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**Wiggins, Tom**

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**From:** DJ Salvante <dsalvante@uniontownship.com>  
**Sent:** Tuesday, April 05, 2016 11:58 AM  
**To:** Wiggins, Tom  
**Subject:** FW: Arbor Day at Battle Hill

Hi Tom-

I hope all is well. Please see the emails below about an Arbor Day activity that we'd like to do with Battle Hill School. The project would be a small tree/flower/shrub planting. We'll handle all the grunt work. If all is ok with you can we set up a time to meet and discuss the project with Principal Hoyt and the Department of Public Works?

Please let me know. Thanks so much!  
DJ

DJ Salvante  
Superintendent of Recreation  
Township of Union  
1120 Commerce Ave  
Union, NJ 07083  
908-686-4200 (w)

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**From:** DJ Salvante  
**Sent:** Tuesday, April 5, 2016 11:54 AM  
**To:** 'Hoyt, Mark' <mhoyt@twpunionschools.org>  
**Subject:** RE: Arbor Day at Battle Hill

That's great. I will contact Tom Wiggins and along with our DPW director will work out a mutually convenient time for the 4 of us to meet and go over the project at Battle Hill.

At this point if you can identify a special education or regular education class that you'd like to participate in the project thatd be great. If there are any permission slips or waiver that need to be signed, please let me know. Arbor Day falls on 4/29 and we'd shoot for the event to take place in the morning. How does that sound?

Thanks!  
DJ

DJ Salvante  
Superintendent of Recreation  
Township of Union  
1120 Commerce Ave  
Union, NJ 07083  
908-686-4200 (w)

**From:** Hoyt, Mark [<mailto:mhoyt@twpunionschools.org>]  
**Sent:** Tuesday, April 5, 2016 9:53 AM  
**To:** DJ Salvante <[dsalvante@uniontownship.com](mailto:dsalvante@uniontownship.com)>  
**Subject:** RE: Arbor Day at Battle Hill

I think that would be fantastic! I welcome the opportunity.

Mark C. Hoyt, Principal  
Battle Hill Elementary School  
2600 Killian Place  
Union, NJ 07083

908-851-6480  
908-851-4414 (Fax)

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**From:** DJ Salvante [<mailto:dsalvante@uniontownship.com>]  
**Sent:** Thursday, March 24, 2016 9:11 AM  
**To:** Hoyt, Mark  
**Subject:** Arbor Day at Battle Hill

Hi Principal Hoyt-

My name is DJ Salvante and I am the Superintendent of Recreation for the Township. For the past few years the Recreation Department, with help from the Department of Public Works, partners with a local school in town to complete a small project to celebrate Arbor Day. Last year, the Department worked with students and faculty at Jefferson School to plant some shrubbery in front of the school. We'd like to see if you and Battle Hill would be interested in working with us for this year's celebration?

We limit the project to one tree, set of shrubs, or plants and after review select a location of planting. Our DPW works with us to ensure that all work associated with the project is completed effectively and efficiently. In the past we've worked with a small class of students selected by the principal on the day of the event to officially plant and celebrate the day. We invite Township Committee members and our public information personnel to cover the event as we take some pictures and footage for TV34. It really is a terrific event for everyone involved.

Please let me know if you'd like to participate and we'll work on a plan of action and touch base with all parties that should be involved for when you guys return from spring break.

Please feel free to write or call if you have any other questions. Thanks so much.  
DJ

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Superintendent of Recreation  
Township of Union  
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