

TOWNSHIP OF UNION

IN THE COUNTY OF UNION

RECREATION DEPARTMENT

1120 Commerce Avenue

Union, New Jersey 07083

(908)686-4200 Fax (908)686-4114

www.uniontownship.com/147/recreation

DJ Salvante

Superintendent of Recreation

Joseph Florio

Commissioner

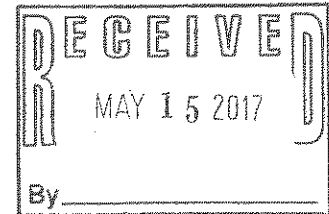
May 9, 2017

Union Board of Education

Attn: Manuel E. Vieira, School Business Administrator/ Secretary

2369 Morris Ave

Union, NJ 07083



Dear Mr. Vieira,

Once again, the Township of Union Recreation Department is offering its Summer Day Camp and we are requesting that a school bus and driver be available for approximately 3 field trips. Our camp will run from June 26, 2017 to August 4, 2017, we will be serving 25 campers and a staff of 6 counselors. We will need the bus between the hours of 9:30AM to 3:30PM, on each of our outings.

Below is a list of destinations as well as dates:

<u>Venue</u>	<u>Location</u>	<u>Date</u>
NJ Coastal Sports	Fairfield, NJ	June 26
Sky Zone	South Plainfield, NJ	July 12
Turtle Back Zoo	West Orange, NJ	July 26

We will also need the bus on Fridays, June 30th through August 4th, 9:30AM to drop off at the Knights of Columbus on Jeanette Ave. and pick up at 11:45AM to bring the children back to the Recreation Department.

Destinations are subject to change, but we will coordinate with the Transportation Coordinator if they do. Thank you for your help.

Very truly yours,

DJ Salvante

Superintendent of Recreation

DJS/lm

cc: Gail Calderone, Transportation Coordinator