

REQUEST FOR PROPOSAL FOR CIVIL ENGINEERING SERVICES

The Board of Education of the Township of Union is seeking proposals for Civil Engineering Services from firms which have a strong demonstrated ability to conduct professional engineering services for a school district at one or more of its various facilities, as assigned by the Board of Education. Professional engineering licensure in good standing is required.

Proposals must be in writing and must contain proposed rates for all services, fees and disbursements, if any. The services required to be performed are site/civil engineering; including lighting, landscaping, traffic, storm water, waste water, and any other ancillary public engineering services. There are significant amounts of regulatory compliance issues inherent in the foregoing and, therefore, those firms which submit proposals are advised that proposals must reflect, at a minimum, compliance with all Federal, State and Local laws relating to the work proposed or performed. All fee proposals shall be fixed for one (1) year from the date of award and may not be changed or withdrawn except by permission of the Board. Proposals shall also contain a Certificate of Employee Information Report (AA) and a Business Registration Certificate. Proposals shall be submitted no later than **JUNE 26, 2013**. Proposals must contain a firm description and a Curriculum Vitae for all professionals who may be assigned to handle projects for the Board. The award shall be made to a vendor whose response is most advantageous to the Board, price and other factors considered. Successful vendors shall be required to provide proof of insurance coverage for general liability, automobile, workers compensation and errors and omissions in the minimum amount of \$5 million in the form approved by the Board Secretary.

Proposals will be opened and read aloud in the Board of Education Conference Room at the Administration Building, 2369 Morris Avenue, Union, New Jersey on **JUNE 26, 2013 at 11:00 a.m.** Your proposal must be received prior to that date and time.

Any questions or requests for clarification may be submitted to James J. Damato, General Counsel, Union Board of Education, 2369 Morris Avenue, Union, New Jersey 07083; 908-851-6411



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

June 24, 2013

James J. Damato
General Council
Township of Union Board of Education
2369 Morris Avenue
Union, NJ 07083

RE: Response to Request for Proposal
Civil Engineering Services
MC Proposal No. 13001064P

Dear Mr. Damato:

Enclosed please find one (1) original copy of Maser Consulting P.A.'s qualifications for Engineering Services. The firm has been providing multi-disciplined services to both the public and private sectors since 1984.


Our experience includes providing professional engineering and related services to higher education facilities, local school districts, boards of education, architectural firms and state agencies for educational projects. We are able to provide full site/civil engineering services including lighting, landscaping, traffic, stormwater, wastewater and other ancillary public engineering services.

Maser Consulting proposes to serve the Board with a designated Project Manager, **Joseph R. Venezia, P.E., P.P., C.M.E., C.P.W.M.** who has extensive experience in municipal engineering, board of education capital improvements, civil engineering, construction administration and inspection services. Mr. Venezia will be assisted by **Andrew R. Hipolit, P.E., P.P., C.M.E., C.P.W.M., C.F.P.M.** and **Carl P. O'Brien, P.E., P.P., C.M.E., C.P.W.M.**

Maser Consulting P.A. appreciates the opportunity to submit our qualifications and looks forward to working with the Township of Union Board of Education. If you have any questions or require additional information, please call me and visit us at www.maserconsulting.com.

Very truly yours,

MASER CONSULTING P.A.


Joseph R. Venezia, P.E., P.P., C.M.E.
Associate



MASER CONSULTING P.A. HOURLY RATES
EFFECTIVE JUNE 1, 2013 THRU MAY 31, 2014
TOWNSHIP OF UNION BOARD OF EDUCATION
TECHNICAL STAFF

Department Manager	158.00
Sr. Project Manager	155.00
Project Manager	150.00
Assistant Project Manager	140.00

Sr. Project Engineer	130.00
Project Engineer	120.00
Asst. Project Engineer	110.00
Sr. Engineer	100.00
Sr. Design Engineer	95.00
Design Engineer	90.00
Engineer	85.00
Assistant Engineer	75.00
Sr. Technician	70.00
Technician	65.00
Data Collection Specialist	60.00
Sr. Project Planner	125.00
Project Planner	115.00
Sr. Planner	100.00
Planner	85.00
Planning Aide	75.00
Sr. Project Landscape Architect	115.00
Project Landscape Architect	105.00
Sr. Landscape Architect	95.00
Landscape Architect	85.00
Landscape Designer	75.00
Sr. Geophysicist	120.00
Sr. Environmental Scientist	130.00
Environmental Scientist	120.00
Geophysicist	110.00
Project Environmental Specialist	100.00
Sr. Environmental Specialist	85.00
Environmental Specialist	75.00
Environmental Technician	75.00
Principal Investigator	110.00
Sr. Archaeologist	90.00
Archaeologist	75.00
Architectural Historian	70.00
Crew Chief/Laboratory Director	65.00
Field Technician	60.00
Project Geotechnical Specialist	100.00
Sr. Geotechnical Specialist	90.00
Sr. Geotechnical Observer	80.00
Geotechnical Technician	70.00

Sr. Project Surveyor	130.00
Project Surveyor	120.00
Senior Surveyor	110.00
Surveyor/Party Chief	100.00
Assistant Surveyor	85.00
Surveyor Technician	70.00
Survey Crew – 1 Man	160.00
Survey Crew – 2 Man	190.00
Survey Crew – 3 Man	250.00
Sr. GIS Specialist	120.00
GIS Specialist	100.00
GIS Technician	90.00
Project CADD Designer	120.00
Sr. CADD Designer	110.00
CADD Designer	95.00
Project CADD Operator	85.00
Sr. CADD Operator	75.00
CADD Operator	70.00
Assistant Construction Dept. Mgr.5	125.00
Sr. Construction Project Manager	110.00
Construction Project Manager	100.00
Construction Manager	90.00
Sr. Project Observer	85.00
Project Observer	75.00
Sr. Observer	65.00
Permit Coordinator	95.00
Asst. Permit Coordinator	80.00
Sr. Administrative Assistant	60.00
Administrative Assistant	50.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/22/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PROSURANCE BROKERAGE ASSOCIATES, INC. 111 BROADWAY, SUITE 1404 NEW YORK, NY 10006-1901	CONTACT NAME: DAVID KUMM
	PHONE (A/C, No. Ext): (212) 693-1550 FAX (A/C, No): (212) 465-9924
	E-MAIL ADDRESS: DKUMM@PROEDINSURE.COM
	INSURER(S) AFFORDING COVERAGE
INSURER A:	CATLIN INSURANCE COMPANY, INC. NAIC # 19518
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
MASER CONSULTING, P.A.
ONE RIVER CENTRE - BLDG. 2
331 NEWMAN SPRING ROAD
RED BANK, NJ 07701

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	CLAIMS-MADE OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	POLICY PROJECT LOC						PRODUCTS - COMPIOP AGG \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	HIRED AUTOS NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE \$
	DED RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY						WC STATUTORY LIMITS OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. EACH ACCIDENT \$
							E.L. DISEASE-EA EMPLOYEE \$
							E.L. DISEASE- POLICY LIMIT \$
A	ENGINEERS PROFESSIONAL LIABILITY INSURANCE			AED-99437-0214	02/25/2013	02/25/2014	\$5,000,000 PER CLAIM \$5,000,000 ANNUAL AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

EVIDENCE OF COVERAGE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE KATHY A. MOSSUTO

Client#: 189906

MASERCON1

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/13/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Marsh & McLennan Agency LLC 10000 Horizon Way Suite 400 Mount Laurel, NJ 08054	CONTACT NAME: Bomoni Alston PHONE (A/C, No, Ext): 856 727-5222 E-MAIL ADDRESS: balston@mma-ne.com	FAX (A/C, No): 866 795-1242
	INSURER(S) AFFORDING COVERAGE	
INSURED Maser Consulting P.A. Richard Maser, PE 331 Newman Springs Road, Suite 203 Red Bank, NJ 07701	INSURER A: Travelers Indemnity Company of	NAIC # 25682
	INSURER B: Charter Oak Fire Insurance Comp	NAIC # 25615
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES: CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			680-5C131116	11/15/2012	11/15/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPIOP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BA-5C132451	11/15/2012	11/15/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			CUP-5C143127	11/15/2012	11/15/2013	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB-3991T159	11/15/2012	11/15/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 EVIDENCE OF INSURANCE ONLY

CERTIFICATE HOLDER Maser Consulting P.A. 331 Newman Springs Road Suite 203 Red Bank, NJ 07701	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE
FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08646-0252

TAXPAYER NAME:
MASER CONSULTING P.A.
TAXPAYER IDENTIFICATION#:
222-651-610/000

TRADE NAME:
MASER ASSOCIATES
SEQUENCE NUMBER:
0099895

ADDRESS:
331 NEWMAN SPRINGS RD
RED BANK NJ 07701-5699

ISSUANCE DATE:
06/08/04

EFFECTIVE DATE:
10/15/85

FORM-BRC(08-01)

J.P. & Tully
Acting Director

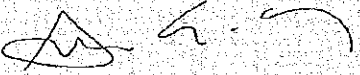
This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address

CERTIFICATE OF EMPLOYEE INFORMATION REPORT**RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-JUL-2010** to **15-JUL-2013**

MASER CONSULTING P.A.
331 NEWMAN SPRINGS ROAD
RED BANK NJ 07701




 Andrew P. Sidamon-Eristoff
 State Treasurer

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A 10:5-31 ET SEQ. (P.L. 1975, C. 127)
 GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rate of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.A.C. 17:27-5.2, as amended and supplemented from time to time and the Americans with Disabilities Act.

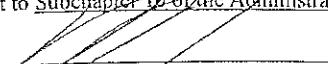
The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Officer pursuant to N.J.A.C. 17:25-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading, and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal Law and applicable Federal Court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations and public agencies shall furnish such information as may be requested by Affirmative Action Office form conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).


 Richard M. Maser, President

June 26, 2013

TMOH-13604

Mr. James J. Damato, Esquire
General Counsel
Union Board of Education
2369 Morris Avenue
Union, New Jersey 07083

Re: Request for Proposal for Provision of Professional Civil Engineering Services

Dear Mr. Damato:

T&M Associates (T&M) is pleased to provide one original and two copies of our proposal to provide Civil Engineering services in response to your Request for Proposal. We shall provide all customary site/civil engineering services, including lighting, landscaping, traffic, stormwater, wastewater, environmental/regulatory compliance, construction services, and any other ancillary public engineering services requested by the Township of Union Board of Education. T&M is a full-service engineering firm providing municipal, civil, and environmental engineering and regulatory permitting; structural; survey, traffic, planning, and sports engineering; and grant and construction services to boards of education, municipalities, counties, and state agencies. T&M has successfully assisted numerous boards of education throughout the years, including the Union Township Board of Education, recently taking part in the Jefferson Central Five School expansion. Our experiences gained in working with the Middletown, Eatontown, Brick and Toms River Boards of Education will serve the Union Township Board of Education well as it faces infrastructure improvements and other engineering issues.

Throughout our 47-year history, we have taken pride in our ability to develop practical engineering and planning solutions for our clients' problems. T&M Principals have designed and managed construction for numerous projects for boards of education throughout the state. The firm has been responsible for building construction, mechanical/electrical/plumbing design, site design, athletic fields and sports facilities, as well as alternative energy projects. We provide assistance with major roadway, infrastructure and environmental projects including services such as survey, roadway design and inspection, bridge/culvert design and inspection, environmental analyses, environmental assessments (EAS), environmental impact statements (EIS), permitting, traffic impact studies, parking analyses, and transportation planning. We also provide construction administration and inspection services to many of the clients we serve. We are familiar with water supply, treatment and distribution; water pollution control systems; hydraulics and hydrology; and flood control projects. Additionally, T&M has completed and coordinated local, state, and federal grant/loan applications, agreements, reimbursements, and certifications. We have a diverse staff of nearly 300 individuals, holding 150+ professional licenses in support of the above services. In order to better serve our clients, we operate out of four New Jersey offices, located in Middletown, Clifton, Toms River and Moorestown. Our proposal and qualifications package includes relevant key projects as well as overviews of the disciplines we provide.

Mr. Francis W. Mullan, PE, CME, will service as the Project Manager and Point of Contact for the Board of Education. He has over 27 years of experience in board of education/school design, municipal services, and sports engineering. Our back-up point of contact is Mr. Edward Herrman, PE. Mr. Herrman has over 21 years of experience with school and public works projects.

Technical assistance and office support for this assignment will be provided by T&M's Middletown headquarters, located only a short distance from your office. Work will be supplemented as necessary with staff and services from our office in Clifton. Resumes for our key personnel are included in this package.

ENERGY & UTILITIES • ENVIRONMENTAL • PUBLIC WORKS • REAL ESTATE DEVELOPMENT
SOLID WASTE • TRANSPORTATION • WATER & WASTEWATER

Regional Offices in NEW JERSEY, PENNSYLVANIA and OHIO



T&M realizes the importance of responding to our clients' needs in a timely and expeditious manner. Our office locations, knowledge, and expertise, and commitment by Messrs. Mullan, Herrman, Krzyston, Hopkins, Sweetwood, and Shallcross will allow an immediate and timely response to the needs of the Board.

Please feel free to direct any questions to me at 732.671.6400, or by email at fmullan@tandmassociates.com.

Very truly yours,

A handwritten signature in cursive script that reads "Francis W. Mullan".

Francis W. Mullan, PE, CME
Manager, Public Works Division Manager

A handwritten signature in cursive script that reads "Edward Herrman".

Edward Herrman, PE
Supervising Engineer



2013 Schedule of Hourly Billing Rates

Billing Titles	Billing Rate/Hour
Jr. Technical Staff Administrative Support Staff	\$66.00
Field Staff Professional Entry Level	\$83.00
Technical Staff Jr. Professional Staff	\$120.00
Professional Staff Senior Technical and Field Staff	\$130.00
Senior Professional Staff Supervising Technical Staff	\$139.00
Supervising Professional Staff	\$153.00
Principal Division Manager Corporate Manager	\$159.00
Survey	
Survey Crew 1 Party Chief Senior Party Chief w/Robotic Equip.	\$139.00
Survey Crew 2 Party Chief or Senior Party Chief with 1 Survey Technician	\$176.00
Survey Crew 3 Party Chief or Senior Party Chief with 2 Survey Technicians	\$210.00
	Billing Basis: Fixed Rate for Each Billing Title

Title-M-182

SCHEDULE of MISCELLANEOUS CHARGES

Effective: January 1, 2013

Contracted Services

Including subconsultants, contracted labor, subprofessionals, and subcontractors Invoice Cost + 15%

Direct Expenses

- Disbursements to agencies, vendors and suppliers

Including equipment; interstate transportation; permit, application, review, and similar fees; printing, plotting, reproduction, binding, and other graphic services; outside computer services; title, research, and data services; courier and express services; project field office expenses; and out-of-state telephone costs..... Invoice Cost

- Other Charges

Mileage Commensurate with IRS Guidelines
Travel and Subsistence Invoice Cost

09/13/01

T & M ASSOCIATES
ELEVEN TINDALL RD
MIDDLETOWN NJ 07748

Taxpayer Identification# 221-806-708/000

Dear Business Representative:

Recently enacted State law (Public Law 2001, c.134) requires all contractors and subcontractors with State, county and municipal agencies to provide proof of their registration with the Department of the Treasury, Division of Revenue. The law became effective September 1, 2001.

Our records indicate that you are currently registered with the Division of Revenue, and accordingly, we have attached a Proof of Registration Certificate for your use. If you are currently under contract or entering into a contract with a State, county or local agency, you must provide a copy of the certificate to the contracting agency.

Please note that the law sets forth penalties for non-compliance with the provisions above. See N.J.S.A. 54:52-20.

Finally, please note that the new law amended Section 92 of the Casino Control Act, which deals with the casino service industry.

Should you have any questions or require more information about the attached certificate, or are involved with the casino service industry, call (609) 292-1730.

Thank you in advance for your consideration and cooperation.

Sincerely,



Patricia A. Chiacchio
Director, Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE
FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

T & M ASSOCIATES

TAXPAYER IDENTIFICATION#

221-806-708/000

ADDRESS

ELEVEN TINDALL RD
MIDDLETOWN NJ 07748

EFFECTIVE DATE:

03/21/66

FORM-BRC(08-01)

TRADE NAME:

CONTRACTOR CERTIFICATION#

0063800

ISSUANCE DATE:

09/13/01



Director, Division of Revenue

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

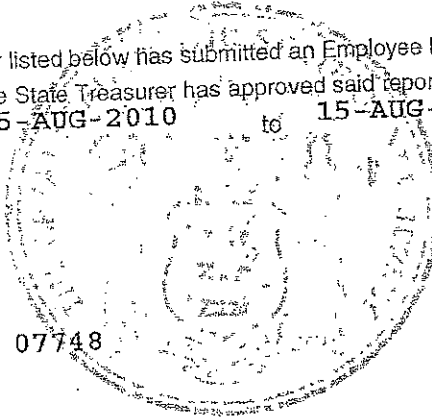
CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-AUG-2010 to 15-AUG-2013

T & M ASSOCIATES
ELEVEN TINDALL RD.
MIDDLETOWN

NJ 07748



A handwritten signature in black ink, appearing to read "Andrew P. Sidamon-Eristoff".

Andrew P. Sidamon-Eristoff
State Treasurer

Certification

CERTIFICATE OF EMPLOYEE INFORMATION REPORT¹⁵⁸⁹

RENEWAL
This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of

15-AUG-2013

to

15-AUG-2016



**T & M ASSOCIATES
11 TINDALL ROAD
MIDDLETOWN**

NJ 07748



A handwritten signature in black ink, appearing to read "Andrew P. Sidamon-Eristoff".

Andrew P. Sidamon-Eristoff
State Treasurer

