



# Potter Architects

Architecture and Planning L.L.C.  
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MEMBER OF  
AMERICAN INSTITUTE OF ARCHITECTS  
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Registered Architects

Licensed Professional Planners

Established 1932

March 9, 2015

Mr. James J. Damato, Esq.  
Board Secty/General Counsel  
Union Twp. Board of Education  
2369 Morris Avenue  
Union, NJ 07083

UHS Electrical Upgrades  
2400 North Third St.  
Union, NJ

Project No. 13-049

Der Jim:

This letter will serve as a recommendation to you with regard to the above referenced project.

Bids for this project were received on March 6, 2015.

The lowest qualified bidder is Manor II Electric, Inc., 3 Ardsley Court, Holmdel, NJ 07733, P: 973-465-5040 / F: 973-465-5570 / email: manorii@optimum.net / Contact: Jose Roque.

We have reviewed the qualifications of this bidder and have received positive responses from submitted references. Additionally, we have personally spoken with this company and they have confirmed that their pricing is accurate.

Based upon these findings, the aforementioned contractor would be acceptable and recommendable by this firm. The Board's Attorney should review the bid package for conformity as to enclosures required.

We are recommending the award of the following: Base Bid - \$1,326,244.00, including a \$79,474.00 contingency allowance.

Alternates to be awarded as needed at a later date:

Alt AE1: New Feeder Wires - \$ 237,784  
Alt AE2: New Computer Panels - \$ 83,090  
Alt AE3: Elec. Rm. 'B' Work - \$ 22,701

Please be sure that your award letter also serves as the NOTICE TO PROCEED with preparation of Start Up Documents and Shop Drawings. You may also want to make mention that the timelines and liquidated damages will be STRICTLY ENFORCED. Please be sure to copy our office so that we can prepare the AIA Owner-Contractor Contract. Please obtain a current Wage Rate Determination, which will become an attachment to the Contract. This information is printable from website: <http://www.nj.gov/labor/lssellspubcon.htm>.

If you have any questions, please do not hesitate to contact me. Thank you.

Sincerely,

John A. Cwikla, AIA