



Township of Union Public Schools

MENTAL HEALTH CLINICIAN TOWNSHIP OF UNION PUBLIC SCHOOLS (TUPS) Job Description

TITLE: MENTAL HEALTH CLINICIAN

QUALIFICATIONS:

1. New Jersey State License for any of the following:
 - a. Licensed Clinical Social Worker
 - b. Licensed Clinical Psychologist
 - c. Licensed Professional Counselor
2. Exhibit a personality that demonstrates interpersonal skills to relate well to students, staff, administration, parents, and the community
3. Experience in adolescent counseling in a private practice, school, and/or healthcare environment preferred
4. Evidence of good physical health to fulfill job functions and responsibilities
5. Excellent integrity and demonstrate good moral character and initiative
6. Strong problem-solving skills and ability to communicate
7. Establish and maintain effective relationships with those contacted in the course of work
8. Required criminal history background check, drug screening, and eligibility to work in the United States
9. All applicants must meet NJ residency requirements as per the “New Jersey First Act”, N.J.S.A. 52:14-7 (L. 2011, Chapter 70)
10. Such other qualifications of academic, professional, and personal excellence as the Township of Union Board of Education may specify

REPORTS TO: Manager of School-Based Clinical Services

JOB GOAL: To provide clinical counseling for students (individual, group, family) and/or provide group interventions, brief individual interventions for students, and care management.

PERFORMANCE RESPONSIBILITIES:

1. Provide therapeutic services and support for students in ongoing crisis or at risk for a crisis situation
2. Develop proactive measures to assist students who are at risk
3. Collaborate with administration, school counselors, child study teams, and /or classroom teachers in the development of strategies that are designed to assist an identified student at-risk



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4. Provide advice and input to the school regarding potential or pending student disciplinary actions
5. Provide ongoing group counseling, incorporating a psychosocial skills component
6. Maintain clinical documentation, i.e., logs, goals, etc.
7. Consultation with teachers, paraprofessionals, CST, related service providers, administration, school counselors, parents, and other relevant individuals
8. Meet with students per emergent need
9. Liaison to community resources for students
10. Conduct parent support groups
11. Work with parents to address home issues that contribute to the crisis situation
12. For students on caseload - provide crisis evaluations as needed, complete and make a determination regarding the status to return to school as a mental health professional
13. Provide professional development
14. Attend/contribute to IEP meetings

TERMS OF EMPLOYMENT: Salary and work year are to be determined by the Superintendent & Board of Education.

ANNUAL EVALUATION: The performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

Approved by: Township of Union Public Schools

Date:

Reviewed and Agreed to by:

Date:

LEGAL REFERENCES:

N.J.S.A. 1BA:6-7.1

Criminal history record