place winners. Congratulations to the winners.
- Burnet Middle School graduation ceremony is taking place tonight here at the high school; Kawameeh Middle School graduation ceremony took place last night here at Union High school.
- The elementary schools also had their 4th grade ceremonies throughout the week.
- Union High School graduation will be held this Friday, June 23rd at 6 p.m. We are watching the weather to determine if we will be in or out. There are specific number of tickets that are awarded if you are outside or inside and that will be explained to you depending on what the weather is. Let's hope that it is outside.
- Planning committee wrapped up the year with a number of issues that we will be moving forward with in the next school year. We started to put together another brainstorming list for the needs of our District. The next planning committee meeting is set for September 26th at 6:30 p.m. in the Administration Building.

On behalf of the Union Board of Education and our professional staff and everyone connected with the District, I would like to take this opportunity to wish everyone a healthy and happy summer and for all of you who will be returning in September – we will see you at that time and that concludes my report for the 2016-2017 school year.

EDUCATION/STUDENT DISCIPLINE COMMITTEE RESOLUTIONS:

Moved by Mrs. Regis-Darby, seconded by Mrs. Zuena, that the following resolutions be adopted:

E-1. AFFIRM SUPERINTENDENT'S RESOLUTION OF HIB

Affirm the Superintendent's resolution of Harassment, Intimidation and Bullying (HIB) conclusions for the period May 1, 2017 to May 31, 2017, in accordance with the information appended to the minutes.

E-2. APPROVE CHILD OF EMPLOYEE #11206 TO ATTEND UNION PUBLIC SCHOOLS

Approve child of Employee #11206 to attend Township of the Union Public Schools for the 2017-2018 school year, tuition free, in accordance with the non-public information appended to the non-public minutes.

E-3. APPROVE CHILD OF EMPLOYEE #9461 TO ATTEND UNION PUBLIC SCHOOLS
Approve child of Employee #9461 to attend the Township of Union Public Schools for the 2017-2018 school year, tuition free, in accordance with the non-public information appended to the non-public minutes.

E-4. APPROVE THE ARC KOHLER SCHOOL TO INCLUDE COST OF MEALS
Pursuant to N.J.A.C. 6A:23A-18.5, approve District students attending The Arc Kohler School, 1137 Globe Avenue, Mountainside, New Jersey, be provided meals at no charge and in accordance with N.J.A.C. 6A:23-4.5(a)20 authorizes The Arc Kohler School to include costs of meals provided with the annual tuition rate charged for the 2017-2018 Fiscal Year, in accordance with the information appended to the minutes.

E-5. APPROVE NEW SCHOOLS OF NEW JERSEY TO INCLUDE COST OF MEALS
Pursuant to N.J.A.C. 6A:23A-18.5, approve District students attending New Schools of New Jersey, Inc., 3071-A Bordentown Avenue, Parlin, New Jersey, be provided meals at no charge and in accordance with N.J.A.C. 6A:23-4.5(a)20 authorizes New Schools of New Jersey, Inc. to include costs of meals provided with the annual tuition rate charged for the 2017-2018 Fiscal Year, in accordance with the information appended to the minutes.

E-6. APPROVE COMMUNITY BASED INSTRUCTION SITES
Approve the Community Based Instruction (CBI) sites for the 2017-2018 school year: (a) Reggio Pizzeria, 1571 Morris Avenue, Union, New Jersey, (b) Stop & Shop Supermarket, 1201 Stuyvesant Avenue, Union, New Jersey, (c) Kean University Food Services, 1000 Morris Avenue, Union, New Jersey and (d) Bob's Stores, 350 Route 22, Springfield, New Jersey.

E-7. APPROVE CURRICULUM
Approve the following Curriculum Guides 2017, in accordance with the information appended to the minutes:

1. Gifted and Talented Grades K-2
2. Gifted and Talented Grade 3-5
3. Library Media Center – School Library Media Center Program K-12
4. Grade 6 Mathematics
5. Grade 6 Accelerated Mathematics
6. Grade 7 Mathematics
7. Grade 7 Accelerated Mathematics
8. Grade 7 Honors Pre-Algebra
9. Grade 8 Mathematics
10. Grade 8 Algebra I
11. Grade 8 Honors Algebra
12. UHS - Algebra I
13. UHS - Algebra II
14. UHS – Geometry
15. UHS - Honors Algebra II
16. UHS – Honors Geometry

17. EN100 – English Grade 9 Honors
18. EN101 – English Grade 9 Honors
19. EN200 – English 10 Honors
20. EN201 – English 10 College Prep
21. EN300 – English 11 Honors
22. EN301 – English 11 College Prep
23. EN350 – College Study Skills
24. EN400 – English 12 Honors
25. EN401 – English 12 College Prep
26. EN411 – Senior English Topics
27. EN501 – Creative Writing
28. EN502 – Journalism
29. EN503 – Public Speaking
30. EN504 – College Writing
31. EN505S – Graphic Novels
32. EN506 – Holocaust and Genocide Literature
33. EN507 – Young Adult Literature
34. EN601 – English 6
35. EN700 – English 7 Honors
36. EN701 – English 7 College Prep
37. EN800 – 8th Grade English Honors
38. EN801 – 8th Grade English
39. Clothing I & II
40. Clothing III & IV
41. Exploring TV Production
42. TV Production I
43. Project Acceleration (WL440)/Honors Spanish IV (WL441)

E-8. ACCEPT PROPOSAL – WELLNESS MANAGEMENT SERVICES OF TRINITAS REGIONAL MEDICAL CENTER

Accept the proposal from Wellness Management Services of Trinitas Regional Medical Center, to provide Student Support Services for the 2017-2018 school year, in accordance with the information appended to the minutes.

DISCUSSION:

Mrs. Minneci stated E-1 (HIB) – a District of this size, it is a small number and it is very encouraging. I don't know what the report was last year but assuming that they are down. Mr. Tatum stated one point I would like to make, I think what you see is the Student Counselors and administration doing a tremendous job.

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

FISCAL AND PLANNING COMMITTEE RESOLUTIONS:

Moved by Mr. Monge, seconded by Mrs. Regis-Darby, that the following resolutions be approved:

F-1. ACCEPT TREASURER’S REPORT

That the Treasurer’s Report dated May 31, 2017 be accepted.

F-2. ACCEPT SECRETARY’S REPORT

That the Secretary’s Report dated May 31, 2017 be accepted.

F-3. CERTIFY TREASURER’S AND SECRETARY’S REPORTS

Pursuant to N.J.A.C. 6A:23-2.11(a), I certify that as of May 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

/s/ Gregory E. Brennan
Gregory E. Brennan, Board Secretary

_____ Dated

Pursuant to N.J.A.C.6A:23-2.2(h), we certify that as of May 31, 2017 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.2(d)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the Board to be correct.

F-4. APPROVE APPROPRIATION TRANSFERS

Approve appropriation transfers in accordance with the information appended to the minutes.

F-5. APPROVE LIST OF CONTRACTS AND/OR PURCHASE ORDERS

Approve the attached list of contracts and/or purchase orders pursuant to the requirements of N.J.S.A. 18A:18A-5 (bid exceptions to requirement for advertising) and 18A:18A-10(a) (purchase through State agency; procedure), in accordance with the information appended to the minutes.

F-6. APPROVE DISTRICT WIDE TRAVEL AND RELATED EXPENSES

Approve district wide travel and related expenses pursuant to the requirements of N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7 and Board Policy File Code 6471 and in accordance with the information appended to the minutes.

F-7. PRE-APPROVE DISTRICTWIDE STUDENT FIELD TRIP

Pre-approve districtwide student field trip destinations and purposes pursuant to N.J.A.C. 6A:23A-5.8 in accordance with the information appended to the minutes.

F-8. APPROVE AMENDED STATE CONTRACT VENDORS

Approve the amended list of the 2016-2017 State Contract Vendors pursuant to N.J.S.A. 18A:18A-10(a) (purchase through State agency; procedure) to facilitate schools' purchasing, in accordance with the information appended to the minutes.

F-9. *Agenda item approved at June 13, 2017 worksession (approve list and purchases (paid by funds raised by or collected by students)).*

F-10. APPROVE AMENDED OUT-OF-DISTRICT STUDENT PLACEMENT LIST

Approval be given to amend the 2016-2017 out-of-district student placement list, in accordance with the information appended to the minutes.

F-11. APPROVE ACCEPTANCE OF NJSIG SAFETY GRANT

Approve acceptance of the New Jersey Schools Insurance Group Safety Grant, in the amount of \$20,813.85, in accordance with the information appended to the minutes.

F-12. APPROVE TRANSFER

Approve transfer from 2015-2016 designated new classrooms at Burnet Middle School unexpended appropriations to undesignated capital reserve and appropriated in a subsequent year budget, in the amount of \$825,000.

F-13. ACCEPT DONATIONS

Accept the following donations:

From	For Use by	\$/Item
Barnes and Noble	Livingston Elementary School	\$49.50
Lifetouch National School Studios	Connecticut Farms Elementary School	\$592.05
Union Soccer Club	Connecticut Farms Elementary School	\$400.00 for purchase of White Board
Steve March	UHS -- school store	Made school store sign (~\$100)
Mr. Lowery	UHS -- school store	Left over snack donation (~\$75)

F-14. APPROVE PAYMENT SCHEDULE FOR 2017-2018 TAX LEVY

Approve payment schedule for 2017-2018 Tax Levy, in accordance with the information appended to the minutes.

F-15. APPROVE RENEWAL WITH SCHOOLBOARDNET SERVICES

Approve the renewal with Schoolboardnet Services (paperless agenda) at the annual rate of \$1,888 (no increase from last year), in accordance with the information appended to the minutes.

- F-16. APPROVE WILLIS NEW JERSEY – HEALTHCARE BROKER
Approve renewal of Willis of New Jersey, Inc. as healthcare broker for the 2017-2018 school year.
- F-17 APPROVE NISIVOC CIA LLP
Approve renewal of Nisivoccia LLP as independent auditors for fiscal year ended June 30, 2017.
- F-18. APPROVE FRIMS FOR ARCHITECTURAL SERVICES
Approve renewal of the following firms for architectural services, as assigned by the Superintendent of Schools for the period from July 1, 2017 to December 31, 2017: (a) Parette Somjen Architects LLC, (b) EI Associates and (c) DiCara Rubino Architects.
- F-19. APPROVE FIRMS TO PROVIDE ENVIRONMENTAL ENGINEERING
Approve renewal of the following firms to provide environmental engineering, as assigned by the Superintendent of schools for the period of July 1, 2017 to December 31 2017 to (a) Omega, (b) Pars, and (c) RV&A.
- F-20. APPROVE FIRMS TO PROVIDE CIVIL ENGINEERING SERVICES
Approve renewal of the following firms to provide civil engineering, as assigned by the Superintendent of schools, for the period of July 1, 2017 to December 31, 2017 to (a) The Reynolds Group, (b) Suburban Consulting and (c) LAN Associates.
- F-21. APPROVE FIRM FOR GENERAL COUNSEL SERVICES
Approve renewal of the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC to provide General Counsel Services for the period of July 1, 2017 to June 30, 2018.
- F-22. *Agenda item removed at June 13, 2017 worksession (ConnectOne).*
- F-23. REPORT RECEIPT OF BIDS – STUDENT SUPPORT
Report receipt of two (2) bids for student support for the 2017-2018 school year: (a) School Based Therapy and (b) Wellness Management Services of Trinitas Regional Medical Center, in accordance with the information appended to the minutes.
- F-24. APPROVE RENEWAL OF PROPERTY AND CASUALTY INSURANCE
Approve renewal of property and casualty insurance for the period of July 1, 2017 to June 30, 2018, in accordance with the information appended to the minutes.
- F-25. APPROVE SPECIAL EDUCATION TUITION CONTRACT – UCESC
Approve 2017-2018 Special Education Tuition Contract with Union County Educational Services Commission, in accordance with the information appended to the minutes.
- F-26. APPROVE TUITION CONTRACT – UCVTS
Approve 2017-2018 Tuition Agreement Contract with Union County Vocational Technical Schools, in accordance with the information appended to the minutes.

F-27. APPROVE TRANSFER

Approve transfer of an amount not to exceed \$2,000,000 from the 2016-2017 unexpended appropriations to undesignated Capital Reserve pursuant to N.J.A.C. 6A:23A-14.3.

F-28. APPROVE SUBMISSION DATE – IDEA GRANT

Approve the date of June 30, 2017 as the submission date of the FY 17-18 Individuals with Disabilities Education Improvement Act (IDEA) grant to the New Jersey Department of Education.

F-29. APPROVE ACCEPTANCE OF IDEA ALLOCATIONS

Approve the acceptance of the FY 17-18 Individuals with Disabilities Education Improvement Act (IDEA) allocations from the New Jersey Department of Education – (a) Basic - \$1,749,713 and (b) Pre-School - \$52,958.

F-30. *Agenda item moved to E-8 (Wellness Management Services).***F-31. APPROVE APPOINTMENT OF POLICE FOR PRE AND POST GRADUATION**

Approval be given to appoint police for pre and post-graduation building and grounds security and graduation security on June 23, 2017 at an hourly rate of \$40/hr.

F-32. APPROVE 2017-2018 OUT-OF-DISTRICT STUDENT PLACEMENT LIST

Approval be given to the 2017-2018 out-of-district student placement list, in accordance with the information appended to the minutes.

F-33. APPROVE INCREASE TO P.O. #17-02513 – DR. KUBICHEK

Approve an increase to P.O. #17-02513 with Dr. Kubichek to provide neurological evaluation services for the 2016-2017 school year by \$3,450.00 to meet the District needs.

F-34. APPROVE BAYADA HOME HEALTH CARE INC. – NURSING SERVICES

Approve Bayada Home Health Care Inc. to provide Nursing Services at the rate of \$45.00 for RN and \$36.90 for LPN, not to exceed \$5,000.00 (per the Beach, Vitale Act Senate #375) for the remainder of the 2016-2017 school year (Account #11-000-216-320-01-19).

F-35. APPROVE BAYADA HOME HEALTH CARE – NURSING SERVICES (PER BEACH VTALE)

Approve Bayada Home Health Care Inc. to provide Nursing Services at the rate of \$45.00 for RN and \$36.90 for LPN, not to exceed \$65,000.00 (per the Beach, Vitale Act Senate #375) for the 2017-2018 school year (Account #11-000-216-320-01-19).

F-36. APPROVE OUR HOUSE INC. – VOCATIONAL EVALUATIONS

Approve Our House Inc. to provide community based vocational evaluations (including transportation and final assessment reports) – up to 8 students for the 2017-2018 school year at the rate of \$102/per hour not to exceed \$17,000 (Account #11-000-219-320-01-19/7074), in accordance with the information appended to the minutes.

F-37. APPROVE PLANNING FOR ADULT LIFE/THE ARC OF NEW JERSEY

Approve Planning for Adult Life/The ARC of New Jersey Inc. to provide "Making Action Plans for Life (MAPS) Club" transitional educational classes for students for the 2017 ESY program and 2017-2018 school year at no cost to the District, in accordance with the information appended to the minutes.

F-38. APPROVE DR. FABER – PSYCHIATRIC EVALUATIONS

Approve Dr. Faber to provide psychiatric evaluations at the rate of \$550.00 per evaluation for the 2017-2018 school year, not to exceed \$5,500.00 (Account #11-000-219-320-01-19), in accordance with the information appended to the minutes.

F-39. APPROVE SUMMIT SPEECH – AUDIOLOGICAL EVALUATIONS

Approve Summit Speech to provide audiological evaluations at the rate of \$325.00 (CT code 92557) and tympanometry \$75.00 (CPT code 92567). A more extension evaluation of added benefit will be billed at \$400.00 (CPT code 92626) not to exceed \$1,150.00 for the 2017-2018 school year (Account #11-000-219-320-01-19), in accordance with the information appended to the minutes.

F-40. APPROVE SUMMIT SPEECH – TRAINING TO DISTRICT STAFF

Approve Summit Speech to provide training to district staff on the BAHAsound processor at the rate of \$200/per hour, not to exceed \$1,000.00 for the 2017-2018 school year (Account #11-000-219-320-02-19), in accordance with the information appended to the minutes.

F-41. APPROVE SUMMIT SPEECH – AUDIOLOGY CONSULTATIVE SERVICES

Approve Summit Speech to provide Audiology Consultative Services at the rate of \$200/per hour, not to exceed \$1,000.00 for the 2017-2018 school year (Account #11-000-219-320-02-19), in accordance with the information appended to the minutes.

F-42. APPROVE SUMMIT SPEECH – ACOUSTIC EVALUATIONS

Approve Summit Speech to provide acoustic evaluations at the rate of \$450.00 for K through 5th grade, \$600.00 for 6th through 12th grade, not to exceed \$1,500.00 for the 2017-2018 school year (Account #11-000-219-320-01-19), in accordance with the information appended to the minutes.

F-43. APPROVE MUJC

Approve Morris Union Jointure Commission to provide: (a) physical therapy - \$203/hr; (b) occupational therapy - \$184/hr.; (c) speech therapy - \$214/hr.; (d) personal aides for ESY - \$10,426.50 each; (e) personal aides 10 months - \$69,510.00 each. These services are in accordance with the students' IEPs and will be charged to account #11-000-216-320-01-19, not to exceed \$380,000.00 for the 2017-2018 school year.

F-44. APPROVE APPLICATIONS FOR INSTALLATION – IPADS

Approve the following applications for installation and use on district IPADS by students and staff: Clicker Sentences, Clicker Connect, Symbol Support, Book Creator, IPEVO whiteboard, ModMath 2.0, Kidspiration Maps, Scanner Pro 7, PDF Expert 5, Number Pieces.

The cost for installation for all applications on IPAD will not exceed \$180.00 (Account #11-202-100-610-01-19-7871), in accordance with the information appended to the minutes.

F-45. APPROVE OVERLOOK MEDICAL CENTER – AUDITORY PROCESSING EVALUATIONS

Approve Overlook Medical Center to provide auditory processing evaluations at the rate of \$834.60 per evaluation not to exceed \$1,669.20 for the 2017-2018 school year (Account #11-000-219-320-01-19).

F-46. APPROVE STAFF AND PARENT TRAINING – SUICIDE PREVENTION AWARENESS

Approve two sessions of staff development and one session of parent training for Suicide Prevention Awareness, delivered by Amy S. Jacob, LCSW. Each training session will be conducted during the 2017-2018 school year. Each session will be two hours in duration. The total cost to the District for the three trainings will not exceed \$1,350.00 or \$450.00 per session (Account #7075/11-000-219-320-02-19).

F-47. *For informational purposes only – vote not required.* List of legal services for the 2016-2017 school year, in accordance with the information appended to the minutes.

F-48. APPROVE APPLICATION – PERKINS GRANT (2017-2018)

Approve application for the Perkins Grant for the 2017-2018 school year, in the amount of \$49,611, in accordance with the information appended to the minutes.

DISCUSSION:

Mrs. Williams asked F-27 – why did we change the amount? Mr. Monge stated we only had it for up to \$1 million so at the end of the year we will have remaining dollars in the budget and normally what would happen it would be repositioned for the following year not next year. We just got this 7-year facility plan and we had all our buildings reviewed, and there are a lot of projects in our District, so the idea was to increase that number to up to \$2 million so if there is money there, and we have the needs, we have access to it. We never did that. We actually let it ride to the following year.

I have a question on F-14 – we had a conversation about the website – was that label going to be changed. Mr. Brennan stated that was just a label for a \$10,000 transfer into that. The description was for a website but the actual account is for purchasing of technical services and throughout the whole year we used to support the District. The original amount in that budget line was \$249,000 and that was what you saw and I guess alarming that it was transferred into an account that was used to pay for a website but that is not the case. Mr. Monge stated so the title will be changed. Mr. Brennan stated the description of the transfer was used. The account description is accurate.

Mr. Monge stated F-22 – we removed the ConnectOne as an extension or renewal because we had a 2-year agreement we had in place with consideration of doing an RFP potentially before the summer time that we will discuss as a Board. One good piece that pertains to ConnectOne is that since federal rates have gone up and we have an agreement that floats our

interest rates went up as well. What that means dollar wise – we should have at least \$200,000 more in interest just by doing a competitive RFP and coming back with a better deal for the District and we should have an uptick of at least \$200,000.

Mrs. Minneci stated F-12 - \$825,000 is that included in that \$2 million? Mr. Monge stated it is a different dollar amount. Mr. Brennan stated that dollar amount was originally appropriated for Burnet and the Board decided not to do this project so now we will put it back into capital reserve so we can use it for other projects. Mrs. Minneci asked does it go into the same account as the \$2 million? Mr. Brennan stated the not to exceed \$2 million is the end of the year June 30th of this year. If we do have substantial fund balance and right now we are predicting between \$3-4 million, we have the flexibility next year – the Board can give approval to myself, to move that money up to \$2 million to fund balance capital reserve so it gives us flexibility.

Mr. Monge stated for clarification or at least more feedback on why it is coming back – this is the classroom project. There was a classroom project that was approved a number of years ago and the Board deemed that the cost to do this room was an excessive expense and we thought that we could do better. Not saying that the project won't be done in the future, we are looking to do it in a more cost effective way. Especially now that we have the feedback from the architect – the property condition report – they have some design ideas and get the same thing out of it but at a lower cost.

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

OPERATIONS COMMITTEE RESOLUTIONS:

Moved by Mrs. Zuena, seconded by Mrs. Minneci, that the following resolutions be adopted:

O-1. APPROVE SECURITY DRILL AND BUS EVACUATION REPORTS

Pursuant to N.J.S.A. 18A:41-1 and P.L. 2009, Chapter 178, approve the following security drill and bus evacuation reports for the 2016-2017 school year, in accordance with the information appended to the minutes.

O-2. APPROVE PARTICIPATION – NON BINDING COOPERATIVE PURCHASING AGREEMENTS

Approve the District's participation in non-binding cooperative purchasing agreements with the following for 2017-2018:

- a) Educational Data Services, Inc., 236 Midland Avenue, Saddlebrook, New Jersey
- b) Hunterdon County ESC Cooperative Purchasing, 51 Sawmill Road, Lebanon, New Jersey
- c) Middlesex Regional Educational Services Commission, 1660 Stelton Road, Piscataway, New Jersey

- d) Somerset County Educational Services Commission, 568 Central Avenue, Bridgewater, New Jersey
- e) Sussex County Educational Services, 10 Gail Court, Sparta, New Jersey
- f) Morris County Cooperative Pricing Council, 502 Millbrook Avenue, Randolph, New Jersey
- g) Region 4 ES Interlocal, 7145 West Tidwell, Houston, Texas

O-3. APPROVE CHAPTER 47 CONTRACTS

Pursuant to PL 2015, Chapter 47, the Board intends to renew, award, or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et seq, NJA Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et seq., in accordance with the information appended to the minutes.

O-4. APPROVE REQUEST FROM TOWNSHIP OF UNION – RECREATION DEPARTMENT

Approve request from the Township of Union – Recreation Department requesting a school bus and driver for Summer Day Camp (June 26, 2017 to August 4, 2017), in accordance with the information appended to the minutes.

O-5. *Agenda item approved at June 13, 2017 worksession (report receipt of bids – window replacement).*

O-6. *Agenda item approved at June 13, 2017 worksession (report receipt of bids – ceiling, light, fire alarm).*

O-7. *Agenda item approved at June 13, 2017 worksession (report receipt of bids – door hardware).*

O-8. *Agenda item approved at June 13, 2017 worksession (award contract – ceiling, lighting, fire alarm).*

O-9. APPROVE DISPOSAL OF TEXTBOOKS

Approve disposal of textbooks, in accordance with the information appended to the minutes. All textbooks under 10 years old will be listed on the textbook sharing website.

O-10. *Agenda item approved at June 13, 2017 worksession (Contract #2 – UHS and Contract #3 – Burnet – window replacement).*

O-11. APPROVE REQUEST FROM UHSPAC AND DOUGLAS MICHAEL KRUEGER SCHOLARSHIP FUND

Approve the request from Union High School Performing Arts Company and Douglas Michael Krueger Scholarship Fund requesting the District to donate space for use for the community fundraiser Union's Got Talent on September 15, 2017 for auditions and October 7,

2017 for rehearsal and public performance, in accordance with the information appended to the minutes.

O-12. *Agenda item approved at June 13, 2017 worksession (reject bid – door hardware – exceeds budget).*

O-13. APPROVE HAMILTON SCHOOL – CST TESTING, ESY SERVICES/PROGRAM AND HOME INSTRUCTION

Approve the use of Hamilton School for CST testing, ESY services/program, and home instruction for July and August, 2017.

O-14. REPORT RECEIPT OF BIDS – TEAM PHYSICIAN

Report receipt of one (1) response to Request for Proposal for Team School Physician: Michele Gilsenan, D.O.

O-15. ACCEPT PROPOSAL FOR TEAM PHYSICIAN

Accept proposal from Michele Gilsenan, D.O. for Team School Physician for Athletics for the 2017-2018 school year at an annual rate of \$8,500, in accordance with the information appended to the minutes.

O-16. ACCEPT PROPOSAL FROM ATLANTIC BUSINESS PRODUCTS

Accept proposal under State Contract #40467 for Savin Copiers districtwide from Atlantic Business Products, in accordance with the information appended to the minutes.

O-17. AWARD CONTRACT – OMEGA

Award contract to OMEGA for environmental testing for asbestos floors for Union High School, Burnet Middle School, Connecticut Farms Elementary School, Washington Elementary School, Battle Hill Elementary School, Livingston Elementary School and Franklin Elementary School.

O-18. *Agenda item tabled at meeting.* (Award contract for removal of asbestos flooring at Union High School, Burnet Middle School, Connecticut Farms Elementary School, Washington Elementary School, Battle Hill Elementary School, Livingston Elementary School and Franklin Elementary School)

O-19. AWARD CONTRACT – GOOD BROTHERS

Award contract to Good Brothers for flooring at for Union High School, Burnet Middle School, Connecticut Farms Elementary School, Washington Elementary School, Battle Hill Elementary School, Livingston Elementary School and Franklin Elementary School, in accordance with the information appended to the minutes.

O-20. APPROVE PROPOSAL – EI ASSOCIATES

Approval proposal for professional engineering services from EI Associates for upgrade to HVAC at Union High School Media Center, in accordance with the information appended to the minutes.

O-21. AWARD CONTRACT – GRIFFITH PAINTING

Award contract to Griffith Painting for Livingston Elementary School Auditorium, in accordance with the information appended to the minutes.

O-22. Award contract to Northeastern Interior Services LLC for bathroom remodeling at Livingston Elementary School, Franklin Elementary School, Connecticut Farms Elementary School, and Burnet Middle School, Union High School, in accordance with the information appended to the minutes. (agenda item language revised after Residency Committee vote)

O-23. APPROVE SUBMISSION OF ANTICIPATED FACILITY REQUESTS

Approve submission of Anticipated Facility Requests for 2017-2018 school year to the New Jersey Department of Education (Union County Office), in accordance with the information appended to the minutes.

DISCUSSION:

Mr. Monge stated one of the things that Mr. Brennan and I spoke about before the meeting was on O-22 – the back-up we have a quote for some of the bathrooms and they are a year old and what Barry let us know was that the gentleman was going to acknowledge the same number but unfortunately the backup has an expired date. Mr. Griggs what is the best way of doing this? We want to offer an opportunity to accept it with the understanding that we would get updated dates on that proposal.

Mr. Griggs stated I would like to see the quotes. Mr. Brennan stated Mr. Griggs stated that is fine. Mr. Monge asked do we state that separately? Mr. Griggs stated we need to get the quote first because the one we have now is a couple of months old. Mr. Monge stated the question is can we approve the dollar amounts with the understanding that the date is going to be revised. Mr. Griggs stated as long as the quote doesn't exceed that number than that is fine. Mr. Monge asked do we amend the motion for O-22? Mr. Griggs stated looking at the motion there should be a dollar amount and once you put a dollar amount in that is the limitation and that is how I would address it – so the maximum amount would be \$234,875. I would like more detail specifically the quotes. We will come back to it. Continue on your agenda and then we will come back.

Mr. McDowell stated so we will come back to the resolutions of the Operation Committee and in the meantime, Mrs. Zuena will present the Personnel Committee resolutions.

PERSONNEL COMMITTEE RESOLUTIONS:

Mrs. Zuena stated P-3 will be held until after Executive Session.

Moved by Mrs. Zuena, seconded by Mr. Monge, that the following resolutions be approved:

P-1. APPROVE PERSONNEL ACTIONS

Personnel Actions be approved in accordance with the information appended to the minutes.

P-2. AMEND SUBSTITUTE LISTS

Amend Substitute Lists for the 2016-2017 school year in accordance with the information in the hands of each Board.

P-4. APPROVE LEAVES

Approve leaves for the following staff:

Name	Position	Location	Leave Dates	Leave Type Regarding updated info only.	Notes/ Corrections
Butter, Jennifer	ESL Teacher	Hannah Caldwell	Consecutive 9/5/17-10/31/17 Intermittent 11/1/17-6/30/2018	Unpaid Maternity Leave under FMLA/NJFLA (Concurrently)	Partial Consecutive and Partial Intermittent under FMLA/NJFLA
Danza, Thomas	Teacher of English	Union High School	6/5/17-6/5/18	Paid Intermittent FMLA	Paid if days are available
Fallon, Patricia	Paraprofessional	Union High School	Extension through 6/30/17	Paid Medical Leave	Org. leave began 4/25/17
Kohn, Lauren	Resource Room Teacher	BMS	Extension through 6/30/17	Unpaid/Non FMLA Medical Leave	Non FMLA after allotted unpaid 12 weeks. Org. leave began on 12/20/16
McCarthy, Jill	School Counselor	BMS	Intermittent 9/1/2017-6/30/18	Paid Intermittent FMLA/NJFLA (Concurrently)	
Minnoia, Francesca	Resource Teacher	Battle Hill	9/7/17-10/16/17	Paid Maternity Leave	Use of allowed sick days only at this time. Non FMLA.
Parkhurst, Jennifer	School Counselor	Connecticut Farms	9/11/17-2/14/18	Paid Maternity Leave and Unpaid FMLA/NJFLA (Concurrently)	
Peralta, Antonia	Teacher of Spanish	Union High School	Intermittent 4/20/17-4/20/18	Paid Intermittent FMLA/NJFLA (Concurrently)	

Ricciardi, Dianna	Elementary School Teacher	Battle Hill	Extension return of 9/1/18	Unpaid Maternity Leave	Org. return 12/1/17 FMLA time exhausted after extension.
Johnson, Jamie	Elementary School Teacher	Wash	9/1/17-10/31/17	Unpaid Maternity under FMLA/NJFLA (Concurrently)	Update to previous 5/16/17
Hunter-Covino, Lauren	Elementary School Paraprofessional	Battle Hill	Extension now through 6/30/17	Paid/Unpaid FMLA	Non-FMLA time after allotted time is exhausted
Torres, Paola	Elementary School Teacher	Franklin	9/25/17-12/31/17	Paid Maternity Leave and Unpaid FMLA/NJFLA (Concurrently)	

P-5. Tentatively approve the Employment Contract of Annie Moses, Assistant Superintendent for the 2017-2018 school year, in accordance with the information appended to the minutes. This contract has not been approved by the Executive County Superintendent. (NOT APPROVED)

P-6. Tentatively approve the Employment Contract of Gerald Benaquista, Assistant Superintendent for the 2017-2018 school year, in accordance with the information appended to the minutes. This contract has not been approved by the Executive County Superintendent. (NOT APPROVED)

P-7. Tentatively approve the Employment Contract of Gregory E. Brennan, School Business Administrator/Board Secretary for the 2017-2018 school year, in accordance with the information appended to the minutes. This contract has not been approved by the Executive County Superintendent. (NOT APPROVED)

P-8. Tentatively approve the Employment Contract of Manuel E. Vieira, Assistant School Business Administrator for the 2017-2018 school year, in accordance with the information appended to the minutes. (NOT APPROVED)

P-9. APPROVE CENTRAL OFFICE RESOLUTION

Approve the resolution providing salary and fringe benefits for all staff in the Central Office for the period from July 1, 2017 to June 30, 2018, in accordance with the information appended to the minutes.

P-10. APPROVE REAPPOINTMENTS – AFFIRMATIVE ACTION OFFICERS

Approve reappointment of Gerry Benaquista as Affirmative Action Officer, Annie Moses as Assistant Affirmative Action Officer and Benjamin Kloc as Affirmative Action Officer for classroom practices for the 2017-2018 school year at no cost to the District.

P-11. APPROVE APPOINTMENT – ADA/FACILITY COORDINATOR, IPM COORDINATOR AND AHERA

Approve appointment of Barry Loessel, Interim Supervisor of Buildings and Grounds as ADA/Facility Coordinator, IPM Coordinator and AHERA designated person for the 2017-2018 school year at no cost to the District.

P-12. APPROVE DONNA HUBBARD

Approve Donna Hubbard to attend, record and transcribe the minutes of Residency Committee meetings as assigned for the period July 1, 2017 through June 30, 2018 at a rate of \$250 per meeting.

P-13. *Agenda item approved at June 13, 2017 worksession (appoint security offices for grounds security).*

P-14. APPROVE 2017-2018 ATHLETIC EVENT – STAFF ASSIGNMENTS AND FEES

Approve the 2017-2018 Athletic Event (a) Staff Assignments and (b) Staff Fees, in accordance with the information appended to the minutes.

P-15. APPROVE PERKINS GRANT POSITIONS

Approval of Perkins Grant Positions for 2017, in accordance with the information appended to the minutes.

P-16. APPROVE JOB DESCRIPTION – TECHNOLOGY DEPARTMENT OFFICE ASSISTANT

Approve Job Description for the position of Technology Department Office Assistant, in accordance with the information appended to the minutes.

P-17. APPROVE BARRY LOESSEL – SUPERVISOR OF BUILDINGS AND GROUNDS

Approve Barry Loessel as Supervisor of Building and Grounds, at a contractual salary of \$118,000, effective July 1, 2017.

P-18. APPROVE AKUA BOAKYE – PERSONNEL MANAGER/PUBLIC RELATIONS COORDINATOR

Approve Akua Boakye as Personnel Manager/Public Relations Coordinator, at a contractual salary of \$91,248, effective July 1, 2017.

DISCUSSION:

Mrs. Williams stated P-1 – there was a stipend called a confined space stipend – what is that? Mr. Brennan stated a lot of the buildings there are tunnels that are used to access plumbing, steam pipes and things of that nature and it is a confined space – 4x5 area to go in and then going

hundreds of feet under the ground to access plus to go under there you have to take a permit out with the Fire Department as well.

P-1 to P-2; P-4; P-9 to P-12; P-14 to P-18

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

P-5 to P-8 (VOTE FAILED)

AYE: Mr. Monge, Mrs. Regis-Darby, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: Mrs. Minneci, Mrs. Williams

MOTION CARRIED

Mr. McDowell stated Mr. Griggs we have two abstentions on those resolutions. Mr. Griggs stated you need five votes - the majority of the Board of Education. Abstentions don't can't either way so what you will have to do is put these on the agenda for July or have a special meeting because four won't work.

POLICY COMMITTEE:

Moved by Mrs. Regis-Darby, seconded by Mrs. Zuena, that the following policy(ies) be approved:

POL-1. APPROVE POLICY 6143.1 – UNIT PLANS

Policy 6143.1 – Unit Plans, in accordance with the information appended to the minutes (final reading).

POL-2. Policy 5141.5 – Student Suicide Prevention and Crisis Intervention, in accordance with the information appended to the minutes (final reading). (NOT APPROVED)

DISCUSSION:

Mr. Monge stated POL-2 – I provided some comments which I thought were material and I know you have to take it for a vote but those comments have to go back to the committee and I just want to make that clarification. We will have an opportunity to come back to the Board at a later date.

POL-1

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

POL-2 (VOTE FAILED)

AYE: Mrs. Minneci, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: Mr. Monge, Mrs. Regis-Darby, Mrs. Williams

MOTION CARRIED

DISCUSSION:

Mr. Monge stated now we will have the opportunity to come back. Mr. McDowell stated yes.

RESIDENCY COMMITTEE RESOLUTION:

Moved by Mrs. Zuena, seconded by Mrs. Williams, that the following resolution be adopted:

R-1. APPROVE LIST OF STUDENTS REMOVED FROM ROLLS

Approval be given to amend the list of students removed from the rolls [no students exited from May 1 through May 31, 2017 for a total of forty-five (45) students for the 2016-2017 school year] who are not domiciled in this school district and five (5) students who will be allowed to complete the 2016-2017 school year, in accordance with the information appended to the non-public minutes.

DISCUSSION:

None

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

Mrs. Zuena read the revised agenda item O-22:

O-22. AWARD CONTRACT – NORTHEASTERN INTERIOR SERVICES LLC

Award contract to Northeastern Interior Services LLC for bathroom remodeling at Livingston Elementary School, Franklin Elementary School, Connecticut Farms Elementary School, and Burnet Middle School, Union High School per quotations 10826, 10827, 10403, 10402, 10400, 10414 and 10407, not to exceed cost of \$234,875, in accordance with the information appended to the minutes.

DISCUSSION:

Mr. Monge stated O-16 – that’s new – the copiers. Mr. Brennan stated yes. Mr. Monge stated this is a cost savings to the District. Mr. Brennan stated absolutely. Instead of paying with our current vendor – we paid for 1.2 million copies per month no matter – if we hit 1.2 or not and that is including July and August. We are going to be paying for what we use now. Mr. Monge stated what we heard was not only getting better machines. Mr. Brennan stated yes new

machines and color copiers in the Superintendent’s office, Business Office and some of the main offices. Mr. Monge stated scan into files and the like and it will be a monthly savings as well. Mr. Brennan stated absolutely. Mrs. Zuena stated and all new machines. Mr. Brennan stated and that is the difference too -- we will own these where the current vendor we don’t own the machines at all and we are saving money.

Mr. Monge stated a suggestion on bathroom renovations – I know we were talking about having a schedule for all the work that they want to do in the District and I would include the bathrooms. A projected schedule of which bathrooms are going to be changed and which buildings and the expectations; I know we have a lot of bathrooms. We have to do them a little at a time but it would be great to know that there is an end.

O-20 is the HVAC for the library. Mr. Brennan stated that is correct.

Vote on Operation Committee Resolutions:

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

APPROVAL OF BILLS:

Moved by Mr. Monge, seconded by Mrs. Minneci that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

DISCUSSION:

None

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

UNFINISHED BUSINESS:

Mr. Monge stated I know we talked about the idea of writing this letter as it pertains to the housing development and the District enrollments – has that been drafted? Mr. Griggs stated I have not done it, do you want me to do it? Mr. Monge stated I think that was the consensus last week. I will say there is a planning board meeting on the 22nd for the development on Stuyvesant so I think it will be ideal to send it before that meeting. Mr. McDowell stated so we will write a letter requesting the Township to provide an impact study or information on the impact of housing development.

NEW BUSINESS:

Mr. Monge stated I think it is ideal for us to write this letter but having experience such reports – in my old job as a developer going into the community and where we had to do these impact reports – I know in the industry you should ideally have a third-party, independent group to do such a report. I think it is probably money well spent and this is piggy backing off of Mr. Griggs last week when he was asking all these questions about our demographics. Speaking to the principal at Franklin, she said her role is up. To look at the District as a whole is not the appropriate way to do it – it is looking at the trends at each individual school. I would suggest is the school district engage someone to do this study. We actually had a couple of years of housing development where we have had no reports. I think in general to see where the demographics are going, how it is affecting each of our schools and hopefully have a solution on how to speak to this. To have a third-party, independent researcher be able to provide us with this information would be amazing for our District.

Mr. Griggs stated I think your architect, in his long-range facility plan, someone needs to look at the real functional capacity of each classroom not the theoretical. The number of students you have in your classrooms, aides, resource rooms and things of that nature to realistically tie into what your enrollment is. I was handed your most recent demographics study which is 2013. My recommendation would be to update the demographic study and to also talk to the architect whether they can realistically based upon physical inspection of the buildings and give the Board an idea of how these classrooms are being used in the actual capacity of the classroom. I am more than certain that the functional capacity that the Department of Ed has is a lot higher than what the actual use of the classroom is.

Mr. Tatum stated we talked with the architect and Mr. Brennan you may recall that was a main issue we talked about considering the fact that we have had a shift in the way classrooms are being used at this time. We will continue to work with them on that and that is something we already put into action because we talked about moving forward and the use of school buildings. The next time we meet with them we will bring it up again just to remind them.

Mr. Monge stated I wasn't here last month for our general meeting and I know there was a discussion about one of the contractors that we ultimately engaged as it pertains to political contributions. I know we have a pay-for-play policy that we shouldn't have contractors make political contributions to Board of Ed candidates but the reality is that how it is done is that those contractors make political campaign contributions to someone and then that someone turns arounds and makes a political contribution to a Board of Education candidate so while the State law doesn't speak to the one degree of separation, I think this Board should and at minimum we should challenge people that we are going to contract with and to come and speak not only to the Board but also the public and speak to any questions about pay-for-play potential activity. I challenge the Board. We all know that this happens. I challenge the Board to step up and look at expanding upon our policy and make sure that folks understand that just because you made a political contribution that doesn't mean you are going to get a contract with the Board of Education.

Mrs. Regis-Darby stated I just want to say congratulations to the kids at Kawameeh Middle School who have been inducted into the National Honor Society. They did a great job. They worked very hard and the parents should be very proud of those kids.

Mrs. Zuena stated Mr. Tatum commented on high school graduation and ticket distribution. Just so the public knows that the graduation is filmed live. My dad who is elderly was able to watch the graduation from my living room rather than sit in a classroom that may not be air conditioned. Just so people know at home that the graduation will be live if it is inside and rather than sitting inside you can watch it on the local access channel.

COMMENTS FROM THE PUBLIC:

Susan Lipstein stated one question for Mrs. Minneci and Mrs. Williams – were you at the worksession last week? You were. I want to speak first as the President of the Township of Union Education Foundation. The foundation was started in 2001 and gave out our first grant in 2002. We have given out about \$190,000 which I'm very proud of since we have started. The foundation was started so the children in the community get certain extras that may not have been budgeted and they had a great idea and they would be able to put it into action and it has been successful and I want to thank the community for continuing success and the people who come to our meetings and fundraisers. The Ed Foundation is a community for the Board of Education and everybody works together to ensure that our children have a good education.

I wanted to recognize our recipient for 2017. It doesn't surprise me that several names on here are teachers of the year. These are the kinds of teachers that apply. It takes a little extra work to apply for a grant in addition to their curriculum and I want to make sure that they are recognized too – Elizabeth Macheska and Ian Penn who are 3rd and 4th grade teachers at Washington School – applied to continue their subscription to Vocabulary which is an online curriculum to teach vocabulary in a fun way. Hopefully this is something that can be done throughout the District. Linda Regal at Hannah is a 3rd grade teacher in an inclusive classroom and she applied for a grant for see pen readers and they are going to be used to assist students who have reading problems or learning disabilities and they will be able to be used by children that are classified and non-classified.

Greg Pardo who is a 3rd grade teacher in Connecticut Farms applied for a 3D printer with accessories and he is going to do something similar with the young children in what is being done in the high school with 3D printers which we gave several years ago. This is all part of the STEM.

Kelly Kitsman, Monica Roberts and Mary Sariti from Livingston School had started a program at Livingston School called Livingston Leaders which is similar to Jefferson Leader in Me program. In this program I know the children voluntarily work with other children tutoring and helping them and this collaboration is a wonderful teaching method. This grant will fund 30 tablets to be used in schools – two tablets in every grade so they can carry on their teaching in a special way.

Greg Pardo and other 3rd grade teachers at Connecticut Farms School are going to do a monarch butterfly project. They will study the butterfly and they will go on a field trip where

they will release the butterflies. We all know that they are an endangered species so they are helping the world as well as themselves.

Mary Ellen Pettrico at Connecticut Farms School is going to do an engineering program in 3rd grade – with Chrome Books to teach engineering.

Last but not least we have a wonderful garden at Battle Hill School (inaudible) provide greenhouse benches in the garden.

I am very concerned about this vote and it should have been discussed in the worksession. There should be no reason for abstention vote. You either vote yes or no. If you are not sure on how you want to vote, you should have talked about that (inaudible). I'm very distressed by that – I was looking up abstention – I wasn't exactly sure what it meant. Sometimes an abstention is done and it shouldn't have been done tonight. On Wikipedia an abstention is when someone doesn't have the courage to vote a yes or no. You had a chance to figure out the issues. I am very sorry to do this now but it is a real concern to me at a Board meeting. You need to talk about your concerns.

MOTION FOR EXECUTIVE SESSION:

Moved by Mrs. Zuena, seconded by Mrs. Minneci, that the Board go into Executive Session to discuss the following subject matters without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-2b.

- Matters involving collective bargaining agreement negotiations and/or the negotiations of terms and conditions of employment.
- Pending or anticipated litigation, contract negotiation and matters falling under the attorney-client privilege.
- Matters involving employees and terms of their employment and contract.

The Board will disclose the discussion conducted during the executive session, with notice to the public, when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

Mr. McDowell stated that we will be coming back from executive session.

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

Mr. Griggs stated when we come back from executive session you will take action.

The Board returned to public session at 10 p.m.

Mr. Griggs stated we will take action on P-3.

Moved by Mrs. Zuena, seconded by Mrs. Minneci, that the following resolution be adopted:

P-3. ACCEPT LETTERS OF RESIGNATION/RETIREMENT

Accept letters of resignation/retirement from the following staff:

Retirements

Name	Position	Location	Effective Date: (Noted on letter)	Reason	Date of Hire Not including leave of absences. (May include Substituting history)	Attendance to BOE meeting
Koltenuk, Rita	Part Time Bus Assistant	Transportation	9/1/17	Retirement	12/19/1994	TBD

Resignations

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Reason</u>	<u>Notes/ Corrections</u>
McDonagh, Jessica	Teacher of English	UHS	6/22/17	Resignation	

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

Moved by Mrs. Minneci, seconded by Mrs. Williams, that the following resolution be adopted:

P-19. APPROVE RETIREMENT – JOSEPH FLORIO

Approve the retirement of Joseph Florio, effective date June 1, 2017, subject to approval of an accidental disability pension by the New Jersey Division of Pensions.

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

Moved by Mrs. Minneci, seconded by Mrs. Williams, that the following resolution be adopted:

P-20. APPROVE WITHHOLDING EMPLOYMENT INCREMENT – EMPLOYEE #9543

Approve withholding the employment increment and adjustment increment and any other salary adjustment of Employee #9543 in accordance with N.J.S.A. 18A:29-14 for the 2017-2018 school year; and that the salary for Employee #9543 for the 2017-2018 school year shall be \$77,504, the same salary the employee received for the 2016-2017 school year.

AYE: Mrs. Minneci, Mr. Monge, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

MOTION TO ADJOURN:

Moved by Mrs. Zuena, seconded by Mrs. Regis-Darby, that the meeting be adjourned by 10:05 p.m. All present voting YES.

MOTION CARRIED

Respectfully submitted,

GREGORY E. BRENNAN
BOARD SECRETARY