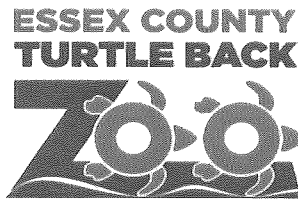




Joseph N. DiVincenzo, Jr  
Essex County Executive



560 Northfield Avenue  
West Orange, NJ 07052  
Phone: 973-731-5800 x221



Daniel K. Salvante  
Director

## GROUP INVOICE

No: JJN-4659

NAME LIVINGSTON ELEMENTARY SCHOOL

960 MIDLAND BVD

UNION NJ 07083

PHONE 973-801-9346

INVOICE DATE: March 25, 2025

**ARRIVE 10AM**

THIS TICKETED ITEM IS INTENDED FOR USE ALL TOGETHER ON THE SAME DAY. NOT FOR INDIVIDUAL USE OR RESALE.

TRIP DATE		DESCRIPTION	PRICE	AMOUNT
4/23/2025	95	STUDENTS	\$15.00	\$1,425.00
	25	STAFF & CHAPERONES	\$15.00	\$375.00
	120	TOTAL NUMBER OF ATTENDEES		
		<i>REMINDER: IF DEPOSIT IS NOT RECEIVED PRIOR</i>		
		<i>TO YOUR DUE DATE YOU WILL BE REMOVED FROM</i>		
		<i>OUR SYSTEM.</i>		
		<b>**PLEASE NOTE WE DO NOT ACCEPT PAYMENT OVER PHONE**</b>		
		PLEASE MAKE CHECK OUT TO COUNTY OF ESSEX AND MAIL TO:		
		TURTLE BACK ZOO		
		ATTN: GROUP SALES		
		560 NORTHFIELD AVENUE		
		WEST ORANGE, NEW JERSEY 07052		
		NO REFUNDS -- PASSES ONLY -- NO RESALE OR CASH VALUE -- VOID AFTER EXPIRATION DATE		
<b>DEPOSIT DUE BEFORE:</b>			<i>April 8, 2025</i>	<b>\$225.00</b>
<b>BALANCE DUE ON:</b>			<i>April 23, 2025</i>	<b>\$1,575.00</b>
<b>TOTAL INVOICED AMOUNT:</b>				<b>\$1,800.00</b>

PUTTING ESSEX COUNTY FIRST

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Livingston

Date: 3/25/2025

DEPARTMENT: Main Office

Account: 2013

VENDOR: Turtle Back Zoo

Amount: 1800-

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): \_\_\_\_\_

field trip 3rd grade

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

DIANE LUPG

NAME

Diane Lupg

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the attached.

\_\_\_\_\_  
Yolanda Koon, Business Administrator

\_\_\_\_\_  
Date