Memo

To: Diane—Business Office
From: Phyllis Lang—Athletics
Date: 4/9/2018
Re: Please add to the agenda for the next Board Office Meeting

Please add to your agenda for the next Board Meeting this Resolution for BSN Sports Fundraiser for Softball.

Thank you,

Phyllis
**UNION HIGH SCHOOL**
**STUDENT ACTIVITIES**
**FUNDRAISER PROPOSAL**

**Applicant Information**
Faculty Member(s): Kristin Nunes  
Date: 4/6/18

Club Name: Softball Account Club

Acct. No.: 3340  
Acct. Balance to Date: 5683.00

**Type of Fund Raiser:** clothing, sales

**Purpose of Fund Raiser:** pay for food, camps, party, senior gifts, etc.

**Start Date of Project:** 4/25  
**Completion Date of Project:** May 2018

Date of Sale(s): From Spring Season  
To: Spring Season

Sale Area/Location: online
Sale will be monitored by: K. Nunes

**********ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD**********
Vendor Representative's Name: BSN - will need to establish
Vendor Business Name: BSN

Vendor Address:  
City:  
State & Zip code:

Unit Cost of Product/Service: $  
Proposal Sale Price: $  
Total Cost of all Products Not to Exceed: $  
Minimum Total Profit Expected: $

**Faculty Advisor Signature**
Signature:  
Date:

**Vice Principal Signature**
Signature:  
Date: 4/8/18

**School Treasure Signature**
Signature:  
Date:  

Placed on BOE Meeting Agenda for:
Month:  
Year:  
Approved: ☐  ☐  By:
# UNION HIGH SCHOOL
**STUDENT ACTIVITIES FUND RAISER PROPOSAL**

## Applicant Information
- **Faculty Member(s):** Cheryl Fiske
- **Club Name:** Senior Prom
- **Acct. No.:** 2012
- **Date:** 4/2/18

## Type of Fund Raiser:
- Graduation Lawn Sign

## Purpose of Fund Raiser:
- Raise funds for senior prom

## Start Date of Project:
- **4/24/18**

## Completion Date of Project:
- **5/9/18**

## Sale Area/Location:
- Order form

## Sale will be monitored by:
- Cheryl Fiske

## Vendor Representative's Name:
- Bill O'Donnell

## Vendor Business Name:
- O'Donnell Sign Company

## Vendor Address:
- 269 Bloomfield Avenue
- Verona, NJ 07044

## Unit Cost of Product/Service:
- $17.50 (usually, depends on quantity purchased)
- $20 or 25
- $2500 (slot invoice afterwards)
- $100

## Faculty Advisor Signature:
- Cheryl Fiske
- Date: 4/2/18

## Vice Principal Signature:
- (Signature)
- Date: 4/2/18

## School Treasurer Signature:
- (Signature)
- Date: (Blank)

## Placed on BOE Meeting Agenda for:
- **Month:**
- **Year:**
- **Approved:**
- **YES**
- **NO**
- **By:**
Graduation Sign Sale
Support the Union High School Senior Prom

Congratulations! Class of 2017
YOUR STUDENT’S NAME HERE
UNION HIGH SCHOOL

- Signs will be 18” by 36” and are prefect for a window in your home or they come with wire step-stakes that can be inserted to create a lawn sign.
- Signs are maroon and white.
- Signs are $20 each if they DO NOT include a name.
  Personalized signs may be ordered for $25 each.
- Contact Cheryl Fiske or Tara Scaramuzzi at Union High School with any questions.
  cfiske@twpunionschools.org   tsaramuzzi@twpunionschools.org
- Orders are MONEY ORDER ONLY. Orders should be sent to Cheryl Fiske at Union High School in Room C121.
- Orders must be placed by Wednesday, MAY 9th. Orders can be placed anytime between now and MAY 9th.

_______________________________  __________________________
Name:                                              Phone:

_______________________________
Email:

No Name: $20 each # _______  Personalized: $25 each # _________

If personalized, name to appear on banner:

_______________________________
MONEY ORDER #:  

# of non-personalized banners ______ x $20 = Total _________
# of personalized banners _________ x $25 = Total _________