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*Township of Union Public Schools*

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*Raymond Salvatore, Principal*  
*Sharon K. Drayton, Vice-Principal*  
*Vincent B. Rettino, Vice-Principal*

**Burnet Middle School**

**MEMO .....**

**To: Maureen Guilfoyle**  
**From: Raymond Salvatore, Principal**  
**Re: Title 1 Workshops**  
**Date: October 1, 2014**

I would appreciate your placing the five (5) workshops listed below on the Board agenda scheduled for October 21, 2014. All of the workshops will take place at Burnet Middle School in the auditorium. The workshops will be funded through Title 1, account number 20-231-200-300-31-20-0011 at the rate of \$38.25 per hour not to exceed four (4) hours per session.

*Jara Colaxdua*

**Workshop #1 – “Welcome to Burnet-Getting the Most out of Middle School”**

6:30 p.m. on Monday, October 27, 2014

**Workshop #2 – “Study Skill & Organizational Skills for Your Child”**

6:30 p.m. on Monday, November 24, 2014

**Workshop #3 – “Making Homework Less Work”**

6:30 p.m. on Thursday, December 18, 2014


**Workshop #4 – “Improving Parent & Child Communication”**

6:30 p.m. on Tuesday, January 20, 2015

**Workshop #5 – “Respect Begins with “YOU/Bullying Interventions & Policy”**

6:30 p.m. on Tuesday, February 10, 2015

Very truly yours,

  
Raymond Salvatore

cc: Noreen Lishak