

DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M-E-M-O-R-A-N-D-U-M

TO: Dr. Scott Taylor

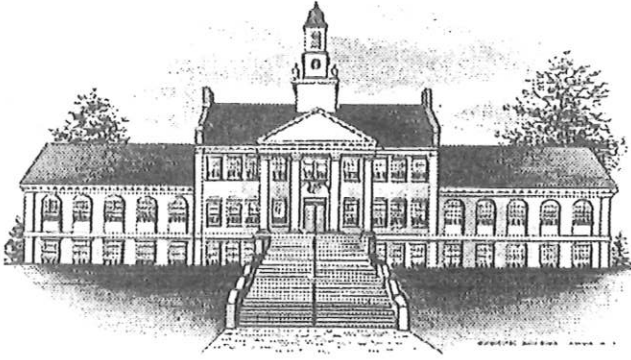
C: Gerald Benaquista, Gretel Pérez, Yolanda Koon, Kim Conti, Bernadette Watson, Diane Cappiello

FROM: Joseph Seugling

RE: Board Agenda

DATE: 2023-03-02

Approve the Township of Union Recreation Department Picnic Area Application and Hold Harmless Agreement for the purpose of reserving Rabkin Park for the Special Services picnic scheduled for May 23rd, 2023, with a rain date of May 30th, 2023.



Township of Union
IN THE COUNTY OF UNION
RECREATION DEPARTMENT
1120 Commerce Ave
Union, New Jersey 07083
(908)686-4200

www.uniontownship.com/147/recreation

Robert Cowper
Superintendent of Recreation
James Bowser
Commissioner

PICNIC AREA APPLICATION

In order to process your request for the use of the facilities, we will need the following information:

NAME OF APPLICANT: Please Print Township of Union Public Schools - Joseph Seugling

ADDRESS: 2369 Morris Avenue, Union, NJ (Proof of Residency Required)

HOME/CELL NUMBER: 908.851.6536 EMAIL: jseugling@twpunionschools.org

NAME OF ORG: Township of Union Public Schools

ADDRESS: 2369 Morris Avenue, Union, NJ

FACILITY REQUESTED: Rabkin Park Date of Event: 5/23/2023 Rain Date 5/30/2023

- ALL permit holders must sign a Hold Harmless Agreement.
- Permits for groups over 50 people **MUST** furnish to the Recreation Office a Certificate of Insurance in the amount of a \$500,000.00 General Liability Insurance policy naming the Township of Union, 1976 Morris Avenue, Union, NJ 07083 as additionally insured.
- Any additional amusements (bounce house, laser tag, DJ, etc.) that will be featured at the permitted space **MUST** furnish to the Recreation Office BOTH a Certificate of Insurance in the amount of a \$500,000.00 General Liability Insurance policy naming the Township of Union, 1976 Morris Avenue, Union, NJ 07083 as additionally insured as well as a signed Hold Harmless Agreement.

RES. #86-78, adopted 4/8/1986

A \$20.00 cash deposit is required for the rest room keys. Money will be refunded upon receipt of the keys after your scheduled picnic.

APPROXIMATE # OF ADULTS 100 UNION RESIDENTS _____ NONRESIDENTS _____ APPROXIMATE NUMBER OF CHILDREN (under 18) 150 Estimated

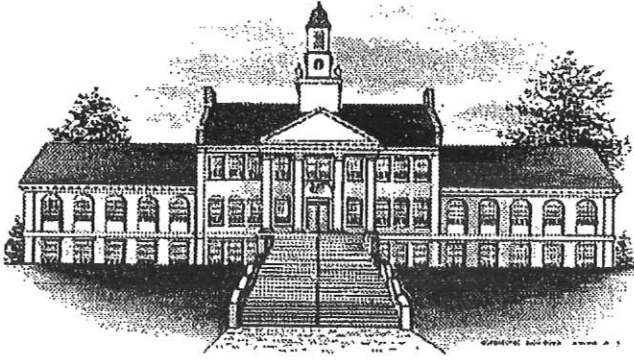
No littering of the grounds will be permitted; all refuse is to be placed in the receptacle furnished for that purpose. Refuse bags with ties are to be deposited in the proper designated area. You must supply your own garbage bags, paper products and electric extension cords.

SIGNATURE OF APPLICANT: _____ DATE: 3/2/2023

ALCOHOLIC BEVERAGES, CONTROLLED DANGEROUS SUBSTANCES, AND THE COMMITTING OF ANY ILLEGAL ACTS ARE PROHIBITED.

FAILURE TO COMPLY WITH RULES, REGULATIONS, ORDINANCES, AND INSURANCE WILL REVOKE THE ISSUED PERMIT.

THIS FORM MUST BE RETURNED TO THIS OFFICE NO LATER THAN 5 BUSINESS DAYS AFTER RECEIPT. IF IT IS NOT RETURNED, THE DATE, PICNIC, AND TIME WILL BE MADE AVAILABLE TO THE PUBLIC. PERMITS WILL NOT BE PROCESSED UNTIL WE RECEIVE A CERTIFICATE OF INSURANCE (if applicable).



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HOLD HARMLESS AGREEMENT

Township of Union Public Schools HEREBY IDEMNIFY AND HOLD
(ORGANIZATION/PERMITHOLDER)

HARMLESS THE TOWNSHIP OF UNION, ITS AGENTS, SERVANTS AND EMPLOYEES FROM ANY AND ALL CLAIMS ARISING OUT OF THE USE OF PUBLIC FACILITIES.

Rabkin Park

PLACE OF EVENT

May 23rd, Rain Date May 30, 2023

ON _____ FROM 9:30 TO 2:00

SIGNATURE

DATE

TITLE

ADDRESS

PHONE NUMBER

REC. DEPT. Initial