

TOWNSHIP OF UNION PUBLIC SCHOOLS

Linda M. Ionta, Director
Athletics, Health, Physical Education & Nurses

MEMORANDUM

To: Dr. Patrick Martin, Superintendent
Cc: Mr. James Damato, Board Secretary
From: Linda Ionta, Director of Athletics,
Health, Physical Education & Nurses
Date: August 22, 2011

There is a need to hire an athletic trainer to monitor and administer the requirements that are associated with Concussion Testing and Clearance of our Athletes. I have outlined our needs below. If you would like to discuss this with me please call me.

Concussion Assessor and Administrator

In compliance with newly adopted Policy 2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries a total number of hours of 250 at a rate of \$30.00 not to exceed \$7500.00 is requested to cover the following as outlined in the above mentioned policy. Web based IMPACT testing for all organized sports, high schools and middle school, all seasons and concussion monitoring by the said personnel. In compliance with 5310-1 Concussion Procedures in which an Athletic Trainer completes a primary survey and indicates the athlete is cleared to return to play. A five-day observation period and endurance testing must be administered by the Athletic Trainer upon clearance and return to play.

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MEMORANDUM

To: Dr. Patrick Martin, Superintendent
Cc: Mr. James Damato, Board Secretary
From: Linda Ionta, Director of Athletics,
Health, Physical Education & Nurses
Re: Hiring a Person to Wash Uniforms
Date: August 22, 2011

As you are aware, the district has in past years paid through district funds a person to wash the football game and practice uniforms. The combined team total 150 members with as many as 300 uniforms laundered in a week. Although I have inquired to be laundered from an outside service they require entrance into a contact and the fees are much higher than I am proposing. I am requesting to post for the following position:

Uniform Laundry Service Personal (1) Person

Laundry Service Person required to laundry football practice and game uniforms on school property. Uniforms are to be laundered on a weekly basis to be available for all practices and games. Fee \$100 per week for 16 weeks for a total of \$1600.00.