


DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M - E - M - O - R - A - N - D - U - M

TO: Pat Ditri
FROM: Kim Conti 
RE: Board Agenda
DATE: 4/2/2012

The committee recommends and I so move that the board approve Stepping Forward Counseling Center to provide bedside instruction for a district student, at the rate of \$75 x 10 hours a week for the school year 2011-2012 not to exceed \$6900 from account 7693/11-150-100-320-01-19, in accordance with the information in the hands of each board member



Stepping Forward Counseling Center LLC

1/30/12

Contract for Home Instruction Program

Stepping Forward Counseling Center, LLC ("SFCC") located at 26 Main Street, Chatham NJ 07928 and Union Township School District with an address of 2369 Morris Avenue, Union, NJ 07083 hereby enter into an Agreement whereby SFCC has agreed to provide home instruction to Janai Pullium, a classified student in the Burnet Middle School for said program.

1. Term

This agreement shall be in effect January 30, 2012.

2. Compensation

Union Township School District shall pay Stepping Forward Counseling Center, LLC for services provided to student, Janai Pullium, at the agreed rate of \$75.00 per hour for 10 hours per week. Payment shall be made to Stepping Forward Counseling Center, LLC within 30 days of receipt of invoice.

3. Due Diligence

Union Township School District has reviewed all information related to the SFCC program including insurance requirements, staffing and program related details and is satisfied with same.

By signing below, the appropriate representative of the Union Township School District acknowledges and agrees that he/she has authority to execute same and the funding for payment to SFCC has been previously approved.

AGREED AND ACCEPTED this 30th day of January, 2012:

Department of Special Services
Union Township School District

Stepping Forward Counseling Center

Kim Conte,
Director of Special Services

Christine Robertello, CEO

Christine Robertello
CEO