

6-7

NOTIFICATION OF ASSET CHANGE OF STATUS

 ADDITION x MOVEMENT x DISPOSAL

TAG NUMBER: 16565 & 01790ASSET DESCRIPTION OR ASSET CODE: Ricoh Fax 2000L

A: ADDITION OR MOVEMENT OF AN ASSET

BUILDING: CURRENT: High School FROM: AREA/ROOM: CURRENT: A104 FROM: DEPARTMENT: CURRENT: Athletics FROM: MANUFACTURER: RicohMODEL NUMBER: FAX 2000L SERIAL NUMBER: M9008100351DATE ACQUIRED: HISTORIC VALUE: P.O. NUMBER: GRANT NAME: CONDITION: Good - Working DISPOSITION:

B: DISPOSAL OF AN ASSET

REASON FOR ASSET DISPOSAL: DATE OF DISPOSAL: APPROVAL: ASSET ADMINISTRATOR APPROVAL:  DATE: 4/03/12