



RUTGERS

Office of Continuing Professional Education
New Jersey Agricultural Experiment Station
Rutgers, The State University of New Jersey
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Proposal for Township of Union Board of Education OCPE840

Date: February 14, 2018

Proposal Prepared for:

Township of Union Board of Education
2369 Morris Avenue
Union, NJ 07083
Attention: Annie Moses

Proposal Title: Township of Union Board of Education – Diversity Workshop

Organization:

Rutgers, The State University of New Jersey, is a leading national public research university and the state's preeminent, comprehensive public institution of higher education. Within the Office of Continuing Professional Education, the Workforce Development Unit provides New Jersey organizations with customized staff training in a wide variety of topics. We bring our expert instructors to your facility to teach your staff on the topic(s) of your choice. In the past ten years, we have successfully trained over one hundred thousand staff members to help them be more productive and valuable members of the New Jersey workforce.

Course Description:

Diversity in the Workplace, 2-hour: Working effectively with different cultures is a necessary skill for anyone in a culturally diverse work environment. Topics in this course include understanding cultural diversity, awareness of biases, identification of inappropriate workplace behaviors related to cultural sensitivity, and communication methods for working with individuals of a different cultural background in a way that improves workplace productivity.

Presenter*:

Dr. Kimberly Denise Dennis



Dr. K. Denise Dennis has been working in the fields of education, training, and coaching for over 20 years. She received her doctorate in industrial/organizational psychology from North Carolina State University. Currently, she is a full-time professor of psychology, teaching courses in introductory psychology, career development, group dynamics, and the psychology of coaching and mentoring.

*Instructor availability subject to change based upon schedule

Proposal Expires March 14, 2018



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Pricing Structure:

Workshop	Price
Option 1: 1 session of a 2-hour instructor-led Diversity in the Workplace Workshop - 25 attendees maximum per workshop	\$900.00
Option 2: 1 session of a 2-hour instructor-led Diversity in the Workplace Workshop - 50 attendees maximum per workshop	\$1,250.00
Option 3: 1 session of a 2-hour instructor-led Diversity in the Workplace Workshop - 75 attendees maximum per workshop	\$1,500.00
Additional fees if applicable:	
Travel expenses: including but not limited to mileage (\$.545/mile) and tolls. Additional travel expenses such as hotel accommodations and meals may apply if training is outside of New Jersey.	

Course delivery method:

Each workshop will be instructor-led. Township of Union Board of Education will provide classroom-training facilities for each workshop. Audio visual and workshop materials will be provided as needed.

Payment:

Payment is due to Rutgers within 30 days of invoice date.